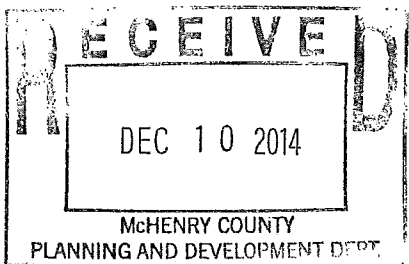




McHenry County Historic Preservation Commission
 c/o McHenry County Dept. of Planning & Development
 2200 North Seminary- Woodstock, IL 60098
 815 - 334 - 4560

The McHenry County Historic Preservation Commission meetings for 2015 will be held on the first Wednesday of the month at 6:30 p.m. at the McHenry County Government Center – Administration Building, 667 Ware Rd., Woodstock, Illinois unless otherwise noticed. Room locations will vary. The following are the meeting dates for 2015:

	<u>Added Dates</u>
January 7, 2015	
February 4, 2015	
March 4, 2015	March 25th / Joint Council
April 1, 2015	
May 6, 2015	May 2nd / Landmark Dedication
June 3, 2015	
July 1, 2015	
August 5, 2015	
September 2, 2015	September 15th / Building Tour
October 7, 2015	September 23rd / Joint Council
November 4, 2015	
December 2, 2015	



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 McHENRY COUNTY, IL

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Mary E. McClellan
 COUNTY CLERK



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • JANUARY 7, 2015

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER

Mr. Greeley called the meeting to order at 6:33 p.m.

Commissioners Present: Mr. Gervais, Ms. Stelford, Mr. Greeley, Mr. Phillips, Ms. Mack and Ms. Brown (MCCD liaison)

Commissioners Absent: Ms. Gray, Ms. Selpien and Mr. Hunt.

Also present: Mr. Foley and Ms. Martin, staff

II. APPROVAL OF DRAFT MINUTES

- 1. November 5, 6:35 PM**
- 2. November 5, 6:30 PM**
- 3. December 3 2014, 6:00 PM**

Motion by Mr. Phillips, seconded by Mr. Gervais to approve the minutes of November 5 and December 3 of the Historic Preservation Commission. There was one correction noted by Ms. Brown for the 6:30 November 5 meeting.

All voting members voted aye, motion passed.

4. Additional Minute Documentation

III. INTRODUCTION OF GUESTS

- A. *Marcy Prchal, UIUC; Lisa Woolford, BACT; Suzanne Kotomski, Commissioner candidate***

Ms. Marcy Prchal, from University of Illinois at Urbana-Champaign was introduced.

IV. NEW BUSINESS / ACTION ITEMS

- A. *Rural survey: UIUC survey consultants' progress (Marcy Prchal)***

i. Presentation and review

Ms. Prchal, from the University of Illinois, stated they have been working on the survey since the end of August, and they are still in the process of surveying, and they are also writing the report at the same time. She said she has written a preliminary report, reviewed by the subcommittee, which will give the Commission an idea what the final product will look like. Marengo Township was the first township to be finished. The townships that have been completed are Marengo, Dunham and Riley. The rest of the townships are in the process of both surveying and report writing.

Ms. Prchal distributed some examples of the work they have been doing so the Commission could see how the data sheets are being recorded. She said when they go out, they take a field survey form for each property and a map for each section. They drive the section and give a survey number to each property that they are photographing. Every building on the property receives a letter designation and it is recorded on a photo log.

Ms. Prchal then presented some photographs of some of the buildings they found interesting. She said they take multiple photos of each property.

Ms. Brown stated she appreciated Ms. Prchal coming to the meeting and addressing comments Ms. Brown made regarding the preliminary report sample.

Ms. Prchal said she cannot give an exact answer on when the survey would be done, but it could be completed by March.

ii. Plans/adjustments going forward

The Commission requested that the report be unbound so they could bind them themselves.

Two copies were requested, one for the Commission and one for the Historical Society in Union.

The Commission asked Ms. Prchal if it was possible to pre submit the survey before the final one so they can review it and make any comments, if needed. Ms. Prchal said that she did not think that would not be a problem.

The Commission will receive a printed version of the survey, back up photos and an excel spreadsheet. The final extra photos can be put on a flash drive.

Ms. Brown told Ms. Prchal that the Commission is seeing good progress on the survey and they are very pleased.

B. Proposal to preserve Plum Tree Road as a Scenic/Heritage Corridor road in partnership with the Barrington Area Conservation Trust (Lisa Woolford)

Ms. Woolford was not present.

C. Elections and committee assignments

Motion by Ms. Mack, seconded by Mr. Phillips to open up the nominations. All voting members voted aye, motion passed.

Ms. Mack made a motion, seconded by Mr. Gervais to nominate Mr. Phillips as Chairman, Ms. Stelford as Vice Chair and Ms. Selpien for Secretary.

Ms. Stelford stated that she would not like to serve as Vice Chair, but is willing to serve as Secretary.

Ms. Mack amended the motion to read, Mr. Phillips as Chairman, Mr. Greeley as Vice Chair and Ms. Stelford as Secretary.

Motion by Ms. Mack, seconded by Mr. Gervais to close the nominations. All voting members voted aye, motion passed.

All voting members voted aye on the slate of nominees, motion passed.

Committee assignments will be done next month.

D. Commissioner candidate interviews

Ms. Kotomski was not present.

V. OLD BUSINESS / ACTION ITEMS

VI. ANNUAL REPORTS

It was noted the reports should be submitted to the State office within 90 days after the start of the fiscal year.

VII. CHAIRPERSON'S REPORT

Mr. Greeley submitted his report in writing, and it is attached.

VIII. COMMITTEE REPORTS

A. Survey and Landmark

Previously discussed.

i. Recordation of landmark ordinances and report on meeting with Phyllis Walters (Greeley /Gray)

Mr. Greeley stated he has been in contact with Norm Vinton from the States Attorneys office and is waiting on a response.

ii. Report on results of potential landmarks/field verification

Ms. Brown stated she emailed updates to Mr. Foley.

B. Communication & Public Relations

No report.

C. Municipal Liaisons

Ms. Mack said she went to Ostend Cemetery and said the reproduction of the original sign is up and it looks beautiful. Ms. Stelford said she will take a picture of the sign and bring it to the meeting next month.

Ms. Mack said she would like to reintroduce the Scenic Road Subcommittee this year.

D. Special Programs

No report.

E. Budget

Mr. Foley distributed copies of budget to the Commissioners for review. The only concern was that the Commission have enough money for landmark plaques. Ms. Brown stated that the Historical Society has contacted the Commission regarding possibly land marking some of their sites.

F. MCCD Liaison Report

This is discussed under Announcements.

G. Staff Report

Mr. Foley stated that the University of Illinois sent a report saying Dunham and Riley Townships have been started.

IX. ANNOUNCEMENTS***A. Powers–Walker Landmark & County Board reviews/dates***

Ms. Brown said she attended the County Board meeting yesterday. The Landmark Ordinance is under the 30-day review. Ms. Brown will represent the Commission at the February 3rd meeting. She was requested by Mr. Sandquist to speak during the public comment period.

If the ordinance passes, the Commission will have to have it on the next agenda as an action item in order to approve the funds to order the plaque.

X. ADJOURNMENT

Motion by Ms. Mack, seconded by Mr. Gervais to adjourn. All voting members voted aye. Motion passed.

The meeting adjourned at 8:17 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • FEBRUARY 4, 2015

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER

Chairman Phillips called the meeting to order at 6:36 p.m.

Commissioners Present: Eric Hunt, Gail Brown, Gloria Mack, Steve Greeley, Susan Stelford, David Gervais and Shawn Phillips.

Commissioners Absent: Laurie Selpien and Lynn Gray

Also present were Sean Foley and Audrey Martin

II. APPROVAL OF DRAFT MINUTES

Motion by Mr. Greeley, seconded by Ms. Mack to approve the minutes of the January 7th meeting.

Ms. Brown commended Ms. Martin on the minutes.

All voting members voted aye, motion passed.

III. INTRODUCTION OF GUESTS

A. Lisa Woolford, BACT; Suzanne Kotomski, Commissioner candidate

Guests present: Lisa Woolford, Executive Director of the Barrington Area Conservation Trust and Attorney George Covington, representing the Barrington Area Conservation Trust.

IV. NEW BUSINESS / ACTION ITEMS

A. Proposal to preserve Plum Tree Road as a Scenic/Heritage Corridor road in partnership with the Barrington Area Conservation Trust (Lisa Woolford)

Ms. Woolford from the Barrington Area Conservation Trust introduced herself and stated that the Trust has been in existence since 2001. They serve four counties: Lake, McHenry Cook and Kane. She said they have preserved around 500 acres of land in the Barrington area. Their objective is to preserve scenic roads. She stated the Historic Preservation and the Conservation Trust seem to have a shared vision, and she asked if there was a way to partner on some of the scenic roads they are interested in preserving in McHenry County.

She said they are putting legal conservation protection on portions of roads, typically 30 to 50 feet. She said Mr. Covington does all of the legal work for them creating the easement documents. He monitors the easements every year to make sure the landowner is sticking to the terms of the easement.

Ms. Woolford said they are interested in proposing a conservation easement on Plum Tree Road. She is aware it has already been designated as a scenic road. If the land owners are interested in having a conservation easement, they need to have a government entity to co-own the easement with them.

