

**COUNTY OF McHENRY  
McHENRY COUNTY ADMINISTRATION BUILDING  
PURCHASING DEPARTMENT – ROOM 200  
2200 N. SEMINARY AVENUE  
WOODSTOCK, IL 60098**

Sealed bids will be accepted in the above office until

***June 20, 2017 at 2:00 P.M. (CST)***

For

**BID #17-28**

***PROVIDE SNOW & ICE REMOVAL AT  
McHENRY COUNTY GOVERNMENT  
FACILITIES***

CONTACT PERSON – DONALD A. GRAY, CPPB  
DIRECTOR OF PURCHASING  
Phone - (815) 334-4818  
Fax - (815) 334-4680

<b>MAILING ADDRESS:</b> Purchasing Department 2200 N Seminary Ave #200 Woodstock IL 60098	<b>DROP OFF IN PERSON:</b> Purchasing Department 667 Ware Road #200 Woodstock IL 60098
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**PLEASE PRINT**

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COMPANY

DATE

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CONTACT PERSON

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ADDRESS

E-MAIL ADDRESS

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CITY, STATE AND ZIP

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TELEPHONE NO

FAX NO.

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TIN (FEIN, or Social Security) NUMBER

The attention of bidders is directed to the McHenry County Purchasing Ordinance, approved August 1, 2014. This Ordinance is incorporated by reference into this bid as if it were contained herein. If you have not received a copy of the above Ordinance and desire a copy, please contact the office of the Director of Purchasing.

**SCOPE OF WORK**

The County of McHenry is soliciting bids to Provide Snow & Ice Removal at McHenry County Government Facilities. All areas are open to public access and identified in attached maps. This is a multi-year bid; Years I & II from 12/1/17-11/30/19, Year III (optional) from 12/1/19-11/30/20 and Year IV (optional) from 12/1/20-11/30/21.

Subject to continuing need and availability of funds. Bid per specifications contained herein.

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**SCHEDULE OF EVENTS**

May 26, 2017	Bid Available
June 8, 2017	Vendors Questions Submitted via fax to 815-334-4680 by 4:00 P.M.(CST)
June 12, 2017	Vendors Questions Answered via fax and Posted on Website by 4:00 P.M.(CST)
June 20, 2017	Bid due in Purchasing at 2:00 P.M.(CST)

**PAYMENT**

Payment will be processed after receipt of delivery invoice and appropriate affidavit.

**NON-DISCRIMINATION**

Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), 775 ILCS 5/1-102, which is incorporated herein by reference, and constituting of a written EEO Policy and a workforce profile that demonstrates its EEO practices. Furthermore, the Contractor shall comply the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended. The Contractor must have a written sexual harassment policy which meets Illinois State Statutes, 775 ILCS, 15/3.

**PREVAILING WAGE**

The State of Illinois requires that all wages paid by the Contractor and each subcontractor shall be in compliance with The Prevailing Wage Act (820 ILCS 130), as amended. This requires payment of the general prevailing rate for each craft or type of worker, including payment of the general prevailing rate for legal holiday and overtime work. The Illinois Department of Labor publishes the prevailing wage rates on its website at [www.state.il.us/agency/idol/rates.htm](http://www.state.il.us/agency/idol/rates.htm). The Contractor shall review the wage rates applicable to the work of the contract at regular intervals in order to ensure the timely payment of current wage rates. The Contractor agrees that no additional notice is required. The Contractor shall be responsible to notify each subcontractor of the wage rates set forth in this contract and any revisions thereto. A copy of the prevailing wage rates is posted on the McHenry County website at [www.co.mchenry.il.us](http://www.co.mchenry.il.us) under BIDS and RFP's. If wage rates change during the course of the project, the new rates will be available in the County of McHenry Purchasing Office. Vendors may access the Illinois Department of Labor website for updates [www.state.il.us/agency/idol](http://www.state.il.us/agency/idol).

### CERTIFIED PAYROLL REQUIREMENTS (Public Act 94-0515)

Effective August 10, 2005 contractors and subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the construction project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

### INCREASED PENALTIES FOR PREVAILING WAGE VIOLATIONS (Public Act 94-0488)

Effective January 1, 2006, penalties for violations of the Prevailing Wage Act will increase from 20% to 50% of the underpaid amounts for second or subsequent violations. An additional penalty of 5% of the underpayment penalty must be paid to workers for each month the wages remain unpaid (up from the current 2% penalty).

For violations that occur after January 1, 2006, the debarment period --during which contractors are ineligible for public works contracts -increases from 2 years to 4 years if two notices of violation are issued/serious violations occur within a 5-year period. In addition, a new monetary penalty of \$5,000 may be assessed against contractors who retaliate against employees who report violations or file complaints under the Prevailing Wage Act.

### SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT

The successful bidder must be in compliance with State of Illinois HB-1855 (Public Act 095-0635), which amends the Prevailing Wage Act. Before an employer commences work on a public works project, the employer shall have in place a written program which meets or exceeds the program requirements in this Act, to be filed with the public body engaged in the construction of the public works and made available to the general public, for the prevention of substance abuse among its employees. The testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.

### PROCUREMENT OF GREEN PRODUCTS AND TECHNOLOGIES

As approved by the McHenry County Board in April 2008, it is in the interest of public health, safety and welfare and the conservation of energy and natural resources to use and promote environmentally responsible products. The County should strive to influence private purchases through the example of using government specifications and standards that are green or environmentally friendly when making its purchases.

Whenever available and cost-justified, the County should purchase those materials including the purchase of recycled products containing post-consumer materials rather than residual materials resulting from the processing or manufacturing from another product. To the extent practicable, all products standards shall emphasize functional or performance criteria which do not discriminate against the use of recycled materials.

McHenry County should cooperate to the greatest extent feasible with other governments and organizations to develop a comprehensive, consistent and effective procurement effort intended to stimulate the market for recycled products, reusable products, products designed to be recycled, and other environmentally responsible products.

McHenry County shall continue to participate in and shall encourage other public jurisdictions to participate with the County in the purchase of products containing recycled content. Participation in such cooperative systems shall be aimed at obtaining maximum practical recycled content in County purchases, to obtain best available price for products with recycled content, to facilitate or encourage lower prices industry-wide and to encourage development of industries and markets dealing with recycled content products.

#### PROCUREMENT OF PRODUCTS THAT ARE ENERGY STAR QUALIFIED

McHenry County shall select, where life cycle and cost-effective, ENERGY STAR and other energy efficient products, when acquiring energy-using products. This information will be required by the bidder in their bid submittal.

#### SECURITY

The contractor represents and warrants to the County of McHenry that neither it nor any of its principals, shareholders, members, partners or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Contractor further represents and warrants to the County of McHenry that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as Specially Designated National and Blocked Person. The Contractor hereby agrees to defend, indemnify and hold harmless the County of McHenry, the Corporate Authorities, and all County of McHenry elected or appointed officials, officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representation and warranties.

#### PURCHASE EXTENSION

This contract shall be offered for purchases to be made by other counties and governmental units within the State of Illinois as authorized by the Government Joint Purchasing Act. All purchases and payments made under this authority shall be made directly by the governmental unit to the Vendor. The County of McHenry shall not be responsible in any way for such purchase orders or payments. All terms and conditions of this contract shall apply to all orders placed by another governmental unit.

#### ADDENDUM

Should the Vendor require any additional information about this Bid, please fax to Purchasing (815-334-4680) any questions by the deadline as outlined in the schedule of events. ANY AND ALL changes to these specifications are valid only if they are included by Written Addendum to All Bidders. NO interpretation of the meaning of the plans, specifications, or other contract documents will be made orally. If required, all addenda will be faxed to bidder if a Notice of Intent to Bid has

been completed and faxed to the Purchasing Office. In addition, all addenda are posted on the County of McHenry's website. Failure of the bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this Bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused by a bidder to improperly submit a bid.

