

**SUMMARY SHEET**  
**County of McHenry Purchasing**

**Date: 8/16/2017**  
**Bid/RFP: 17-45 Court Reports for SAO**

	VENDOR				VENDOR			
<b>Vendor City/State</b>	Bridges Court Reporting Chicago IL				Esther Egan Glenview IL			
<b>ORIGINAL SIGNATURE</b>	YES				YES			
<b>Mandatory Pages?</b>	YES				YES			
<b>Exceptions?</b>								
	Base Year I 09/1/17 – 10/31/18	Year II (Optional) 09/1/18 – 10/31/19	Year III (Optional) 09/1/19 – 10/31/20	Year IV (Optional) 09/1/20 – 10/31/21	Base Year I 09/1/17 – 10/31/18	Year II (Optional) 09/1/18 – 10/31/19	Year III (Optional) 09/1/19 – 10/31/20	Year IV (Optional) 09/1/20 – 10/31/21
<b>HOURLY FEES</b>								
<b>Per Hour</b>	\$76.50	\$79.00	\$82.00	\$85.50				
Per Half Day (8am – noon & 1pm – 5pm) <b>Per ½ Day</b>	\$306.00	\$316.00	\$328.00	\$342.00				
<b>TRANSCRIPTION FEES</b>								
Transcription rate per page on standard 24-line Illinois reporter format. Delivery within 2 business days <b>Per Page</b>	\$5.04	\$5.20	\$5.38	\$5.60				
Expedited delivery options	Electronic No Charge	Electronic No Charge	Electronic No Charge	Electronic No Charge				
<b>CANCELLATION FEES</b>								
Fee for days/hours cancelled without proper notice, as specified	\$153.00	\$158.00	\$164.00	\$171.00				
<b>EMERGENCY FEES</b>								
<b>Years of experience</b>	16 years				Total for Year I: \$33,500.00	30+ years		

Sent to 7 potential bidders. Submittals received from 4.

Sent to: Q&A Reporting; Esther Egan; Advantage Reporting; Sonntag Reporting; Jensen Litigation; Grove & Assoc; Worldwide Court Reporting

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**Date: 8/16/2017**  
**Bid/RFP: 17-45 Court Reports for SAO**

	VENDOR				VENDOR			
Vendor City/State	Jensen Litigation Chicago IL				Q&A Reporting Crystal Lake IL			
<b>ORIGINAL SIGNATURE</b>	YES				YES			
<b>Mandatory Pages?</b>	YES				YES			
<b>Exceptions?</b>								
	Base Year I 09/1/17 – 10/31/18	Year II (Optional) 09/1/18 – 10/31/19	Year III (Optional) 09/1/19 – 10/31/20	Year IV (Optional) 09/1/20 – 10/31/21	Base Year I 09/1/17 – 10/31/18	Year II (Optional) 09/1/18 – 10/31/19	Year III (Optional) 09/1/19 – 10/31/20	Year IV (Optional) 09/1/20 – 10/31/21
<b>HOURLY FEES</b>								
<b>Per Hour</b>	2 hr min \$92.50	2 hr min \$92.50	2 hr min \$92.50	2 hr min \$92.50	\$50.00	\$50.00	\$50.00	\$55.00
Per Half Day (8am – noon & 1pm – 5pm) <b>Per ½ Day</b>	\$370.00	\$370.00	\$370.00	\$370.00	\$225.00	\$225.00	\$225.00	\$230.00
<b>TRANSCRIPTION FEES</b>								
Transcription rate per page on standard 24-line Illinois reporter format. Delivery within 2 business days <b>Per Page</b>	\$7.29 Non Technical \$8.19 Technical	\$7.29 Non Technical \$8.19 Technical	\$7.29 Non Technical \$8.19 Technical	\$7.29 Non Technical \$8.19 Technical	\$4.50	\$4.50	\$4.50	\$4.60
Expedited delivery options	See Bid	See Bid	See Bid	See Bid	\$5.00/pg Next Day	\$5.00/pg Next Day	\$5.00/pg Next Day	\$5.00/pg Next Day
<b>CANCELLATION FEES</b>								
Fee for days/hours cancelled without proper notice, as specified	2 hr min \$185.00	2 hr min \$185.00	2 hr min \$185.00	2 hr min \$185.00	\$85.00	\$85.00	\$85.00	\$90.00
<b>EMERGENCY FEES</b>	Electronic \$35.00	Electronic \$35.00	Electronic \$35.00	Electronic \$35.00				
<b>Years of experience</b>	31 years				1 ½ years Grand Jury			

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