It was noted that the Trust could approach the Commission when they have a new project, and the Commission would see what steps should be taken. If the road is in a city or village, the Commission would need an intergovernmental agreement. Mr. Greeley said he is meeting the State's Attorney tomorrow on another matter, and he will bring this issue up while he is there.

B. Committee assignments

The Commission agreed to table this discussion until the next meeting.

C. Commissioner candidate interviews

Mr. Greeley informed the Commission that Ms. Kotomski has decided to withdraw her application due to work obligations.

D. Rural survey: Payment of Invoice to the University of Illinois, Public Service Archaeology & Architecture Program for consulting services in the amount of \$22,000.00.

Mr. Foley reported that the way the contract is written is that the invoice is to be paid on execution of the contract. Mr. Foley stated the State's Attorney did review the contract.

Motion by Mr. Gervais, seconded by Mr. Hunt to approve payment of the invoice to the University of Illinois archeology program for consulting services in the amount of \$22,000.

Ms. Brown suggested sending them a copy of the minutes from the last meeting to be sent to Ms. Prchal at the University of Illinois so they have documentation of the deliverables.

E. Powers–Walker Landmark

i. County Board results

County Board approved the Powers Walker House on Tuesday, February 3rd. Ms. Brown gave a brief presentation before the vote.

ii. Next Commission action(s)

iii. Possible expenditure(s) for dedication ceremony/plaque

Motion by Ms. Mack, seconded by Mr. Gervais that the Commission spend no more than \$400 for the Powers Walker landmark Plaque.

All voting members voted aye on a roll call vote. Motion passed.

Ms. Brown mentioned that the photos for the Haligus School and Powers Walker can be done together. The commission will decide on the photograph for the wall display at the next meeting.

The Commission set a tentative date of April 11th for the ceremony. Ms. Brown said they will need the Conservation District's approval because it is their property.

V. OLD BUSINESS / ACTION ITEMS

VI. ANNUAL REPORTS

A. Any outstanding items are due before the end of the month

Mr. Phillips reminded everyone to send in their reports.

VII. CHAIRPERSON'S REPORT

A. County Board appointment results

It was noted that the County Board approved Mr. Phillips as Chairman of the Historic Preservation Commission.

VIII. COMMITTEE REPORTS

A. Survey and Landmark

i. Recordation of landmark ordinances and report on meeting with Phyllis Walters (Greeley /Gray)

Mr. Greeley stated that he and Ms. Gray are meeting with Phyllis Walters tomorrow.

B. Communication & Public Relations

No report.

C. Municipal Liaisons

Ms. Mack submitted her report in writing and it is attached to these minutes.

D. Special Programs

No report.

E. Budget

There was no change in the budget from last month.

F. MCCD Liaison Report

The Powers Walker historic site was previously discussed.

G. Staff Report

No report.

IX. ANNOUNCEMENTS

There were no announcements.

X. ADJOURNMENT

Motion by Mr. Greeley, seconded by Mr. Hunt to adjourn. All voting members present voted aye, motion carried.

The meeting adjourned at 8:16 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • MARCH 4, 2015

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER

Mr. Phillips called the meeting to order at 6:33 p.m.

II. ROLL CALL

Commissioners present: Gail Brown, David Gervais, Susan Stelford, Shawn Phillips, Gloria Mack, Laurie Selpien and Lynn Gray. and Steve Greeley.

Commissioners absent: Eric Hunt

III. APPROVAL OF DRAFT MINUTES

Motion by Mr. Gervais, seconded by Ms. Mack to approve the minutes of February 4th, 2015.

All voting members voted aye. Motion passed.

IV. INTRODUCTION OF GUESTS

A. James McConnell and William Caldwell, Commissioner candidates

Mr. James McConnell, candidate for the Commission was introduced.

V. NEW BUSINESS / ACTION ITEMS

A. Commissioner candidate interviews

Two commissioner candidates were scheduled to be interviewed by the Commission: James McConnell and William Caldwell. Mr. Caldwell called the chairman prior to the meeting to explain he could not attend the meeting. The Commission interviewed Mr. McConnell and decided to recommend to the County Board that he fill the current vacancy.

The appointment recommendation will be placed on the March 10th Planning and Development Committee agenda. If recommended to move forward, the appointment would be placed on the March 17th County Board agenda.

B. Committee assignments

Chairman Phillips explained committee assignments for this year. A few adjustments were made during discussion.

C. Planning for a possible landmark application for Coventry House in Harvard and possible authorization to enter into an Intergovernmental Agreement with the City of Harvard

The Coventry House on U.S. Highway 14 in Harvard was discussed as a possible landmark in cooperation with the City of Harvard. Ms. Gray noted that the building is deteriorating. Ms. Mack, Municipal Liaison, will contact Jennifer Iftner to gauge if the level local interest is there and, if so, would recommend someone from Harvard make a proposal.

D. Commission review of IDOT plans for improvements to the intersection of Grant Highway / Beck–Marengo Roads at South Union Road

Ms. Gray attended the IDOT information meeting on March 3rd regarding the U.S. Highway 20 / Beck-Marengo / South Union intersection improvement. The two options are signalization or a roundabout. The nearest historically significant building (on the Donley property) would not be adversely affected by either scenario.

E. Planning for the Annual Report Presentation to the County Board

Chairman Phillips will make the annual report to the County Board, which is tentatively March 17th.

VI. OLD BUSINESS / ACTION ITEMS

A. Recordation of landmark ordinances and report on meeting with Phyllis Walters (Greeley)

Mr. Greeley reported the procedure has been finalized and recordation of previously approved ordinances can proceed. Mr. Foley will get these ordinances recorded.

B. Powers–Walker Historic Site: Dedication Ceremony plans

The Powers-Walker landmark dedication ceremony is now scheduled for Saturday, May 2nd at 1:30 p.m. Ms. Mack and Ms. Stelford will work on the invitations and program.

Chairman Phillips will contact County Board members regarding who may be presenting.

C. Review/approval of photos of the Old Haligus School and the Powers-Walker site for display in the Administration building and possible expenditure to order two metal photo plates

Two landmark pictures were selected for display in the Administration Building. Final photos will be emailed to Mr. Foley by Ms. Brown (Powers-Walker) and Ms. Stelford (Old Haligus School). The Commission also voted to order the metal photo plates from the Erie Landmark Company.

Motion by Ms. Gray, seconded by Mr. Greeley to approve the expenditure of no more than \$400 for the display plates for the Powers-Walker and Haligus School.
All voting members voted aye on a roll call vote. Motion passed.

Ms. Mack and Ms. Stelford reported that they had met recently with County Board Chairman Gottemoller and County Administrator Peter Austin to plan for the future display of landmark photos.

They will be placed eastward of the current ones on the second floor. When room runs out, the next area will be along the first floor north hallway, which is the employee entrance hall. Also: The *Strategic Plan* board will be revised, Lincoln's pictures will be moved closer to the Regimental Flag, and the cost of obtaining an acrylic county seal emblem will be explored.

D. Rural survey

i. Consultant (UIUC) contract extension-of-time request/status

Mr. Foley updated the Commission on the no-cost contract extension (to August 15th) request made by UIUC for the Rural Survey. The extension-of-time was granted by the County Board Chairman.

Ms. Gray left the meeting at 8:03.

ii. Illinois Historic Preservation Agency (IHPA) contract status

The Commission asked Mr. Foley to contact consultant Marcy Prchal to request she visit the Commission in May or June to report on progress.

VII. CHAIRPERSON'S REPORT

Mr. Phillips submitted his report in writing, and is attached to these minutes.

VIII. COMMITTEE REPORTS

A. Survey and Landmark

Previously discussed under Old Business / Action Items.

B. Communication & Public Relations

No report.

C. Municipal Liaisons

Ms. Mack submitted her report in writing, and it is attached to these minutes.

D. Special Programs

Ms. Selpien outlined plans for the new victory garden this year. They will be working with the Green Eagles and Nunda Township's new victory garden.

E. Budget

The Commission reviewed the budget under Old Business / Action Items.

F. MCCD Liaison Report

Ms. Brown summarized the revisions made by the MCCD to the draft Fox Bluff Master (Camp Algonquin) Plan, which, she said, has come a long way toward preserving more of the historic structures. A Jens Jensen (originally planned) trail has now been added as well. The plan is up for public comment through March 6th.

She also related that a "Powers-Walker House" page has been created on the District's web site.

G. Staff Report

Mr. Foley showed the Commission samples of IHPA's "*Historic Architectural Resources GIS*," which maps landmarks and provides data and photos about them. Some County landmarks are not shown, while some are that are scant on information.

The Commission consensus is that we should provide IHPA the missing information. Mr. Foley will contact IHPA to ascertain how they can best be assisted with appropriate data and photos.

IX. ANNOUNCEMENTS

Chairman Phillips related Kurt Begalka's proposal to add a more formal structure to the Joint Council of Historic Groups.

X. ADJOURNMENT

Motion by Mr. Gervais, seconded by Ms. Mack to adjourn. All voting members voted aye, motion passed.

The meeting adjourned at 8:31 p.m.

Joint Council minutes 2015 March 25th 7 p.m.

Thanks to everyone who attended last week's meeting of the McHenry County Joint Council of Historic Groups. The McHenry County Farm Bureau building provided an excellent venue for discussion.

1. Following a spirited discussion, the consensus was to eliminate the notion of advocacy from the proposed mission statement. Consequently, the statement we intend to vote on during our next meeting reads:

"A united network of historic-minded organizations and institutions that seek to identify, preserve and promote the history of McHenry County."