Response to these questions will be made by means of an addendum. Only the Director of Purchasing has the authority to issue an addendum.

Addenda are written instruments issued by the County prior to the date for receipt of proposals, which modify or interpret the Bid by addition, deletions, clarifications or corrections.

Prior to the receipt of bids, addenda will be faxed or delivered to all who are known to have received a Notice to Bid. Each vendor shall ascertain prior to submitting a bid that all addenda issued have been received and, by submission of a bid, such act shall be taken to mean that such vendor has received all addenda and that the vendor is familiar with the terms thereof and understands fully the contents of the addenda.

### TAXES

The County of McHenry is exempt from paying Illinois Use Tax, Illinois Retailers Occupation Tax and Federal Excise Tax. The bidder's attention is directed to the McHenry County Purchasing Ordinance {S3-10, (9), (10), and (11)}.

### INSURANCE

#### (1) GENERAL

The successful bidder shall maintain for the duration of the contract and any extensions thereof, at bidder's expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Illinois that are acceptable to the County, which generally requires that the company(ies) be assigned a Best's Rating of A or higher with a Best's financial size category of Class XIV or higher, in the following types and amounts:

- (a) Commercial General Liability in a broad form, to include, but not limited to, coverage for the following where exposure exists: Bodily Injury and Property Damage, Premises/Operations, Independent contractors, Products/Completed Operations, Personal Injury and Contractual Liability; limits of liability not less than:

\$1,000,000 per occurrence and \$2,000,000 in the aggregate;

- (b) Business Auto Liability to include, but not be limited to, coverage for the following where exposure exists: Owned Vehicles, Hired and Non-Owned Vehicles and Employee Non-Ownership; limits of liability not less than:

\$1,000,000 per occurrence, combined single limit for:  
Bodily Injury Liability and Property Damage Liability;

- (c) Workers' Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$100,000 for each incident.

(2) EVIDENCE OF INSURANCE

The successful bidder agrees that with respect to the above required insurance that:

- (a) The County of McHenry shall be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of the contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies;
- (b) The contractual liability arising out of the contract shall be acknowledged on the Certificate of Insurance by the insurance company;
- (c) The County of McHenry shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change and said notification requirement shall be stated on the Certificate of Insurance;
- (d) Subcontractors, if any, comply with the same insurance requirements. In addition to being named as an additional insured on the Certificate of Insurance, each liability policy shall contain an endorsement naming the County of McHenry as an additional insured. A copy of the endorsement shall be provided to McHenry County along with the Certificate of Insurance; and
- (e) have McHenry County and Wold Architects and Engineers named as an additional insured and the address for certificate holder must read exactly as:

County of McHenry, **a body politic**  
2200 N. Seminary Avenue  
Woodstock, IL 60098

- (e) Insurance Notices and Certificates of Insurance shall be provided to:

McHenry County, Purchasing Department  
2200 N. Seminary Avenue, Room 200  
Woodstock, Illinois 60098

HOLD HARMLESS CLAUSE

The successful bidder will agree to indemnify, save harmless and defend the County of McHenry, its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the work covered by this contract upon award. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the willful and wanton conduct of the County of McHenry, its agents, servants, or employees or any other person indemnified hereunder.

#### BID RESPONSE

It is highly recommended that the vendor completely read the bid prior to filling out to become acquainted with terms and conditions of the bid document and merchandise requirements. No relief will be allowed from the bid conditions unless you take written exception to that condition on your bid. **BIDS MUST BE SUBMITTED IN DUPLICATE FORM, (One Original, and One Copy). BIDS ARE DUE BACK BY 2:00 P.M. (CST) ON JUNE 20, 2017.**

Bidders are urged to respond to this bid request in every case to insure being maintained on current bid lists. Explanations of the reasons for not bidding will assist in maintaining the bidder on the correct bid list(s).

#### SUBMITTAL

Submit one (1) bid, multiple bids will not be accepted.

#### GENERAL CONDITIONS

This bid shall be firm for at least 120 days after the latest time specified for submission for bids and thereafter until written notice is received from the bidder.

#### AWARD OF ORDER

The County will award a purchase order to the lowest responsive, responsible bidder meeting the County's requirements as listed in this document. The County will be the sole judge of acceptability of any products offered.

#### WORKMANSHIP

Items shall be manufactured according to the highest traditions of the industry and shall meet all commercial standards of quality. The County shall be the sole judge of acceptable products. Unacceptable products will be rejected and suitable price adjustments made.

#### MISCELLANEOUS

It is the bidder's task to be familiar with the referenced items and to offer only products of equal or greater quality. Any questions on specifications should be directed to the Purchasing Department.

#### EXCEPTIONS

The bid speaks for itself. Bidders taking exception to any terms, conditions or specifications of this bid must clearly state in writing such exception(s) either on or with their bid. The County will be the sole judge of the acceptability of any exception noted, and is not bound to consider any bid submitted with exceptions.

#### ALTERNATES

Trade names are used solely for the purpose of setting minimum standards of quality and performance and are not to be construed as exclusionary. Bidders are encouraged to contact the Purchasing Department prior to the bid opening for the purpose of clarifying specifications.

#### FULL PRICING AND CONTINGENCIES

The County shall hold the successful bidder to bid pricing. Additional charges for contingencies discovered by the vendor at any time after the date of opening of this bid will not be considered for payment by the County.

#### RECOURSE FOR UNSATISFACTORY MATERIALS

Payment shall be contingent upon the County's inspection of and satisfaction with completed work. Any defective work or materials, non-conformance to bid specifications, damaged materials, or

unsatisfactory installation shall be corrected to the County's satisfaction by the successful bidder at no additional charge.

#### TERMINATION

Failure to comply with the terms and conditions as herein stated shall be cause for cancellation of the contract. The County will give written notice of unsatisfactory performance and the contractor will be allowed thirty (30) days to take corrective action and accomplish satisfactory control. If at the end of the thirty days, the County deems the contractor's performance still unsatisfactory, the contract shall be canceled. The exercise of its right of cancellations shall not limit the County's right to seek any other remedies allowed by law.

The successful bidder will agree that the resulting contract is made subject to available budgetary appropriations and shall not create any obligation on behalf of the County in excess of such appropriations. In the event that no funds or insufficient funds are appropriated and budgeted, this Contract shall terminate without penalty or expense to the County thirty (30) days after written notification of termination from the County.

The successful bidder will agree that pursuant to requirements imposed under Illinois law, the County shall have 120 days after each election of county board members to terminate this Agreement, without cause and without penalty.

#### CHOICE OF LAW AND VENUE

The bidder agrees that this bid has been executed and delivered in Illinois and that their relationship and any and all disputes, controversies or claims arising under this bid or any resulting contract shall be governed by the laws of the State of Illinois, without regard to conflicts of laws principles. The bidder further agrees that the exclusive venue for all such disputes shall be the Circuit Court of the 22<sup>nd</sup> Judicial Circuit of McHenry County, Illinois, and the bidder hereby consent to the personal jurisdiction thereof.

#### COMPLIANCE WITH LAWS

The bidder hereto covenants and agrees to comply with all applicable federal, state, and local laws, codes, ordinances, rules and regulations. Failure to comply with the terms of this provision shall constitute a breach of contract and permit the County to terminate this (Request for Sealed Proposal/Bid) in accordance with the termination provisions stated herein.

#### REJECTION OF BIDS, WAIVER OF IRREGULARITIES

McHenry County reserves the right to reject any or all bids, to waive irregularities, and to accept that bid which is considered to be in the best interest of the County. Any such decision shall be considered final.