2. The group agreed to limit membership in the Joint Council to *museums, archives, historical societies and historical preservation groups.*

We all agreed that other organizations with an interest in history are welcome to attend programs, when feasible, and otherwise be kept in the loop via emails (thanks Bill)

3. Everyone liked the idea of a "Membership Commitment" form – something now used by the Lake County Alliance. In our case, membership would hinge on organizations pledging to attend at least one Joint Council meeting/workshop a year.

Not only does this provide the proverbial "skin the game," it provides continuity and boosts our effectiveness.

4. Attendees endorsed the current administrative structure in which the director of the McHenry County Historical Society, yours truly, will serve as the Council's coordinator. Still undetermined was the establishment of a programming committee (*please*) to help Kurt plan workshops and/or trips.

5. Also undecided was the adoption of bylaws. Sue Stelford, Dave Gervais, Gloria Mack and Kurt Begalka will attempt to draw up some draft bylaws for consideration at a future meeting.

6. Only one person signed up for the Sara Pfannkuche archival technique workshop many of you requested. It is slated from 6:30 to 8:30 p.m. Wednesday, June 24, at the county museum in Union. Unless I get firm commitments from at least 10 people, I will cancel the workshop.

7. The response to the Black Point Estate trip in Lake Geneva, Wis. was much better. We are looking at a Friday in August with an early evening start – probably between 5:30 and 6:30 p.m. The cost would be \$8 and we would be able to drive to this Wisconsin Historical Society site, rather than be required to take the boat and climb stairs. Please email me at kurt@mchsonline.org if you are interested in joining us.

Respectfully submitted,
Kurt

Joint Council of Historic Groups' spring meeting
 McHenry Co. Farm Bureau office
 1102 McConnell Road, Woodstock.
(just east of Route 47, north of the viaduct)

7 p.m. March 25, 2015

This meeting follows up on our fall discussion about what direction we wish to take the Joint Council moving forward and its role as a unifying force among all historically minded groups in the county. Toward that end, we have some fundamental structural things to take care of. Things to consider:

I. Discussion about organizational structure

- Mission statement. *Draft*

A united network of historic-minded organizations and institutions that seek to identify, preserve and promote the history of McHenry County through public education and advocacy, and by ensuring the continued survival of culturally significant artifacts and structures.

- Bylaws

It establishes a coordinator(s), explains what constitutes a member and the responsibilities associated with it and establishes regular meeting dates. The consensus at our September meeting was fewer meetings, more training. This year I'm proposing two training sessions (spring, fall) and a visit to Black Pointe Estate in Lake Geneva, Wis.

- Coordinator

Lake County's Alliance has traditionally been run by a leader from the Lake County Discovery Museum. Here it was Gloria Mack and Nancy Fike (now Kurt Begalka). We can continue that or create – for lack of a better word – executive committee what would vet our stance on issues and assist with programming. Or we could establish a programming committee.

- Communication protocols

Questions to consider: If someone speaks on behalf of the Joint Council, should it be vetted in some way? Transparency is good. It seems to me there ought to be some kind of consensus by the membership (in important policy stances) or at least by our administrator and/or executive committee.

2. Upcoming events

- A. Accessioning and Preservation Techniques Workshop w/ Sara Pfannkuche. 6:30 to 8:30 p.m. Wednesday, June 24, at the Historical Society Museum in Union.
- B. Visit to Black Pointe Estate over the summer. Look at late afternoon (after 3 p.m.) or early evening on a Friday in August.
- C. Tuckpointing/stone preservation workshop Sept. 23 at the museum by Matt Engelmann from the US Heritage Group

3. Members' roundtable News & Notes.



**MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • APRIL 1, 2015**

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Mr. Phillips called the meeting to order at 6:30 p.m.

PRESENT: Phillips, Hunt, McConnell, Greeley, Gervais, Gray, Mack, Stelford and Brown (MCCD Liaison)

ABSENT: Selpien

II. APPROVAL OF DRAFT MINUTES

1. Historic Preservation - Public Meeting - Mar 4, 2015 6:30 PM

Ms. Brown said she would like her Camp Algonquin packet that she presented last week be added to these minutes.

Motion by Mr. Gervais, seconded by Ms. Gray to approve the minutes of the February 2015 meeting. All voting members present voted aye, motion passed.

RESULT:	ACCEPTED BY VOICE
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III. INTRODUCTION OF GUESTS

No guests present.

IV. NEW BUSINESS / ACTION ITEMS

A. Planning for a possible landmark application for Coventry House in Harvard and possible authorization to enter into an Intergovernmental Agreement with the City of Harvard

Ms. Mack stated she sent a letter to Jennifer Iftner, and has not received a reply. She suggested having someone from the City of Harvard to accompany her and Mr. Gervais a meeting for support.

V. OLD BUSINESS / ACTION ITEMS

A. Powers–Walker Historic Site: Dedication Ceremony plans

Ms. Mack said the ceremony will be held on May 2nd at 1:30. Commissioners should arrive by 1:15.

Mr. Phillips stated County Board member Bill Martens has said he will attend. The Board Chairman, Joe Gottemoller and the Conservation District will also receive an invitation. Ms. Mack will contact the Boy Scouts to present the color guard.

B. Rural survey

- i. **Consultant (UIUC) survey status and future meeting with Commission**

Mr. Foley stated Ms. Prchal said she would be able to attend the June meeting to give a final report.

ii. Illinois Historic Preservation Agency (IHPA) contract status

Mr. Foley reported that he spoke with Amy Hathaway, and the contract for the CLG grant is going to be signed.

VI. CHAIRPERSON'S REPORT

Mr. Phillips submitted his report in writing and it is attached.

VII. COMMITTEE REPORTS

A. Survey and Landmark

Ms. Gray said she did not have a report.

Ms. Brown said that Ms. Mack had mentioned going to the Commission's land marked houses and knocking on doors to remind the owners that their house is land marked. It is also a good way to introduce the Commission to the public.

Ms. Brown said there is a for sale sign on the Tryon Grove Farm. She reminded everyone that the land mark includes the 30 acre Oak Grove. She said the Commission should keep that in mind.

The Commission discussed having an educational handout to the homeowners explaining what it means when their homes are land marked.

B. Communication & Public Relations

No report.

C. Municipal Liaisons

Ms. Mack submitted her report in writing, and it is attached to these minutes.

Ms. Mack stated she will send a thank you note on behalf of the Commission to Bill Dysart for researching the signage at the Ostend Cemetery, which is one of the Commission's landmarks.

Discussion of advocacy. The Commission will be doing the by-laws for the Joint Council. Mr. McConnell said no problem with advocacy as long as the process is well defined.

D. Special Programs

No report.

E. Budget

The Commission reviewed the budget. It was noted that the photo for the Haligus School has not been ordered.

F. MCCD Liaison Report

Ms. Brown stated MCCD is beginning their regular events. Sunday, April 19th is the Civil War Program honoring the two sons that served in the Civil War.

Mr. Gervais asked about the voting regarding Camp Algonquin. Ms. Brown said the vote will be at the April board meeting.

G. Staff Report

Mr. Foley distributed the monthly report for January and February for the rural survey.

He noted the Open Meetings Act training needs to be completed by Mr. Phillips and Mr. Hunt.

The Landmark Ordinances have all been recorded.

After a discussion on what is being recorded, Ms. Gray said she will request copies of some of the landmarks to see exactly what was recorded. She will report her findings next month.

VIII. ANNOUNCEMENTS

A. Annual Report Presentation to the County Board is April 21 (meeting begins at 7 p.m.)

IX. ADJOURNMENT

Motion by Mr. Gervais, seconded by Mr. McConnell to adjourn. All voting members voted aye, motion passed.

The meeting adjourned at 7:50 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • MAY 2, 2015

Public Meeting

Powers Walker House

1:30 PM

6201 Harts Rd., Ringwood, IL 60072

1. CALL TO ORDER

2. INTRODUCTION OF COMMISSIONERS PRESENT

Powers Walker Landmark Ceremony:

Prior to reporting on the program I would like to extend a special thanks to Shawn Phillips for acting as Master of Ceremonies, Susan Stelford for preparing the beautiful program and providing the cookies, Laurie Selpien for distributing the programs. Special thanks to Eric Hunt and Jim McConnell for their attendance on the most beautiful day of the year. Not to be remiss our sincere appreciation to Planning and Development Director Dennis Sandquist and Commission Staff Liaison Sean Foley for sharing our special day. Please note that I received three Scout Troops Leaders phone numbers from the Village of Richmond. One leader called me and declined and I never heard from the other two leaders. We were fortunate to have one of our young volunteers, who is also a Girl Scout, presented the colors..

3. COMMENTS FROM NOMINATOR / MEMBERS OF THE PUBLIC

It was a breathtaking, beautiful day in every way. The weather was perfect and the Landmarking was a culmination of a 20 year journey that ended on May 2, 2015. How fortunate we have been to have Gail Brown chart our course. Without her this day would not have happened. The Ceremony began with the presentation of Colors and Pledge to the Flag. Next was the introduction of Public Officials At this time County Board member, Tina Hill said a few words. There were many County Board members present including Chairman Joseph Gottemoller, Bob Martins, Chuck Wheeler, and several others. MCCD Executive Director Elizabeth Kessler spoke - Complimenting the volunteers for their dedication and persistence. David Brandt, District Board President also spoke on behalf of this historic occasion. At this time McHenry County Board Chairman Joseph Gottemoller presented the Plaque to Gail Brown. Not to waste and time, Gail Brown affixed the Plaque to the Powers Walker home. A cheer could be heard all the way to Route 31. Gail Brown invited Ed Collins, Natural Resource Director, Bill Howenstien, former Board Member to join her as she honored the Volunteers that have passed and also the many volunteers who had a part in the restoration of the Powers Walker site. 100+ attended the Ceremony.



**MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • MAY 6, 2015**

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER

Mr. Phillips called the meeting to order at 6:35 p.m.

Commissioners Present: Gloria Mack, Susan Stelford, Laurie Selpien, Jim McConnell, Steve Greeley, and Gail Brown, (MCCD Liaison)

Commissioners Absent: Lynn Gray, David Gervais and Eric Hunt

Staff Present: Sean Foley

II. APPROVAL OF DRAFT MINUTES

There were some minor changes noted.

Motion by Mr. Greeley, seconded by Mr. McConnell to approve the minutes as amended of the April 1, 2015 Historic Preservation Commission minutes.

All members present voted aye, motion passed.

Historic Preservation - Public Meeting - Apr 1, 2015 6:30 PM

RESULT:	ACCEPTED BY VOICE
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III. INTRODUCTION OF GUESTS

Cyntheea White, Melanie Kandler, Brian Beauban, Nick Chirikos and Linda Wold

IV. NEW BUSINESS / ACTION ITEMS

A. Updated Roster(s)

Mr. Foley presented the roster for the Commission to review. He said if there are any corrections, to please let him know.

Ms. Brown noted that Ms. Mack's term is incorrect on the Roster. Mr. Foley stated he will make that correction.

B. Results of IDOT / U.S.-20 & Harmony Rd information meeting and Commission action

Ms. Gray and Mr. Greeley attended the meeting. Mr. Greeley stated that they are still considering whether to go with a round-a-bout or a traffic light. Either plan preserves the Harmony School, which is now a car lot.

C. Section 106 Review of Cell Tower at 12410 Charles Road, Woodstock

Ms. Brown stated the site nearby is not of historic significance. It is an old house, but it has been changed into a more modern house. The Commission's consensus was the tower would not affect any historic properties.

D. Discussion of subdivision entrance markers and historic significance (e.g. LeVilla Vaupell)

Mr. Chirikos stated that the LeVilla Vaupell pillars were removed by the Nunda Township Highway commissioner on April 15 of this year. The pillars were removed without notification or authorization. Mr. Chirikos sent letters to some of the Commission members expressing his concern. He also went and knocked on doors in the subdivision and met with homeowners, some of whom are here tonight, to talk about the pillars.

Mr. Chirikos went to the Nunda Township and tried to discuss this with the highway commissioner, and he also wrote the highway commissioner an e-mail. Mr. Chirikos stated the highway commissioner has remained silent choosing not to address the issue. Mr. Chirikos asked the Commission that they create a document or make a public statement to the media regarding the removal of the pillars because of their historic significance and the negative effect on the community.

Ms. Melanie Kandler stated the subdivision has been there for almost 100 years, the pillars had been there for 85 years. The last thing they thought would happen would be for those pillars to disappear. She said the Nunda Township Highway Commissioner has stated they were in a landfill, but saved the signs that were on them.

Ms. Kandler stated they would have moved the pillars themselves if they had to be removed. They could have been moved to the two beaches in the subdivision. She said they have tried to speak to the highway commissioner for months on other issues, but they have been met with complete silence.

Mr. Phillips stated as a Commission, we do not have a stand. We can propose identifying other pillars throughout the county as potential historic structures and try to get those landmarked. He stated despite how the Commission feels personally about the removal of the pillars, we cannot make a stand.

Mr. Chirikos respectfully disagreed with Mr. Phillips. He said the Commission's mission statement has wording indicating they are charged with the fiduciary duty of protecting the culture and historic artifacts and structures and integrity of the history of McHenry County. He said when something like this happens, he feels it is incumbent upon the Commission to defend the nature of these structures publicly. He feels they have the duty to speak against this type of action, and if they don't, it implies consent.

It was suggested they contact Kurt Begalka of the Joint Council. Mr. Foley gave them his phone number.

Mr. Phillips stated he is struggling with the fact that the pillars were not landmarked before they were taken down. He said he would call the township supervisor and ask where they dump the township garbage. If they get them back, they have spots where the pillars can be located.

E. The future of the IHPA / and possible Resolution regarding the HPC's position

The Commission decided to table this discussion until the next meeting.

V. OLD BUSINESS / ACTION ITEMS

A. William Coventry House

Ms. Mack stated there was an editorial in the Herald regarding the Coventry House. It is attached to these minutes.

B. IHPA Grant status update (report only)

Mr. Foley stated that the consultants are going to meet with the Commission next month. Mr. Greeley read the consultant's report for April, which stated that Alden Township is completed, Hebron Township has begun. Appendices for Marengo, Dunham, Riley, Hartland and Chemung are in progress.

C. IHPA Resume forms

Mr. Phillips stated that these are completed.

D. Open Meetings Act Training Certificates

Mr. Phillips stated he still has to complete the Open Meetings Act training.

E. Recordation of Landmark Ordinances (Lynn Gray)

This Commission agreed to table this topic until the next meeting.

F. Joint Council draft rules/bylaws (Susan Stelford)

Ms. Stelford stated that she is working with Mr. Gervais and Mr. Begalka. She stated they have not heard from Mr. Begalka, but it has been a busy month for him. The Commission agreed to table this until the next meeting.

VI. CHAIRPERSON'S REPORT

The landmark ceremony for the Powers Walker House went very well and had more than 100 people that attended.

Mr. Phillips stated he gave his annual report to the County Board on April 21st.

Mr. Phillips spoke to Mr. Jennings, Supervisor for Nunda Township. Mr. Jennings thanked Mr. Phillips for mentioning the Nunda Township garden.

VII. COMMITTEE REPORTS**A. Survey and Landmark**

Previously discussed under Old Business.

B. Communication & Public Relations

Ms. Stelford stated that Woodstock did a tax study of the old Woodstock Courthouse. There is still over 5 million dollars of work to be completed. It was noted City Council would like to make the Courthouse into a culinary school, which would be not-for-profit.

Mr. Greeley stated he received an answer from the Barrington Area Conservation Group. This group wanted the Commission to be a government sponsor for one of their conservation easements along

one the Commission's scenic roads. Based on comments from Administration and some County Board members, Mr .Greeley said they did not want to interfere if the Village of Barrington Hills wanted to take property under eminent domain.

C. Municipal Liaisons

Ms. Mack thanked the Commissioners that attended the Powers Walker House Historic Site land-marking. She also thanked Mr. Foley and Mr. Sandquist for attending. There were also many County Board members in attendance.

D. Special Programs

Ms. Selpien stated children visited the waste water treatment plant to help with the victory garden. There has been a lot of interested in the garden, and there have been several groups that have expressed interest in touring the garden.

Countryside Garden club will be visiting the garden on June 10,and on June 17, the Algonquin library will be visiting the garden. The Algonquin Garden Club will be visiting on July 21.

Ms. Selpien mentioned that recent changes in the Agritourism section of the UDO limits groups to a maximum of 30 participants. She said this ordinance is hurting agritourism and small businesses. She felt this maximum is too low. If she was out in unincorporated McHenry County, she would not be able to run the garden anymore because of the participation limit.

E. Budget

Mr. Foley reviewed the budget with the Commissioners. He also gave Mr. McConnell and Ms. Selpien their Commission name tags.

F. MCCD Liaison Report

Mr. Brown stated there will be a program at the Powers Walker House on May 17, and the ice cream social will be held June 14.

The McConnell farmstead work days will be held twice a month in Richmond. She stated she is going to be working on the Harmony School, and she will also be helping with the Pringle School. She is donating doors to the Pringle School.

G. Staff Report

No report.

VIII. ANNOUNCEMENTS

Ms. Mack stated the Tryon Grove Farm is for sale. The farm is one of the Commission's landmarks. The website for more information is www.tryongrovefarm.com.

Ms. Mack said, as stated in a previous meeting, she would like to go to the landmarked houses, as a Commission, to speak to the owners to let them know what the landmark designation means for their property.

IX. ADJOURNMENT

Motion by Mr. Greeley, seconded by Ms. Mack to adjourn. All voting members voted aye, motion passed.

The meeting adjourned at 8:35 pm



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • JUNE 3, 2015

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Commissioners Present: Gloria Mack, Jim McConnell, Lynn Gray, Steve Greeley, David Gervais, ~~Steve Shawn~~ Phillips, Susan Stelford, and Gail Brown, (MCCD Liaison), and Eric Hunt.

Commissioners Absent: Laurie Selpien

II. APPROVAL OF DRAFT MINUTES

1. **Motion:** Minutes of May 2, Landmark Dedication Ceremony

Motion by Mr. McConnell, seconded by Ms. Mack to approve the minutes of the Landmark Dedication Ceremony on May 2.

RESULT: PASSED BY VOICE

2. Historic Preservation - Public Meeting - May 6, 2015 6:30 PM

Mr. Phillips and Ms. Brown noted changes.

Motion by Mr. Greeley, seconded by Ms. Gray to approve the amended minutes of May 6, 2015.

All voter members present voted aye, motion passed.

RESULT: ACCEPTED AS AMENDED [UNANIMOUS]
MOVER: Steve Greeley
SECONDER: Lynn Gray
AYES: Phillips, Hunt, McConnell, Greeley, Gray, Mack
ABSENT: Gervais, Selpien, Stelford

III. INTRODUCTION OF GUESTS

Ms. Marcy Prchal, from UIUC was present.