#### PROTEST PROCEDURES

Any Bidder who believes contractual terms or specifications are unnecessarily restrictive or limit competition may submit a protest, in writing, to the Director of Purchasing. To be considered, the protest must be received by McHenry County five (5) days prior to the stated bid opening. Any adversely affected or aggrieved Bidder shall have ten (10) days from the date of the bid opening to file a written protest regarding the intent to award the bid. Protests submitted after that date will not be accepted. Protests must specify the grounds upon which the protest is based (refer to appropriate statute, rule, code, or ordinance which defines the protest process).



### BIDDER'S ATTACHMENT TO THE BID

Any attachment to this bid, as required by the bid conditions, or made at the bidder's option, must reference on their face the bid title, opening date, and time.

### DELIVERY

Delivery will be considered in making the award and the bidders shall state, in the spaces provided, expected delivery after receipt of Purchase Order. Failure to meet said delivery promises without prior consent of the Director of Purchasing will be considered a breach of faith.

### PERFORMANCE AND PAYMENT BOND:

A Performance and Payment Bond will be required by the accepted bidder as described below if the bid amount exceeds \$50,000.00.

- Payment and Performance Bond shall be in the amount of 110% of the bid value. Any additional scope value during the project must be covered by the bonds.
- Obligee is County of McHenry, project owner for the Payment and Performance Bonds.
- Payment and Performance Bonds must be signed by an official of the bonding company and accompanied by the bonding agent's written Power of Attorney.
- Provide three (3) copies of each of the bonds and the Power of Attorney in order that one copy of each may be attached to each copy of the contract agreement. Bonds must be submitted to McHenry County within two (2) weeks of the notice of award, if start of construction is sooner, then bonds must be submitted a minimum of two (2) days prior.
- Date of Agreement and Payment and Performance Bonds shall be the same.
- Such Payment and Performance Bonds shall be issued by a surety listed on the Department of Treasury's listing as approved sureties (Department Circular 570) with an A.M. Best Rating of "A" or better which is licensed in the state of the location of the project and must be acceptable to the design-builder.

### BID BOND:

Each separate bid shall be accompanied by a bid bond, certified check, or a cashier's check, drawn on a bank authorized to do business in Illinois, in a dollar amount of not less than five percent (5%) of the sum of the computed total amount of the bid or five hundred dollars (\$500), whichever is greater.

### FREIGHT

Freight is all inclusive unless otherwise stated.

### FUEL SURCHARGE

The County of McHenry does NOT accept any fuel surcharges.

## **SPECIFICATIONS**

McHenry County is soliciting bids for the removal of snow and ice at its facilities. This bid requests pricing for two contract types and one option. Bids will be accepted for either Seasonal or Per Event or both options.

This is a multi-year bid; Years I & II from 12/1/17-11/30/19, year III (optional) 12/1/19-11/30/20, and year IV (optional) 12/1/20-11/30/21. This is NOT a prevailing wage bid.

*NOTE: McHenry County will base bid and payment(s) on Weather Works LLC. Weather for Woodstock, Illinois, 60098*

- #1. All-Inclusive Snow and Ice **Seasonal Pricing** with a cap
- #2. Per-Storm **Event Pricing**
- #3. An OPTION to include **Sidewalk Snow Removal and Ice Control**

**#1. Seasonal Pricing** will include all snow and ice removal operations for the entire snow season. The work shall commence when the snow or ice event begins and end when the snow and or ice event ends. Parking surfaces shall be cleared during the event as needed to allow for safe vehicular and pedestrian traffic to occur. The entire site shall be cleared and ice melt applied, as needed, to leave parking surfaces in the best possible condition. Black ice formation shall be anticipated when conditions are correct and treated. Snow melt (from accumulated piles) shall also be treated so that parking surfaces remain safe.

Seasonal Snow Season begins on December 1<sup>st</sup> and ends on November 30<sup>th</sup>, which mirrors our fiscal year. Bills will be paid in 6 equal installments, December, January, February, March, April and November. The County expects equipment to be on site and ready to remove snow ahead of this December 1 start date in the first year of the contract, in subsequent years the expectation is to be ready ahead of November 1<sup>st</sup>. All equipment must be off site by the end of April.

\*There will be a reduction in the amount of the annual fee of 10% if we receive less than 40" of snow as certified by Weather Works LLC. Weather for Woodstock IL, 60098.

\*If we receive greater than 45" of snow as certified by Weather Works LLC for Woodstock IL, 60098, we will increase the amount of the fee by 10%. This adjustment will be made in the November payment.

**#2. Event Pricing** will be a **set fee for each storm total** as certified by Weather Works LLC for Woodstock IL, 60098. The work shall commence when the snow or ice event begins and end when the snow and or ice event ends. Parking surfaces shall be cleared during the event as needed to allow for safe vehicular and pedestrian traffic to occur. The entire site shall be cleared and ice melt applied, as needed, to leave parking surfaces in the best possible condition. Black ice formation shall be anticipated when conditions are correct and treated. Snow melt (from accumulated piles) shall also be treated so that parking surfaces remain safe.

Weather Works considers an event or storm to be "any continuous naturally falling wintery precipitation that does not have a break of greater than six hours". McHenry County will send a copy of each Certified Snow or Ice event to the contractor to be used as the basis of their billing.

Event Pricing includes the final clean up and ice melt after an event has ended. In the case of blowing or drifting snow, McHenry County Staff will call in a request for service at a particular property, the price used for this type of cleanup will be the 0-4 rate. Ice formed by melting

stockpiles will be treated by McHenry County Staff. Ice formed by a precipitation event will be by the contractor.

**#3. Option to include Sidewalk Snow Removal & Ice Control** including emergency exit door locations. The County may consider to include (as an option) sidewalk snow removal and ice control in the contract. This will follow the same schedules and expectations as our parking surface specifications.

**\*\*Contractors may bid** on either the **Seasonal Pricing** or the **Event Pricing** or BOTH, plus the Sidewalk option.

### **Snow and Ice Removal General Information**

1. The Contractor shall make every attempt to begin snow removal and ice melt operations at each of the sites at a time that will leave the area safe for vehicular and pedestrian traffic by 7:30 a.m.
2. The Contractor shall not pile snow near line of sight and stop signs at or near intersections of traffic lanes or crosswalks.
3. Snow stock must be pushed off the parking lot as accumulated as to minimize the loss of parking spaces.
4. Drainage areas must be kept free from snow stockpiles.
5. Ice melt applications should be applied in sufficient quantities to provide bare pavement surfaces.
6. Ice melt applications should be applied prior to an anticipated formation of black ice and prior to and during freezing rain events.
7. Contractor and its employees shall operate their equipment in a safe, courteous and efficient manner.
8. If called by Facility staff the Contractor, should be at site or sites requested within the hour.
9. Pre-approved contractor equipment will be stored at the property adjacent to the Administration Building, and will have access to 1) 120v 20 amp receptacle.

### **Quality Control and Reporting**

1. Contractor shall monitor weather conditions and respond accordingly to conditions.
2. Contractor shall call 815-334-0105 and leave a message anytime you are beginning a snow or ice removal operation.
3. Contractor shall have a supervisor check each site during and after each event to monitor progress and check for completeness.
4. Contractor shall send by email, a report detailing each event, when crews arrived at each site and when they were complete. This report shall be sent no later than 48 hours after an event has ended.
5. If the Contractor is unable to meet our agreed upon level of service the County will back charge for services used either internal or external resources using the same schedule of values as provided if internal resources are used. If external resources are used, amount billed back will be the invoice total plus an administrative surcharge of 15%.