IV. PUBLIC COMMENT

There was no public comment.

V. NEW BUSINESS / ACTION ITEMS

A. Rural Survey Report and Presentation (UIUC Consultant Marcy Prchal)

Ms. Prchal told the Commission that they have finished all of the field work. She said they documented 1,631 properties, including cemeteries. She brought an example of the graphics that will be in the report. (Attached). She said they are in the process of writing up reports for each of the townships.

She said the homeowners they talked to while during the survey were very receptive, however she did have one individual who let them photograph the barn, but not the house.

Ms. Stelford arrived at 6:35 p.m.

Mr. Gervais arrived at 6:42. p.m.

Mr. Phillips asked Ms. Prchal if she would write up a summary one or two pages, of how the survey went, and make recommendations to improve future surveys and suggest any other things the Commission should have asked for.

Ms. Brown stated the graphics are very well put together, and she asked if the handwritten field notes are being typed up. Ms. Prchal said it depends on time. Now their main concern is getting it done. There were a combination of people working, and that is why some are typed and some are written. Ms. Prchal said they can give the Commission a PDF of everything, and they will be providing an Excel spreadsheet. In response to Ms. Brown's question, Ms. Prchal explained that PIN numbers were not included in the spreadsheet, and there may not be enough time to add them.

When asked for a target completion date, Ms. Prchal will try to have everything done by August 5th.

Ms. Brown verified that the Commission will receive one hardcopy for IHPC, one for the Commission, and one for the Historical Society.

VI. OLD BUSINESS / ACTION ITEMS

A. William Coventry House (discussion)

The Commission's consensus was to table this until next month.

B. LeVilla Vaupell subdivision entrance markers (update)

Mr. McConnell said he spoke to the lawyer for the LeVilla Vaupell Subdivision, and he said Senator Althoff met with Highway Commissioner Lesperance, and that Mr. Lesperance had promised to return the posts and make any necessary repairs.

Mr. Phillips mentioned that at the last meeting, there was some disagreement regarding Mr. Chirikos' statement, that it is the Commission's responsibility to take a stand regarding the pillars even though they were not previously landmarked. Mr. Phillips asked the Commission what their thoughts are in regard to his remarks at the last meeting. He said he does not necessarily disagree with what Mr. Chirikos said, but as a public commission, he was not sure if the Commission can take that position in a protest type of format.

Ms. Brown said she agreed with Mr. Phillips.

Mr. McConnell said if a protest is not appropriate, education of government officials about the historic significance of structures in the county within the Commission's scope may be a way to go. He stated if we can contact the township officials at large, and advise them that before they do something like this, they should take historic significance into consideration and contact the Commission.

Ms. Brown stated the Commission has had several discussions regarding demolition permits, and we would find out after the permit has been issued that something is already going to be taken down.

Mr. McConnell stated it would take a lot of the Commission's time to review every permit application. Mr. Phillips added that it would be impossible to see every demolition permit, but the Commission can review permits for buildings that have been landmarked.

Mr. Phillips suggested having someone go to the next County Board or Planning and Development Committee meeting as a guest, and speak to this issue to get it on the record. He added the Commission has a responsibility, not only to landmark property, but to make a statement that the Commission is here as a resource, and we are aware sometimes there are questions on what is historic, and what is not. Even though something may not be landmarked, does not necessarily mean it is not of historic significance.

After discussion, it was decided that Mr. McConnell will draft some language for Mr. Phillips to present to the Planning and Development Committee at their next meeting under public comment. He will send it to the Commission members for review before the meeting.

C. The future of the IHPA / and possible Resolution regarding the HPC's position

It was noted at the last meeting, the Commission discussed drafting a resolution stating the Commission's position in support of the IHPA. Commission members felt a lack of information as to the future of IHPA was at hand, and did not propose a resolution at this time. This item will be kept on next month's agenda.

D. Open Meetings Act Training Certificates (still need one turned-in)

Mr. Foley mentioned that Mr. Phillips needs to complete the training.

E. Recordation of Landmark Ordinances (Lynn Gray report/policy action, if any)

Ms. Gray stated when she did the research, she found the block of Ordinances that were recorded. She said she will bring those to the next meeting.

F. Joint Council draft rules/bylaws

Mr. Stelford stated she has not yet heard from Mr. Begalka, but she will contact him by e-mail.

VII. CHAIRPERSON'S REPORT

No report.

VIII. COMMITTEE REPORTS

A. Survey and Landmark

Discussed previously under new business.

B. Communication & Public Relations

At the last meeting, it was decided to have Commission members visit the owners of each of the landmarked properties, give them a copy of the HPC Resource Guide, as well as explain what it means for them to have a landmarked property.

Ms. Stelford created a index of the landmarked properties, and the Commission members divvied up the list.

C. Municipal Liaisons

Ms. Mack said she does not have a report, but said that Sue Low, the Mayor of McHenry, called her to speak about Marie Wilt, who recently passed away. Ms. Wilt was involved in the Peterson Farm, the Landmark Commission, and the Civil War Round Table. Ms. Low was interested in planting a tree on the farm in honor of Ms. Wilt, and asked for Ms. Mack's help.

D. Special Programs

No report.

E. Budget

Mr. Foley stated there was no change to the budget in the last month.

F. MCCD Liaison Report

Ms. Brown stated the Powers Walker Ice Cream Social will be held on June 14 from noon to four. Besides the ice cream, there will be old time games.

G. Staff Report

Mr. Foley stated he had nothing to add.

IX. ANNOUNCEMENTS

Mr. Greeley announced that the old time baseball game between McHenry County versus Lake County will be held on June 20 at 2:00 at the Prairie Grove Village Hall.

X. ADJOURNMENT

Motion by Ms. Gray seconded by Mr. McConnell to adjourn. All voting members voted aye. Motion passed.

The meeting adjourned at 7:58 p.m.



**MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • JULY 1, 2015**

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Mr. Greeley called the meeting to order at 6:35 p.m.

Commission Members Present: Shawn Phillips, Steve Greeley, Susan Stelford, Laurie Selpien, Eric Hunt, David Gervais, James McConnell and Gail Brown (MCCD Liaison)

Commission Members Absent: Lynn Gray and Gloria Mack

Also present: Sean Foley, staff

II. APPROVAL OF DRAFT MINUTES - JUNE 3, 2015

Motion by Mr. Gervais, seconded by Mr. McConnell. All voting members voted aye, motion passed.

1. Minute Attachments

RESULT:	PRESENTED
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2. Attachment

RESULT:	PRESENTED
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III. INTRODUCTION OF GUESTS

Linda Wold was present.

IV. PUBLIC COMMENT

V. NEW BUSINESS / ACTION ITEMS

A. Resolution honoring retiring Catherine O'Connor, Manager, Local Government Services, Illinois Historic Preservation Agency

Mr. Phillips arrived at 6:40 p.m.

Motion by Mr. Gervais, seconded by Mr. Hunt to submit a resolution recognizing Catherine O'Connor's service to the Illinois Historic Preservation Agency.

All voting members voted aye, motion passed.

B. Building demolition review for some MCCD structures (Brown)

Ms. Brown brought documentation and pictures of the structures. She explained that the Conservation District has a policy to delay any demolition until the Commission is able to review it. She reviewed the pictures and reported on the condition of the buildings.

Motion by Mr. Greeley, seconded by Mr. Gervais to waive the review process for demolition of the structures on MCCD property built after World War II.

Ms. Brown asked the Commission if they would like to visit any of the sites discussed. There were some members who would like to visit the Klimas barn. Ms. Brown said she will send out an e-mail to the Commissioners and schedule a site inspection for anyone who wants to see it.

Revised motion by Mr. Gervais, seconded by Mr. Greeley to demolish the Coral Woods Stone pump house and the Glacial Park Research Field Station. The Klimas site will be kept on hold until the Commission can view the site.

C. Results of Landmark Property visits (all)

Mr. Hunt stated he called Shirley Beene. She said she is moving to Arizona, and anything or any information she has will be passed on to Ms. Mack.

Mr. Greeley said he met with the owner of the Harmony School Property. The owner was aware it had been landmarked, and asked about the plaque. Mr. Greeley gave him files pertaining to the school.

Mr. Gervais reported that he has not yet visited Chunn's Burying Ground, but he will. The last time he was there he noted there were some overturned grave markers. He said he will go and check to see if that has been corrected.

Ms. Stelford stated she went to the Ormsby-Starck property and spoke to the owners. They asked if they could take the shutters down, and Ms. Stelford said that would be fine.

Ms. Stelford went to the Christopher Walkup house and spoke with the owner, who was aware the house was landmarked.

Ms. Mack and Ms. Stelford will be going to the Coral Witness Tree and the Barber Burying Ground.

Mr. McConnell has been trying to contact the owner of the Old Haligus School. He will continue to follow up. Mr. McConnell said he visited the site, and said that it is being well maintained.

Mr. McConnell Spoke to Dave Johnson regarding the brick streets in Huntley. Mr. Johnson is aware of the landmark. There is a pot hole that accumulates water when it rains, and they are not going to be doing anything until the downtown renovation is complete. The Huntley Park District is working with the Historical Society trying to convert the Sun Valley Farm into a museum.

The Commission will continue the discussion at the next meeting.

VI. OLD BUSINESS / ACTION ITEMS

Mr. Phillips noted that the Commission discussed drafting a statement to the Planning and Development Committee in reference to the pillars that were removed from the LeVilla Vaupell Subdivision. He said Mr. McConnell wrote a draft, and they both reviewed it. Phillips read the draft to the Commission.

The statement included the purpose and the goals of the Commission. It stated that it is the consensus of the Commission that there are numerous markers that contribute to the County, even though they may not have been designated as historic under the Ordinance. The Commission would like to communicate

with highway officials regarding the historic and significance of some the signs. The Commission seeks to foster a cooperative atmosphere and to minimize conflict over competing interests.

After discussion, the Commission made some minor word changes.

Motion by Mr. Gervais, seconded by Mr. Hunt to approve the general content of the letter prepared by Mr. McConnell for presentation to the Planning and Development Committee.

All voting members voted aye, motion passed.

A. *William Coventry House (discussion)*

The Commission tabled this discussion.

B. *The future of the IHPA / and possible Resolution regarding the HPC's position*

The Commission's consensus was to drop this discussion. If something comes up worth discussing in the future, it will be placed on a future agenda.

C. *Recordation of Landmark Ordinances (Lynn Gray report/policy action, if any)*

Tabled due to the absence of Ms. Gray.

D. *Joint Council draft rules/bylaws*

Tabled.

VII. CHAIRPERSON'S REPORT

No report.

VIII. COMMITTEE REPORTS

A. *Survey and Landmark*

Ms. Brown suggested Vermont Road as a possibility for a scenic road. She said there is a Greek Revival house that still has wood siding in perfect shape.

She told the Commission that If anyone happens to see something that is in good historic shape, they should consider knocking on the door, similar to what the Commission is doing with the landmarks.

B. *Communication & Public Relations*

Ms. Stelford said some of the scenic roads have been a challenge to photograph for the calendar. She asked if there was anything specific she should be looking for on the roads.

Ms. Brown stated usually there is some sort of open space curve or nice view. It was suggested to take pictures of some of the signs.

Mr. Gervais reported that he received a letter from Tammy Townsend, the sales and marketing manager for *Visit McHenry County*, asking if the Commission has any visitor maps or brochures about the scenic drives. Ms. Stelford said she would be willing to create a brochure.

C. Municipal Liaisons

Ms. Mack submitted her report, which was attached to the agenda.

D. Special Programs

Ms. Selpien submitted her report in writing, and it is attached.

E. Budget

Mr. Foley reported that they are still waiting for the check from IHPA.

Ms. Brown asked about the photo metal plates that were ordered. Mr. Foley stated he has been able to order those yet.

F. MCCD Liaison Report

Ms. Brown stated the ice cream social at the Powers Walker house had around 200 visitors. Ms. Mack scooped the ice cream. The World War I event is coming up July 19th.

Ms. Brown reported the District has found someone that has a company that only does timber framing and only works on old barns. They hired him into help with the hand hewn barn on the McConnell Farmstead. He added in another timber, and the dip in the roof is gone, plus the concave sections are flat now.

They are letting the beams rest, and they will be coming back next year to jack it up next year. There are four inches to go on one side, and seven inches on the other side.

G. Staff Report

Mr. Foley stated he received an e-mail from someone who asked if we knew anyone that restores barns. Ms. Brown will pass along Mr. Perona's number who is a contractor.

Mr. Foley informed the Commission he has been scanning the landmark files. The goal is to scan all of them and post certain materials on the website.

Ms. Stelford will be on Vacation in August.

IX. ANNOUNCEMENTS

Mr. Hunt announced that he will be getting married.

X. ADJOURNMENT

Motion by Mr. Greeley, seconded by Mr. Hunt to adjourn. All voting members voted aye, motion passed.

The meeting adjourned at 8:21 p.m.



**MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • AUGUST 5, 2015**

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Mr. Phillips called the meeting to order at 6:36 p.m.

Commission members present: Gloria Mack, Steve Greeley, Laurie Selpien, Shawn Phillips, Lynn Gray, David Gervais, Jim McConnell and Gail Brown (MCCD Liaison)

Commission Members Absent: Susan Stelford and Eric Hunt

Staff present: Sean Foley

II. APPROVAL OF DRAFT MINUTES

Motion by Mr. Gervais, seconded by Ms. Gray to approve the minutes of July 1, 2015

Ms. Brown had some minor changes regarding one of the motions.

All members present voted aye, motion passed on the amended minutes.

1. Handouts

RESULT:	PRESENTED
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III. INTRODUCTION OF GUESTS

Mr. Kurt Begalka was in attendance.

IV. PUBLIC COMMENT

Mr. Begalka -- Discussion of Pringles school Scottish cemetery. The Owners sold the cemetery to absentee landlords. Mr. Begalka said the grandson lives on the property, and we got permission to put up signs that point the way to go up the path up the hill to the cemetery.

Mr. Begalka said the cemetery is the responsibility of Marengo Township, and to his knowledge, they have not done anything. The Wilson Family has maintained the cemetery. It is in good condition now. He wanted the Commission to be aware of this.

Mr. Phillips suggested passing a resolution to the attention of Marengo Township stating that the Township is required to maintain, and the Commission is requesting that provisions be made to do that.

Mr. Phillips said once the Commission can check the ownership of the cemetery, we reach out to them to let them know we are aware of their situation.

Ms. Gray will check the deed, and this will be placed on the agenda next month. Also the possibility of the missing (Southwest Townships) McHenry County cemetery series.

V. OLD BUSINESS / ACTION ITEMS

A. Landmark Visits (results for remaining site)

Ms. Brown stated she was assigned the Miller Chapel. She said she contacted Sue Chambers, the nominee, who has retired from the caretaker status within the family trust, but because she is a family member, she stays somewhat active. She gave Ms. Brown the information on the new contact person, and in discussing this with her, she said they had a group of kids scraping off the old paint, and it looked bad, but most of the chapel was painted last weekend, and the rest is supposed to be painted this weekend.

Ms. Brown told the Commission she conducted a site visit and everything seems to be in order. The plaque is sitting inside with the screws waiting to be remounted this weekend.

Ms. Gray stated she visited the Newman House, the Mount Auburn Cemetery, the Diggins School House, and The House of 7 Gables. She said she met Kathy Berryhill at the cemetery, and was taken on a tour of the chapel. Ms. Gray said some of her landmarks did not have a phone number, PIN or address, so she pulled the deeds on them and a copy of the Ordinance. She gave the owners a copy of the Ordinance along with the Historic Resource Manual. Ms. Gray noted that historic plaques were on the building of the Newman House, Diggins School House, the House of 7 Gables, but did not find one at the cemetery.

B. William Coventry House (discussion)

Ms. Gray stated she has not been able to meet anyone in regard to the Coventry house, but she stopped by the Harvard City Hall and left her historic preservation business card with a note on the back.

She will let the City know the Commission is interested in having the house landmarked if it is in salvageable condition. She noted an intergovernmental agreement with the City of Harvard would be required. Ms. Gray will set up a meeting once she contacts the City Administration.

C. Recordation of Landmark Ordinances (Gray)

The Commission discussed what should be filed with the Ordinance. They decided just the Ordinance, without the attachments, should be filed.

Mr. Phillips asked Ms. Gray to draft something to go over at the next meeting regarding official direction to the County Clerk.

D. Joint Council draft rules / bylaws

Mr. Belgalka stated he was going to get together with Ms. Mack, Mr. Gervais, and Ms. Stelford to come up with some bylaws. Mr. Gervais said he has spoken with Ms. Stelford, and they will try to set up another time to meet. Mr. Phillips reminded them the meeting will have to be posed if they have more than two commissioners at the meeting.

The McHenry County Historical Society will host a tuck pointing workshop at their September meeting. August 28th is the Blackhawk event in Lake Geneva, which begins at 6:30 p.m.

VI. NEW BUSINESS / ACTION ITEMS**A. Rural Survey Status Report and possible action for direction**

Mr. Foley reviewed an e-mail from Ms. Prchal (attached). This was in response to an e-mail Mr. Foley sent to Ms. Prchal asking about the status of the rural survey.

B. IHPA Grant (Reimbursement Status)

Mr. Foley explained that the check is tied up in the budget mess. There is no budget, so they cannot issue checks even though the money is federal.

Mr. Foley stated the request for the check was sent back in April, and we still do not know when we will be receiving the money.

The survey consultants should be aware the Commission expects the whole package.

Mr. Foley stated he will contact Amy Hathaway about how close we are running to the deadline and if we can request an extension.

All townships have been surveyed, and the consultants will make it available to the Commissioners by putting each township as a PDF and loading them on to the HPC or other website.

VII. CHAIRPERSON'S REPORT

Mr. Phillips reported that he read a statement yesterday before the Planning and Development Committee regarding the historic subdivision pylons. They thanked him for the statement. One board member asked for a copy of the statement and said he should go to the road commissioner and read the same statement.

Mr. Phillips stated his term ends in November, and he said he is probably not going to renew it. He also noted the recent e-mail from Sean regarding historical events and conferences going on. He encouraged the Commissioners to attend those.

VIII. COMMITTEE REPORTS**A. Survey and Landmark**

Previously discussed.

Mr. Phillips mentioned the Commission should start working on endangered sites.

B. Communication & Public Relations

Ms. Stelford submitted her report. (See agenda packet).

C. Municipal Liaisons

See agenda packet for report.

Ms. Mack asked a question about the landmark plaque for the Harmony School. She thought the Commission had ordered the plaque.