6. Contractor is to subscribe to a private snow removal weather service and be able to advise the County on changing conditions such as snow storms, freezing precipitation and take action when conditions are right for black ice formation.
7. Contractor to meet with Facility Management staff in early November to stake sites for snow stockpiles and to review site for existing damage to turf, concrete, signs and other site items. Items not agreed upon prior to snow season may be called out during the spring review as damage that the contractor is expected to repair or replace.
8. Contractor to meet with Facilities Management Staff in late March to review sites for possible damage.
9. Damage by the Contractor's snow equipment to the County parking surface, islands and or other property will be repaired by the Contractor. If the Contractor is unable or unwilling to make such repairs, the County will do so, and deduct from the payment owed to the Contractor.

### **Qualifications**

1. Contractor shall have a verifiable history providing quality snow removal service including large accounts and provide upon bid award.
2. Contractor shall be self-performing, no subcontractors.
3. Contractor shall have one large front loader tractor with a snow pusher to be used at the Government Center Campus and the Administration Building.
4. A performance bond & bid bond are required for this contract.

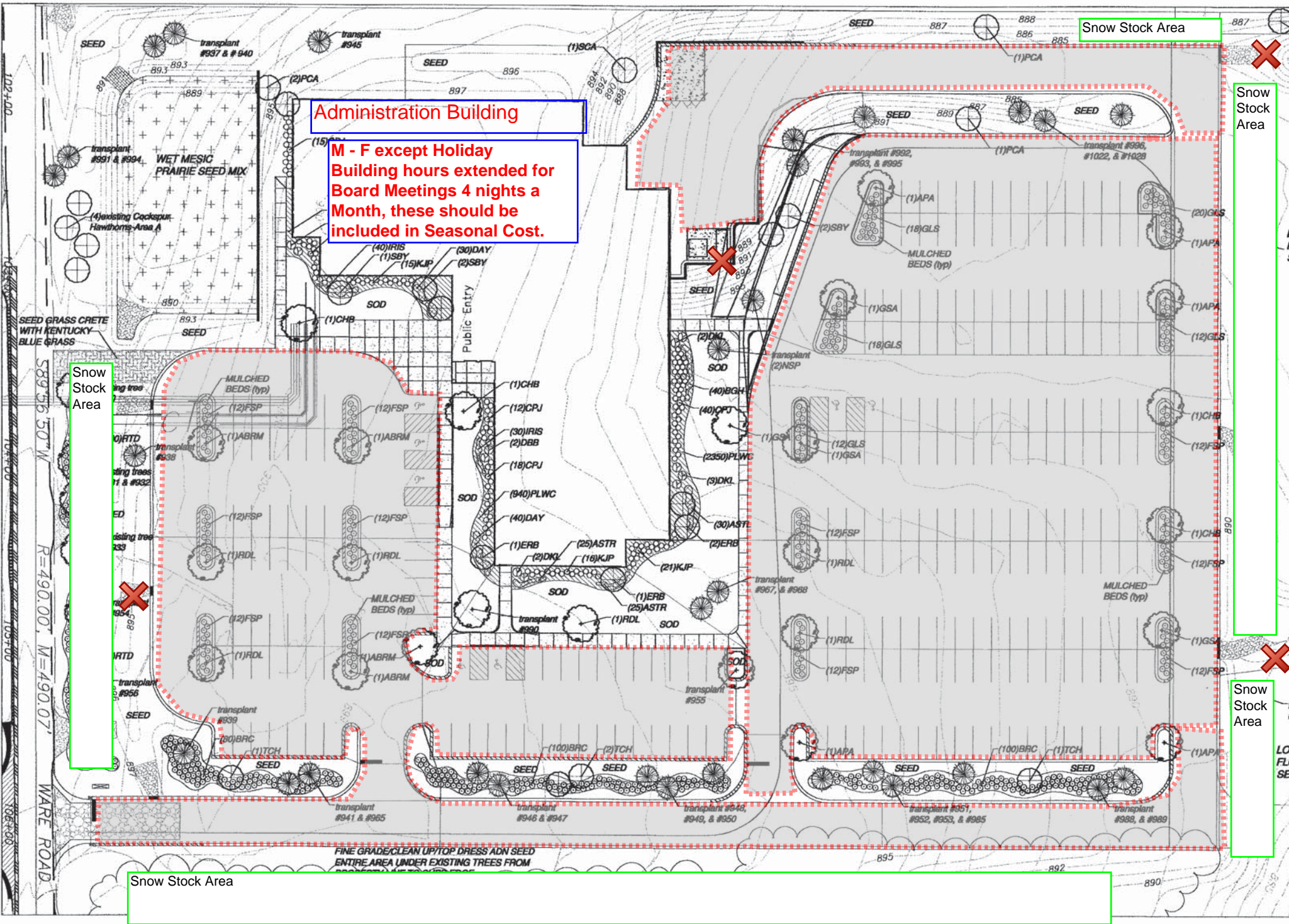
### **\*\*\*\* THE FOLLOWING ITEMS WILL BE REQUIRED PRIOR TO AWARD OF BID:**

1. A LIST WITH The type of equipment we will have at each work site within the hour as stated in the specifications (please be specific as to the quantity and type at the three geographical regions: Valley Hi, Crystal Lake and Woodstock).
2. References.
3. Copy of snow report to be used for recording snow information requested by the County.
4. Name of the private weather service that is subscribed to.

### **\*\*\*\* SPECIAL NOTES:**

- THIS IS NOT A PREVAILING WAGE BID
- BID BOND & PERFORMANCE BOND REQUIRED
- McHenry County will base bid and payment(s) on WEATHER WORKS LLC. Weather for WOODSTOCK, ILLINOIS, 60098
- REFER TO ATTACHED MAPS/DRAWINGS
- PERFORMANCE BOND REQUIRED UPON AWARD





**Administration Building**

**M - F except Holiday  
Building hours extended for  
Board Meetings 4 nights a  
Month, these should be  
included in Seasonal Cost.**