Mr. Greeley stated it was owned by the bank, so we did not order the plaque, and that should be a line item on the next agenda. He added that the owner would like to build another structure on the property. Ms. Brown stated the owner should be aware he has to come before the Commission for a Certificate of Appropriateness.

D. Special Programs

Ms. Selpien stated the Algonquin Garden Club visited the garden last month.

She stated the garden is up for the Best Garden in McHenry County. She stated voting started August 1st, and anyone can vote once a day. Ms. Selpien said her garden is in the lead as of today.

E. Budget

Ms. Brown noted at the last meeting, the Commission asked for a item for the motion for the expenditure back in March for the photo plaques for the hallway. She stated it has been 5 months and does not want to lose track because the Commission has already voted on the pictures. She asked Mr. Foley what the status is.

Mr. Foley stated he has not placed the order yet because of the budget. Mr. Gervais said the pictures need to be ordered even if we are low on funds, since they were already approved.

Mr. Foley said he would try and put the order through before the fiscal year ends.

F. MCCD Liaison Report

Ms. Brown noted that at the last meeting, it was noted some of the Commissioners wanted to visit the Klimes property and the Agrevo Barn. The mosquitoes have been horrible and she asked for a suggestion for another day to visit.

The Commission's consensus was to wait until September.

G. Staff Report

IX. ANNOUNCEMENTS

X. ADJOURNMENT

Motion by Ms. Mack, seconded by Mr. McConnell to adjourn. All voting members voted aye, motion passed.

The meeting adjourned at 8:11 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • SEPTEMBER 2, 2015

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Ms. Stelford called the meeting to order at 6:30 p.m.

Commissioners Present: David Gervais, Gail Brown, (MCCD Liaison), Susan Stelford, Jim McConnell, Eric Hunt, Gloria Mack and Lynn Gray, and Steve Greeley

Commissioners Absent: Laurie Selpien and Shawn Phillips

Staff Liaison: Sean Foley

II. APPROVAL OF DRAFT MINUTES

A. Minutes of August 5, 2015

Motion by Mr. McConnell, seconded by Ms. Gray to approve the minutes of August 5th, 2015.

Ms. Brown mentioned a minor change that she previously reviewed with Ms. Martin.

All voting members voted aye on the amended minutes, motion passed.

III. INTRODUCTION OF GUESTS

Mr. Kurt Belgalka.

IV. PUBLIC COMMENT

None.

V. NEW BUSINESS / ACTION ITEMS

A. Harmony School Plaque – possible expenditure

Mr. Greeley reported he went to the Harmony school and met with the owner who has plans for renovations. The owner stated he did not have the "cornerstone" plaque, but Mr. McConnell said the plaque was there when the bank owned the property. Mr. Greeley said he spoke to the owner regarding the scenic grove program.

Mr. Greeley stated there was an electronic sign on the property. Mr. Foley noted the owner was cited, and he will have to apply for a sign permit.

Mr. Gervais arrived at 6:35 p.m.

After discussion, the following a motion was made by Mr. Gervais, seconded by Ms. Mack to approve the plaquing of the Harmony School and pay for the cost of the CHPC plaque.

All voting members present voted aye on a roll call vote. Motion passed.

Motion by Mr. Gervais, seconded by Mr. McConnell that the expenditure for the plaque expenditure not exceed \$500.

All voting members voted aye on a roll call vote. Motion passed.

B. Harmony Heritage Grove sign – possible expenditure

Ms. Mack offered to take a prototype of the Harmony Heritage Grove sign to show Joe Korpalski, the Director of Transportation, to see if they would be willing to make the sign.

C. Harmony School Certificate of Appropriateness for business signage

Previously discussed.

D. Scots Cemetery in Marengo (discussion)

Ms. Gray did the property search. She said she has been busy at work but will continue working on this. Mr. Jay Fuller is working on researching the cemetery, but Ms. Gray has not heard from him.

Discussion of Marengo Township responsibility of the cemetery: Mr. McConnell said according to the tax assessor, the cemetery is owned by Marengo Township, unless something else is found through the title search.

Ms. Brown submitted pictures of the cemetery as well as maps and other information. (Attached)

E. Southwest cemeteries book – possible purchase expenditure

Ms. Brown said she did some research, and at this point, the book is unavailable.

Mr. Gervais suggested getting permission to copy the book from the Geological Society. Mr. Foley will send a letter to the Genealogical Society asking for permission to make a copy for the Commission to use for internal research.

VI. OLD BUSINESS / ACTION ITEMS

A. William Coventry House (discussion/update/further action)

Ms. Gray had a meeting with the City of Harvard administrator, Mr. Nelson, and he is open to the idea of landmarking the house as long as it does not cost the City of Harvard any money. He requested a sample of an intergovernmental agreement to present to the City. He is willing to move forward.

Mr. McConnell stated he spoke with Grace Moline, from the McHenry County Historical Society, and they are willing to submit the application. The house continues to deteriorate, but there are people interested in saving the house.

Ms. Gray asked for a copy of an intergovernmental agreement. Mr. Gervais noted there are three different versions of intergovernmental agreements, based on who has policing authority and things of that nature. Mr. Gervais will work with Mr. Foley to send the appropriate version to Ms. Gray.

B. Landmark visits (discussion/update)

Ms. Mack submitted her report in writing, and it is attached.

She requested the Survey committee do an inspection of the main house next to the Holcomville School.

Mr. Gervais met with Mr. Michael Walkup to inform him of the Commission's visits to area landmarks. Mr. Walkup stated he is trying to sell his house. He had a tree crash into his garage, and said he is aware that he will need a certificate of appropriateness.

Mr. Gervais said he visited Chunn's burial ground, and it is being well maintained, but there are no stones except for around a tree that has a civil war veteran plaque.

C. Recordation of Landmark Ordinances update (Gray)

The Commission reviewed the letter that Ms. Gray drafted for letter for the County.

Motion by Mr. McConnell, seconded by Mr. Gervais to send the letter to the County Clerk. All voting members voted aye, motion passed.

D. Joint Council draft rules/bylaws (Stelford/Gervais/Mack/Begalka)

Ms. Stelford stated she met with Kurt Begalka, and they spoke about meeting twice a year with one workshop and some field trips. There would be a spring and a fall meeting with a summer workshop.

Mr. Belgalka will put together a flyer and send it out. They also spoke about members taking turns hosting the meetings, and showcasing something in their community. The host would be responsible for the agenda. They also discussed the majority being in attendance to pass the by-laws. Mr. Begalka stated he and Ms. Stelford felt that if the joint council is an advocacy group, it will provide a buffer for each individual organization.

Mr. McConnell stated his objection to be an advocate. He feels it is not appropriate because the Preservation Commission speaks for the County. He said if the by-laws include a provision for advocacy, it has to be drafted to avoid conflict of interest for the governmental members of the Commission.

Mr. Begalka will get the a copy of the by-laws to Mr. McConnell.

VII. CHAIRPERSON'S REPORT

No report.

VIII. COMMITTEE REPORTS

A. Survey and Landmark

Ms. Brown said she reviewed the rural survey spreadsheet and did not see anything that surprised her. She said there were some omissions and errors, and she was surprised that it was administered differently than the other phases of the survey, because they were not held to the same standards as before. Instead of what had been consistent with what the Illinois Historic Preservation Agency wanted, it was nomenclature out of other books, but it did get completed.

In regards to the spreadsheet, Ms. Brown said she thought the Commission requested that they have their survey number and the previous survey number. The only reference is the survey number, the address and the GPS coordinates. The other survey had the PIN numbers and the previous survey numbers. This only has the consultant-assigned survey number with an address.

Mr. McConnell stated the report states there are 77 properties that are identified as significant, and there is nowhere in the report that shows a list of those 77 properties. Mr. McConnell would like to know where these properties are.

Ms. Brown will e-mail Ms. Prchal and ask her for the list of the 77 properties, PIN numbers, and the previous survey numbers.

The minutes from the meeting that Ms. Prchal attended will be pulled to see exactly what was said in regards to what the Commission was going to receive in terms of the report.

B. Communication & Public Relations

Ms. Stelford reported she has been working on the landmark and scenic road brochures. She distributed draft copies for the Commission to review.

It was suggested to highlight the section of the road that represents the scenic road on the map.

For the historic landmark brochure, it was suggested to have the numbers corresponded to the order in which they were plaqued. They also discussed adding the GPS coordinates and taking off the year before the word Commissioners on the front of the brochure.

The Commission discussed funding for the brochures and whether the Convention and Visitors Bureau would be contributing funding. Ms. Stelford will bring the draft brochure back next month for final review.

C. Municipal Liaisons

Ms. Mack submitted her report in writing, and it is attached.

Mr. Gervais said he spoke with a gentleman from Lakewood who is interested in landmarking some sites in Lakewood. The gentleman also collects fire equipment and wants to set up a fire museum.

D. Special Programs

No report.

E. Budget

Mr. Foley reported that the budget has not changed.

Ms. Brown spoke regarding the proofs that were sent of the landmark pictures of the Haligus School and the Powers-Walker Historic Site. She noted they cropped the pictures and that needs to be corrected, and she provided samples.

It was the consensus of the Commission to approve the changes suggested.

F. MCCD Liaison Report

Ms. Brown stated we still have the demolition of MCCD properties to review. This will be placed on the agenda under Old Business for the October meeting.