Snow Stock Area

Snow Stock Area

Snow Stock Area

Snow Stock Area

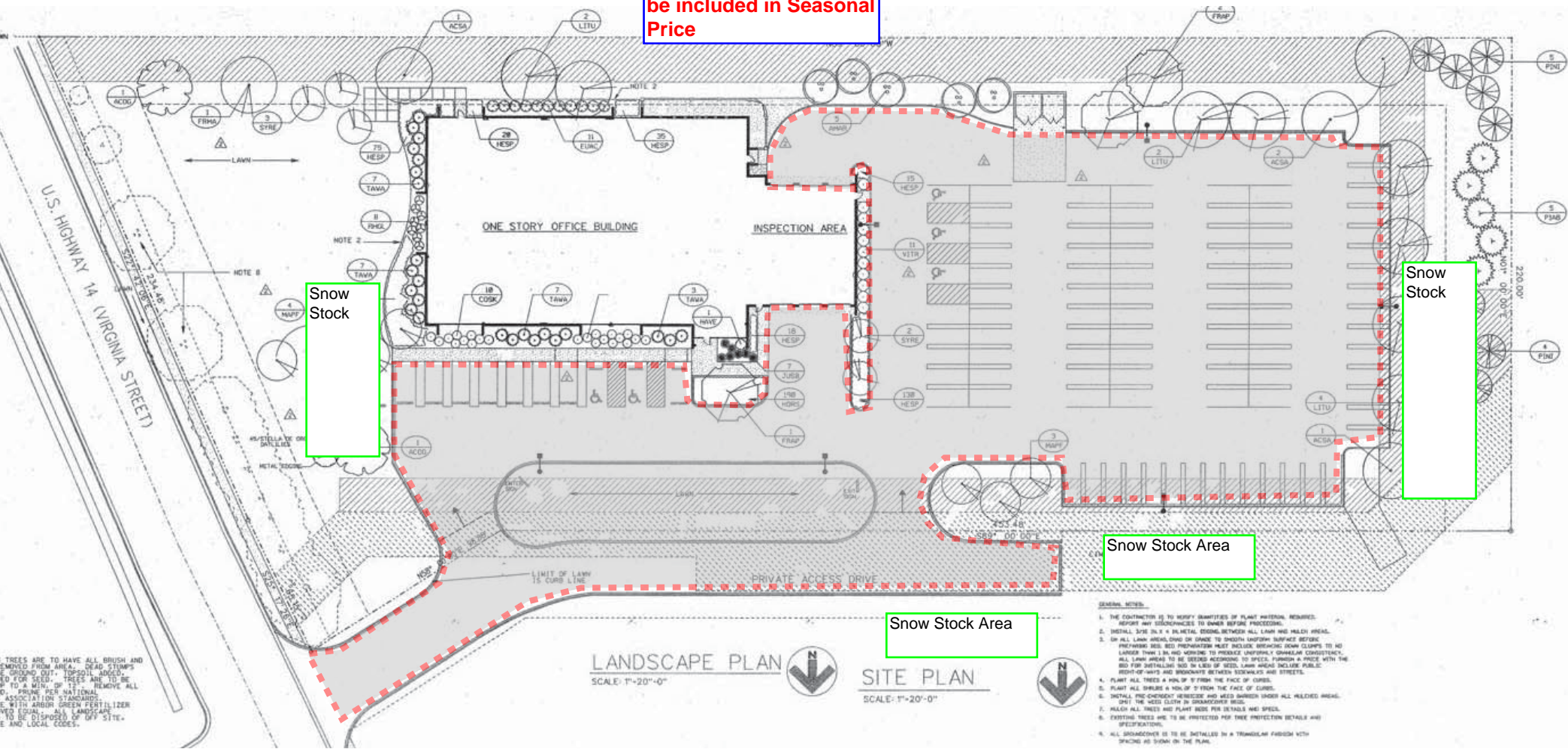
Snow Stock Area

FINE GRADE/CLEAN UP/TOP DRESS AND SEED  
ENTIRE AREA UNDER EXISTING TREES FROM



**Animal Control**

**M - Sat. except Holiday  
Wednesday evenings  
until 9:00 - This should  
be included in Seasonal  
Price**



TREES ARE TO HAVE ALL BRUSH AND  
EMPTIED FROM AREA. DEAD STUMPS  
TO BE REMOVED. TOPSOIL ADDED,  
AND FOR SEED. TREES ARE TO BE  
PLANTED TO A MIN. OF 15' - REMOVE ALL  
EXISTING BRUSH AND STUMPED  
NATIONAL  
ASSOCIATION STANDARDS  
WITH ARBOR GREEN FERTILIZER  
AND LOCAL CODES.

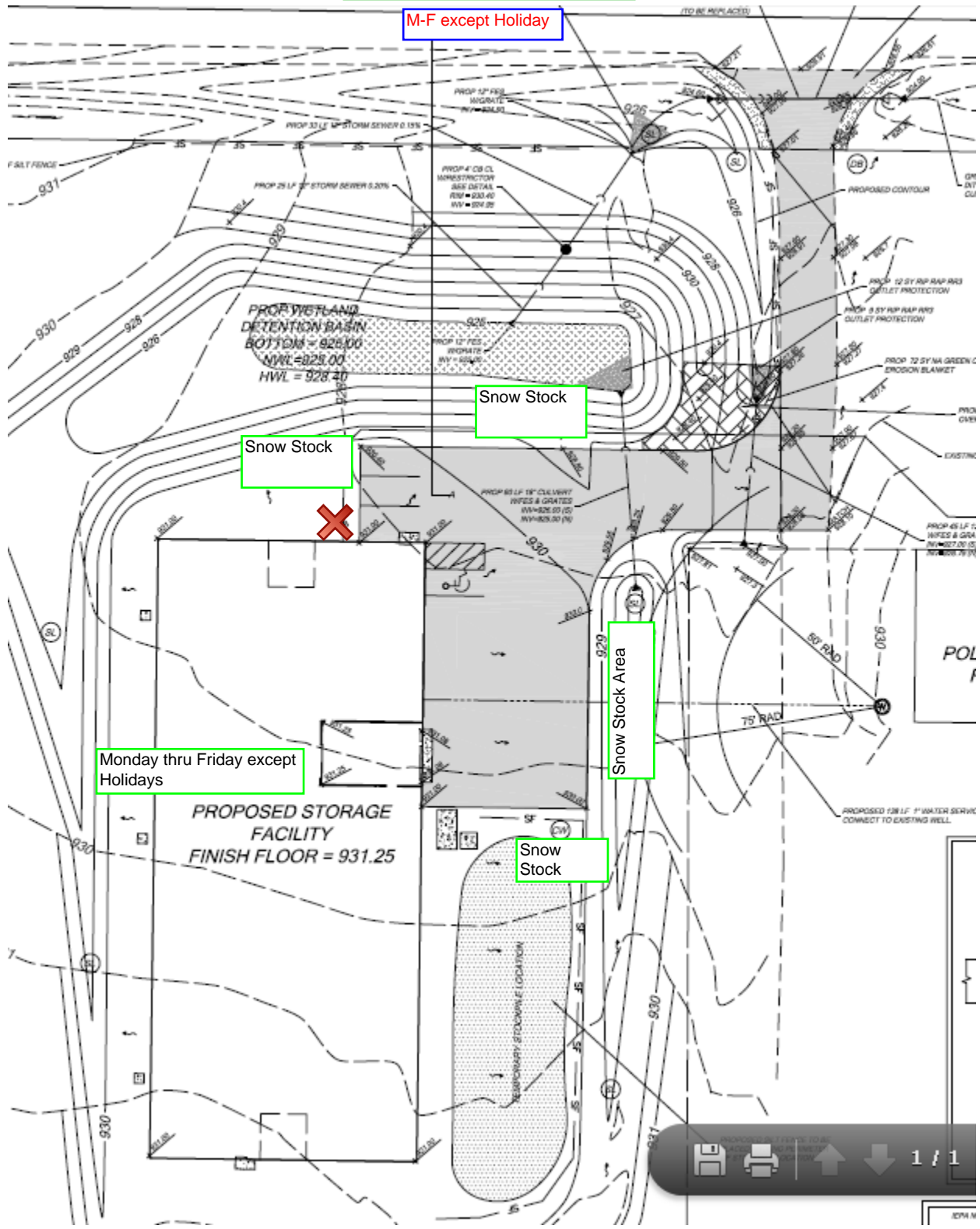
**LANDSCAPE PLAN**  
SCALE: 1"=20'-0"

**SITE PLAN**  
SCALE: 1"=20'-0"

- GENERAL NOTES:**
1. THE CONTRACTOR IS TO VERIFY QUANTITIES OF PLANT MATERIAL REQUIRED. REPORT ANY DISCREPANCIES TO OWNER BEFORE PROCEEDING.
  2. INSTALL 2" X 4" IN METAL EDGING BETWEEN ALL LAWNS AND WALKWAYS.
  3. ON ALL LAWN AREAS, SOIL TO BE PREPARED TO A MINIMUM OF 4" DEPTH. PREPARED BED SHOULD INCLUDE BREAKING DOWN CLUMPS TO NO LARGER THAN 1 1/2" AND WORKING TO PREVENT UNIFORM CHANNELING. ALL LAWN AREAS TO BE SEEDING ACCORDING TO SPEC. FURNISH A PRICE WITH THE BID FOR INSTALLING AND IN CASE OF SEED, LAWN HEIGHT INCLUDE PUBLIC RIGHT-OF-WAY AND BROADWAYS BETWEEN SIDEWALKS AND STREETS.
  4. PLANT ALL TREES A MIN. OF 9" FROM THE FACE OF CURB.
  5. PLANT ALL TREES A MIN. OF 2' FROM THE FACE OF CURB.
  6. INSTALL PRE-EMERGENT HERBICIDE AND WEED BARRIER UNDER ALL MULCHED AREAS. SPREAD THE WEED CLOTH IN BROADWAY AREAS.
  7. MAINTAIN ALL TREES AND PLANT BEDS PER DETAILS AND SPEC.
  8. EXISTING TREES ARE TO BE PROTECTED PER TREE PROTECTION DETAILS AND SPECIFICATIONS.
  9. ALL BROADWAY EDGING IS TO BE INSTALLED IN A TRIANGULAR PATTERN WITH SPACING AS SHOWN ON THE PLAN.

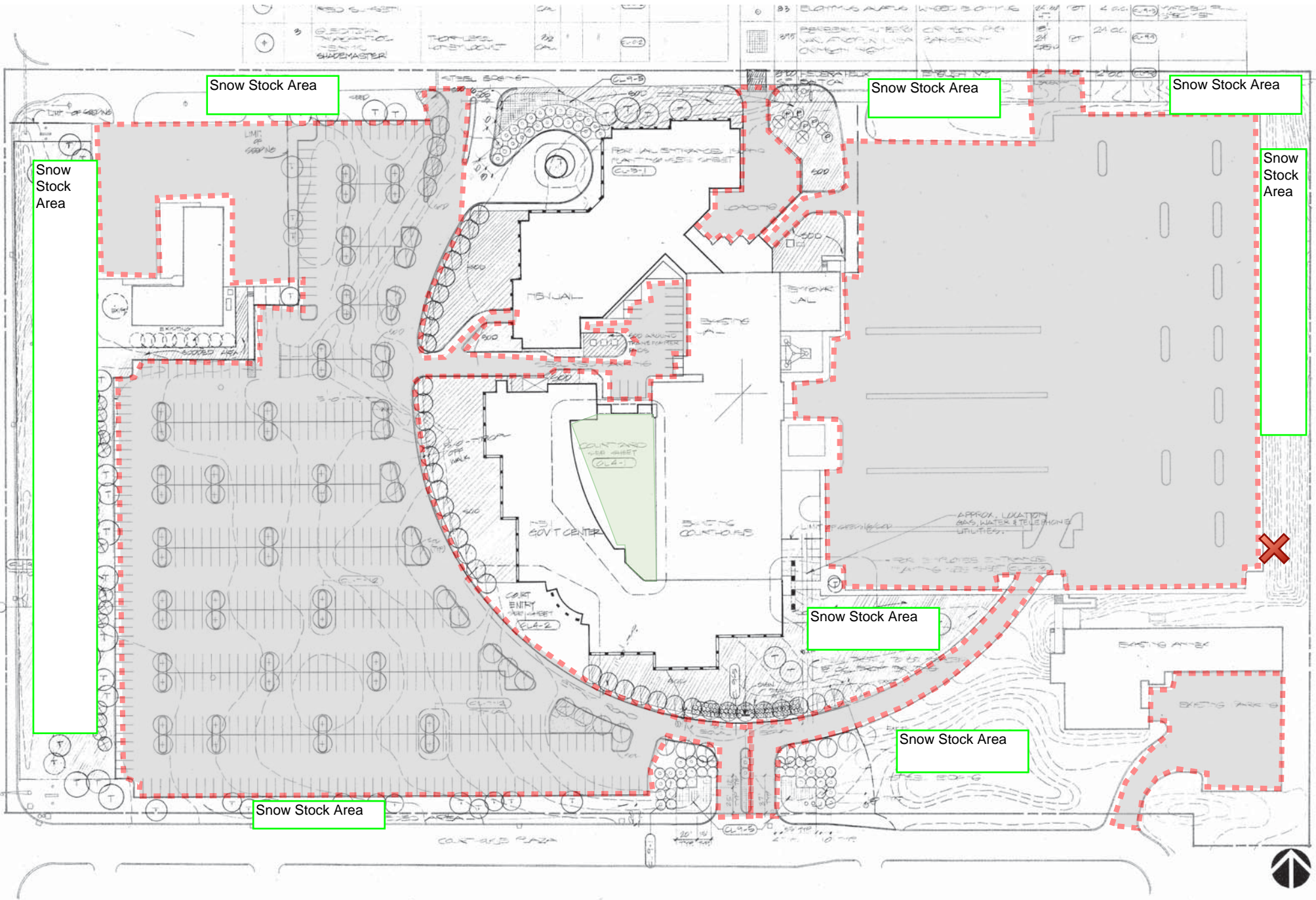
# Archive Storage Building

M-F except Holiday





MCGC 24-7



Snow Stock Area

Snow Stock Area

Snow Stock Area

Snow Stock Area

Snow Stock Area

Snow Stock Area

Snow Stock Area

Snow Stock Area





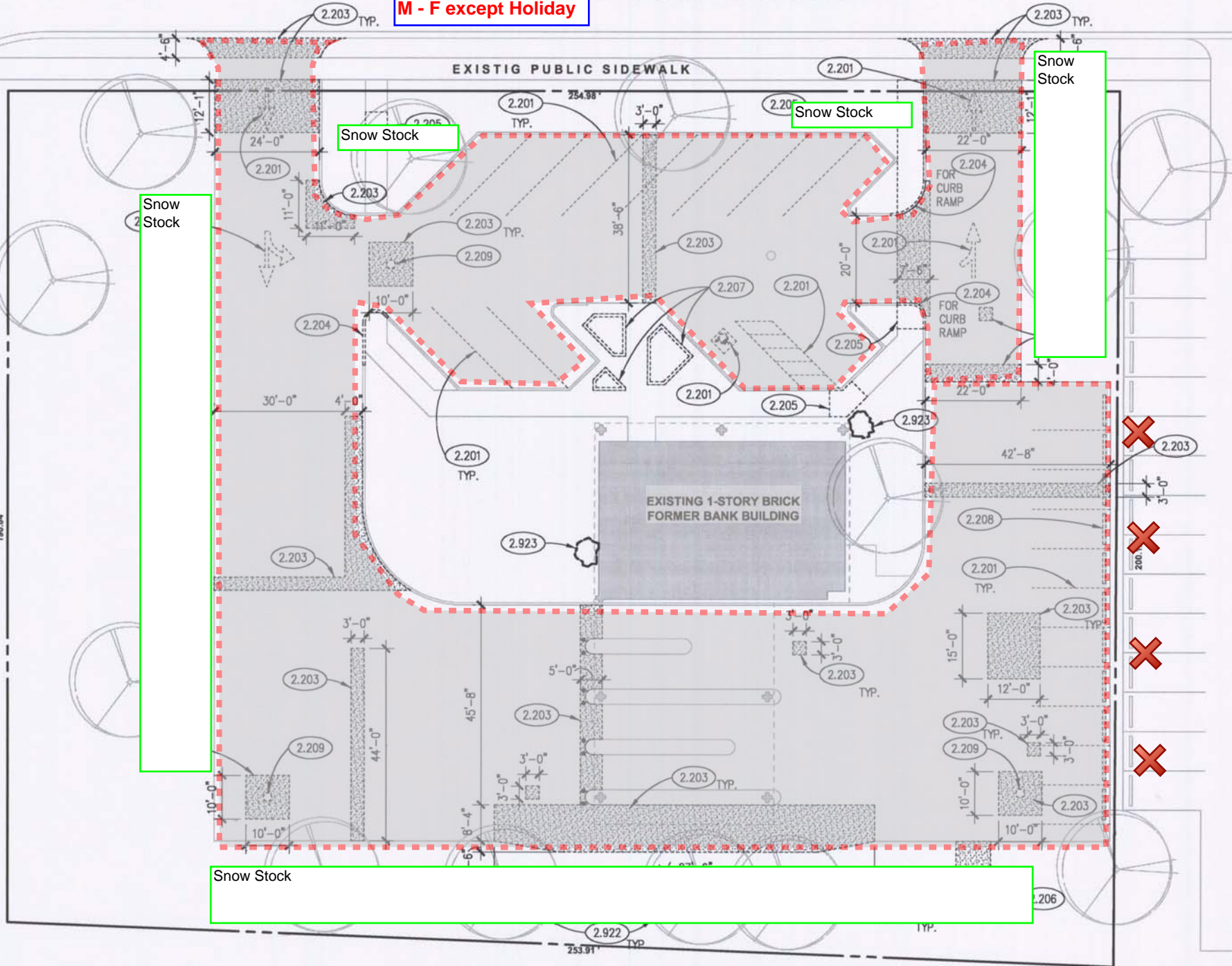
N. SEMINARY AVE. (ROUTE 47)

Treasurer Building  
M - F except Holiday

# RUSSEL COURT

EXISTING PUBLIC SIDEWALK

190.04'



Snow Stock



Valley Hi 24-7

Snow Stock

Snow Stock

Snow Stock

Snow Stock

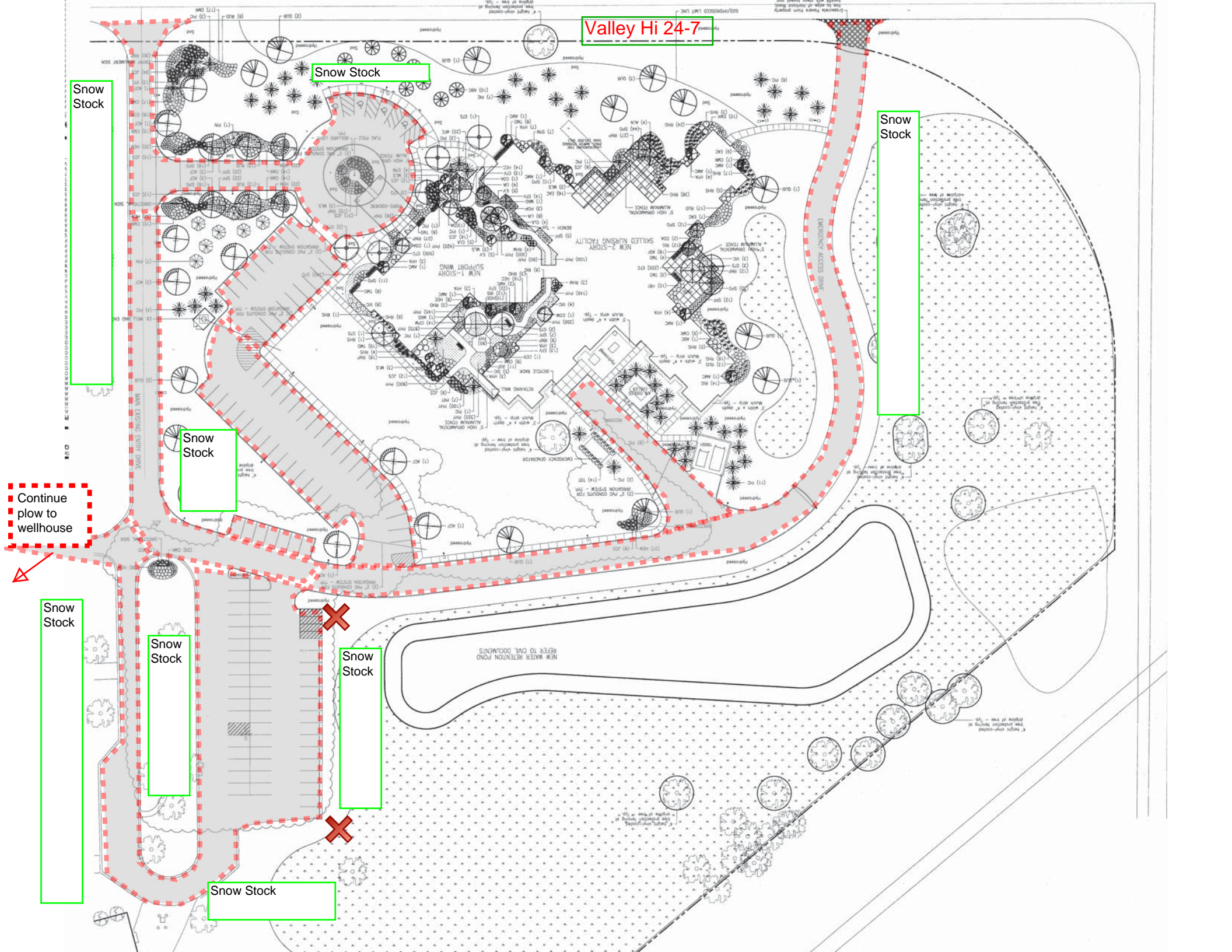
Continue plow to wellhouse

Snow Stock

Snow Stock

Snow Stock

Snow Stock

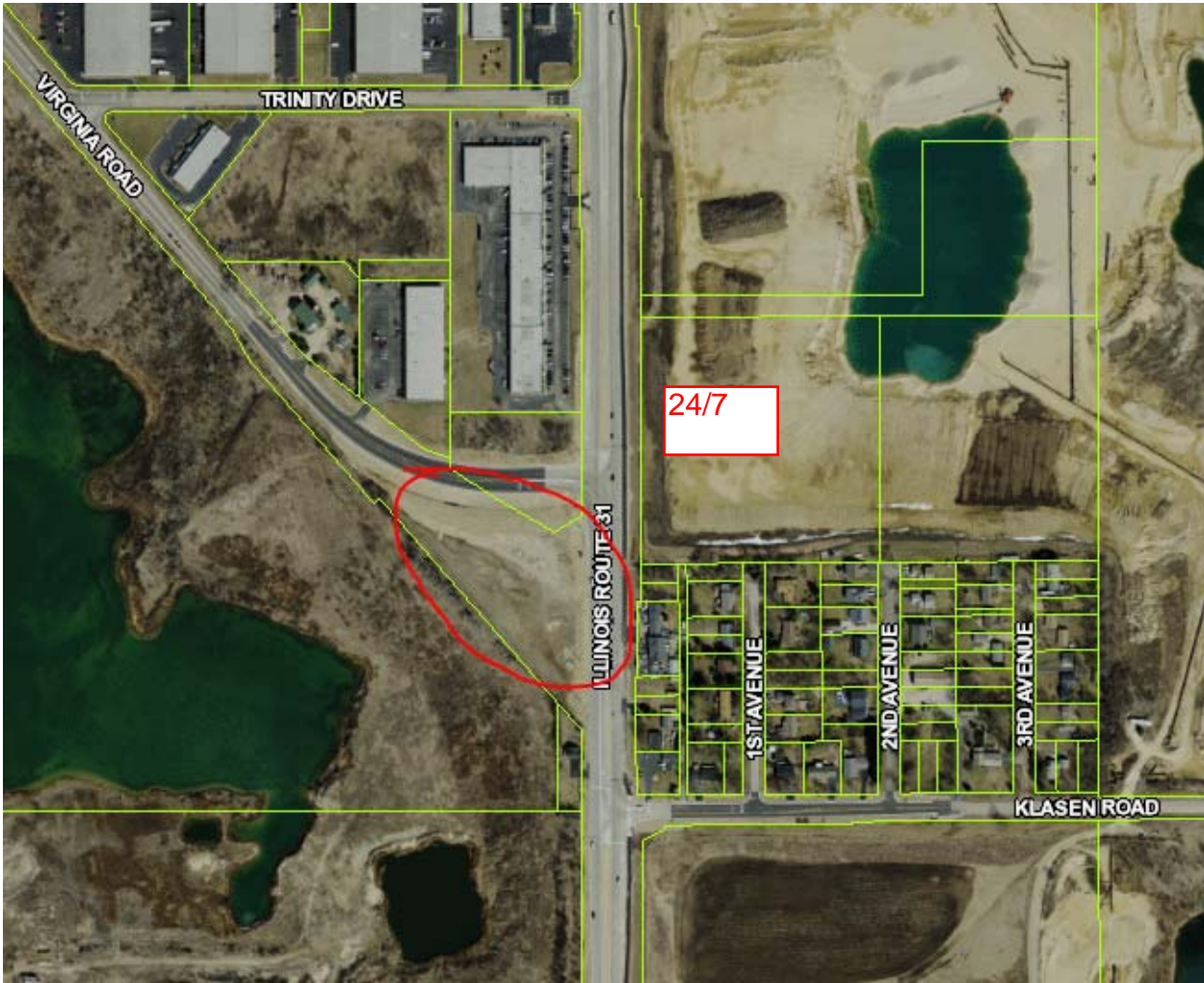




Work Force Network – 500 Russel Court, Woodstock II.



Park and Ride Facility Rt 31 and Virginia Ave, Crystal Lake Il.



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**BID ON**

	<b>Year I:</b> (Base Term) 12/1/17-11/30/18	<b>Year II:</b> (Base Term) 12/1/18-11/30/19	<b>Year III:</b> (Optional) 12/1/19- 11/30/20	<b>Year IV:</b> (Optional) 12/1/20- 11/30/21
<b>#1 SEASONAL PRICING:</b>				
McHenry County Government Center 24/7	\$	\$	\$	\$
McHenry County Government Center 24/7 with #3 <i>OPTION Sidewalk</i>	\$	\$	\$	\$
Administration Bldg	\$	\$	\$	\$
Administration Bldg with #3 <i>OPTION Sidewalk</i>	\$	\$	\$	\$
500 Russel Court Bldg	\$	\$	\$	\$
500 Russel Court Bldg with #3 <i>OPTION Sidewalk</i>	\$	\$	\$	\$
Treasurer Bldg	\$	\$	\$	\$
Treasurer Bldg with #3 <i>OPTION Sidewalk</i>	\$	\$	\$	\$
Archive Storage Bldg (no sidewalks)	\$	\$	\$	\$
Animal Control/Health Bldg	\$	\$	\$	\$
Animal Control/Health Bldg with #3 <i>OPTION Sidewalk</i>	\$	\$	\$	\$
Valley Hi 24/7	\$	\$	\$	\$
Valley Hi 24/7 with #3 <i>OPTION Sidewalk</i>	\$	\$	\$	\$
Park & Ride (no sidewalks)	\$	\$	\$	\$

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**#2 EVENT PRICING:**

**McHenry County Government Center 24/7**

Ice Event only	\$	\$	\$	\$
Ice Event only with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 1"-4" with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 4"-8" with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 8" – 12" with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$
Snow & Ice 12" and above with #3 OPTION Sidewalk	\$	\$	\$	\$

**Administration Bldg**

Ice Event only	\$	\$	\$	\$
Ice Event only with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 1"-4" with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 4"-8" with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 8" – 12" with #3 OPTION Sidewalk	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$
Snow & Ice 12" and above with #3 OPTION Sidewalk	\$	\$	\$	\$

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**500 Russel Court Bldg**

Ice Event only	\$	\$	\$	\$
Ice Event only <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 1"-4" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 4"-8" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 8" – 12" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$
Snow & Ice 12" and above <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$

**Treasurer Bldg**

Ice Event only	\$	\$	\$	\$
Ice Event only <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 1"-4" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 4"-8" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 8" – 12" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$
Snow & Ice 12" and above <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$

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**Archive Storage Bldg (no sidewalks)**

Ice Event only	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$

**Animal Control/Health Bldg**

Ice Event only	\$	\$	\$	\$
Ice Event only <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 1"-4" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 4"-8" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 8" – 12" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$
Snow & Ice 12" and above <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$



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**Valley Hi 24/7**

Ice Event only	\$	\$	\$	\$
Ice Event only <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 1"-4" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 4"-8" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 8" – 12" <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$
Snow & Ice 12" and above <i>with #3 OPTION Sidewalk</i>	\$	\$	\$	\$

**Park & Ride (no sidewalks)**

Ice Event only	\$	\$	\$	\$
Snow & Ice 1"-4"	\$	\$	\$	\$
Snow & Ice 4"-8"	\$	\$	\$	\$
Snow & Ice 8"-12"	\$	\$	\$	\$
Snow & Ice 12" and above	\$	\$	\$	\$

Prior to Award, we will require:

- A list with the type of equipment that will be on site
- Copy of snow report
- Private weather service name

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EXCEPTIONS TO THE BID:

List any exceptions to the BID Specifications:

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***REFERENCES***

List three (3) references that you have done similar work, service or supplied similar products to within the last twelve (12) months (Only correct contact names and phone numbers will be acceptable).

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

---

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

---

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

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**RUBBER STAMPED, FAXED, COPIED, OR TYPED SIGNATURE  
WILL DISQUALIFY YOUR BID MUST BE AN ORIGINAL  
SIGNATURE**

**CERTIFICATIONS**

Vendor certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended. \_\_\_\_\_ Yes \_\_\_\_\_ No

Vendor certifies that it is aware that all contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12) \_\_\_\_\_ Yes  
No

Under penalties of perjury, I certify that \_\_\_\_\_ is my correct Federal Taxpayer Identification Number. I am doing business as a (please check one):

- |   |   |
|---|---|
| <input type="checkbox"/> Individual   | <input type="checkbox"/> Real Estate Agent                            |
| <input type="checkbox"/> Sole Proprietorship                                      | <input type="checkbox"/> Government Entity                            |
| <input type="checkbox"/> *Partnership   | <input type="checkbox"/> Tax Exempt Organization<br>(IRC 501(a) only) |
| <input type="checkbox"/> **Corporation  | <input type="checkbox"/> Trust or Estate                              |
| <input type="checkbox"/> Not-for-Profit Corporation                               |   |
| <input type="checkbox"/> Medical and Health Care<br>Services Provider Corporation |   |

\*State full names, titles and addresses of all responsible principles and/or partners below;

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

**If needed please submit any additional sheets.**

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**SIGNATURE PAGE**

**RUBBER STAMPED, FAXED, COPIED, OR TYPED  
SIGNATURE WILL DISQUALIFY YOUR BID MUST BE  
AN ORIGINAL SIGNATURE**

PROPOSER'S CERTIFICATION

I have carefully examined the Bid, Scope of Work, Specifications, and any other documents accompanying or made a part of this Bid.

I hereby propose to furnish the goods or services specified in the Bid. I agree that my proposal will remain firm for a period of up to 120 days in order to allow the County adequate time to evaluate the qualifications submitted.

I verify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this Bid on behalf of the firm as its act and deed, and that the firm is ready, willing, and able to perform if awarded the contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service. No officer, employee or agent of the County of McHenry or any other proposer is interested in said proposal and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

\*\*State of Incorporation \_\_\_\_\_

\_\_\_\_\_  
(Individual - Partnership - Company - Corporation)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
(City, State and Zip Code)

\_\_\_\_\_  
(By Printed Name and Signature) (Title)

\_\_\_\_\_  
(Witness Signature) (Title)

\_\_\_\_\_  
(Telephone No) (Fax No.)

\_\_\_\_\_  
(Date)

*End of Document*