There will be a meeting on September 15 at 1:00 to tour the Klimas parcel, the Agrevo Barn, and the Alden farm site. Ms. Brown will send out an e-mail tomorrow to the Commission with the information on the tour.

The meeting will have to be noticed if three or more commissioners attend.

Ms. Brown reported that the Alden Sedge Meadow site was expanded to the west across Alden road because the spring and the tributary that feeds the meadow is there. The district acquired some unused farm buildings (Alden farm site) located on the front of the parcel. Ms. Brown passed around pictures which are included in the minutes, along with her evaluation report. This includes the barn on Route 173.

G. Staff Report

IX. ANNOUNCEMENTS

Ms. Brown stated a wonderful Greek Revival house with a log cabin inside of it on the south side of Route 120 has been demolished.

Mr. Foley reported he received a call from Sally Lucke Elkes of the Pistakee Yacht Club. She would like to meet with a commissioner to discuss the historic nature of the club. Mr. McConnell said he would meet with her.

Mr. Phillips and Mr. Greeley's term will be ending with the Commission. Mr. Phillips stated at the last meeting, he would not be renewing his commission membership.

Ms. Stelford stated the City of Woodstock is accepting applications to their courthouse advisory board. They would be the ones making decisions on repairs and restorations.

X. ADJOURNMENT

Motion by Greeley, seconded by Ms. Mack to adjourn. All voting members voted aye, motion passed.

The meeting adjourned at 9:05 p.m.

McHENRY COUNTY HISTORIC PRESERVATION COMMISSION
MINUTES OF SPECIAL MEETING
Barn Tour of MCCD Buildings

Tuesday, 15 of September 2015 — 1:00 p.m.

Commissioners Present:

Lynn Gray, Susan Stelford, Steve Greeley (for Alden portion only).

McHenry County Conservation District Liaison Present: Gail Brown.

Call to Order: Mrs. Gray began the meeting at 1:00 p.m.

Meeting Summary / Minutes:

Ms. Gray and Ms. Stelford met Ms. Brown at the Lost Valley Visitor Center. Three sites were toured:

a. Klimas parcel on IL Hwy 31, Glacial Park :

The house and barn were toured, but by their choice skipped touring the modern garage. The dilapidated condition including roof leaks on both the barn and house were observed. The house is thought to be the second house on the site built circa 1860's/1870's replacing the earlier 1840's hand-hewn house of which there is evidence of some of the original timbers/foundation in the basement. Ms. Gray suggested the 2-panel old doors be saved for potential reuse in other historic structures.

The north section of the gable barn is period to the 1860's/1870's house. It had a shed addition put on the south side and a transverse frame dairy barn added on the west side. Another shed addition on the dairy portion has already collapsed. There were a few old windows that were leaning inside the barn that could be salvaged for other historic structures.

b. Agrevo barn on Keystone Road, Glacial Park:

The dairy gambrel barn was observed to be in sound, stable condition and protected from the elements by steel siding. The silo is a concrete stave silo typical of the era of the barn. Storage of supplies was observed in the interior. The interior supports have not been changed.

(CONTINUED)

c. Former Rich family agricultural structures, 16600-block IL Hwy 173, Alden, IL:

The top of the original 1850's barn was observed from the back on the north side. In the high point of dairy operations, a dairy gambrel barn was added on to the front or south side of the original barn, removing the south wall of the original barn. The dairy gambrel portion was used for an internal cement block milk house, oats and wheat grain bins, bull pen and upper mow storage for baled hay. With this addition, an shed apron was added along the west, east and north sides of the original barn and new structuring (old support cut out) was added to open up the floor plan to provide milking stations and gutters. This collection of farm buildings also includes 2 poured concrete silos, 1 wire corn crib and a machine shed besides the barn complex. Portions of the roof have collapsed and the roof on the front dairy portion is dilapidated to a point of open areas being exposed to weather.

Adjournment: The meeting concluded at 3:30 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • SEPTEMBER 23, 2015

Public Meeting

McHenry Historical Museum

7:00 PM

6422 Main Street, Union, IL 60180

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01 p.m.

Commissioners Present: Mr. Steve Greeley, Ms. Gloria Mack, Mr. Jim McConnell, Ms. Laurie Selpien and Ms. Lynn Gray

II. APPROVAL OF DRAFT MINUTES

There were no minutes to approve.

III. INTRODUCTION OF GUESTS

No guests were present.

IV. PUBLIC COMMENT

None.

V. NEW BUSINESS / ACTION ITEMS

A. Review and potential approval of submission of grant application to the National Trust for Historic Preservation for the print costs for the scenic road brochures, landmark brochures, and/or barn calendars.

Discussion had on National Trust application.

B. Review and potential approval of any necessary expenditures related to (a) above.

Motion by Ms. Mack, seconded by Mr. McConnell to approve submitting for landmarks and scenic roads up to \$2500.

All eyes on a roll call vote. Motion passed.

C. Meeting of the Joint Council of McHenry County Historic Preservation Groups and related business.

D. Tuckpointing seminar sponsored by the McHenry Historical Society / Joint Council

i. Tuckpointing Presentation

Meeting and tuckpointing seminar presented.

VI. ANNOUNCEMENTS

VII. ADJOURNMENT

Motion by Mr. McConnell, seconded by Ms. Selpien to adjourn. All members voted aye, motion passed.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • OCTOBER 7, 2015

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Mr. Greeley called the meeting to order at 6:30 p.m.

Commissioners Present: Gloria Mack, Laurie Selpien, Lynn Gray, Susan Stelford, Jim McConnell, Gail Brown (MCCD Liaison), Shawn Phillips and David Gervais.

Commissioners Absent: Eric Hunt

Also present: Darrell Moore, staff

II. APPROVAL OF DRAFT MINUTES

A. Minutes of September 2, 2015

Motion by Ms. Gray, seconded by Ms. Mack to approve the Minutes of September 2, 2015. All voting members voted aye, motion carried.

B. Minutes of September 24, 2015 & Joint Council Minutes

Motion by Ms. Stelford, seconded by Ms. Gray to approve the Minutes of September 24th. All voting members voted aye, motion carried.

Motion by Ms. Selpien, seconded by Mr. McConnell to approve the Joint Council Minutes. All voting members voted aye, motion carried.

III. INTRODUCTION OF GUESTS

IV. PUBLIC COMMENT

V. NEW BUSINESS / ACTION ITEMS

A. Grant application status - National Trust for Historic Preservation for the print costs for the scenic road brochures, landmark brochures, and/or barn calendars, and further action(s), if any.

Mr. Greeley stated the grant has been applied for, and he has received confirmation that it was received.

B. William Coventry House - review of a proposed Intergovernmental Agreement with the City of Harvard and further action(s) related thereto, including a possible Landmark application submittal for the Survey Committee

Ms. Gray said she met with the Ordinance Committee. Mr. Greeley prepared a draft of the intergovernmental agreement, and it was sent to the City of Harvard to review. The City sent the draft back with some minor changes. Ms. Gray said the State's Attorney is reviewing the agreement as well as the City of Harvard's Council.

Ms. Gray said a legal description will be required. Ms. Gray will work with the Historical Society to see if there is one on file. Ms. Brown noted because we do not have the legal description yet, the application is not complete.

C. Harmony School proposed site modifications - status update and possible Certificate of Appropriateness review.

Tabled.

D. Purchase of Barber Cemetery History Book

Motion by Mr. McConnell, seconded by Ms. Mack to spend \$30.00 to purchase the Barber Cemetery History book.

The Commission voted aye on a roll call vote. Motion carried.

E. Certificate of Appropriateness - House of Seven Gables

After reviewing the certificate, the Commission agreed they need clarification from the owner if they will be using wood or steel siding.

Mr. Phillips will send a notice to the owners.

It was noted the Commission has 15 days after the meeting to approve or deny the Certificate of Appropriateness.

Work on wording of clarification and submit that as part of the approval.

Motion by Mr. McConnell, seconded by Ms. Gray to approve the installation of wood siding, not steel siding and that the previous siding will be removed.

All voting members voted aye, motion carried.

Certified mail is required to go to the owner within seven days stating the certificate is approved with the stipulations noted.

F. Review of scenic road calendar photos and possible expenditure related thereto

The Commission reviewed and chose photos for the calendar.

Motion by Ms. Gray, seconded by Ms. Selpien to expend no more than \$600 for the 2016 scenic road calendar.

The motion carried on a roll call vote.

Ms. Stelford stated that Tammy Townsend, from Visit McHenry Illinois, has offered \$500 to offset the cost. The calendars will have the Visit McHenry Illinois logo on them.

Mr. Greeley requested also \$2500 for the grant.

G. Review of booklets for landmarks and scenic roads and possible expenditure related thereto

Visit McHenry County also wants the booklets.

The Commission decided to wait and see about the grant before they make a motion to spend more money.

VI. OLD BUSINESS / ACTION ITEMS

A. Harmony Heritage Grove sign – status update (Mack), and possible expenditure related thereto.

The Commission discussed the heritage grove sign and decided to table the discussion until they are clearer on the cost and how the sign is going to look.

B. Scots Cemetery in Marengo - discussion and further action(s), if any.

Ms. Gray mentioned that at the joint council meeting, Mr. Begalka stated a path could be mowed from Marengo Ridge to the cemetery which would alleviate having it on private property, and it would give access to the cemetery without having to remove the trees and open up the unused roadway.

The Commission thought there is still private property to get to the cemetery.

Ms. Brown has discussed this with Val Siler who handles our inter-governmental agreements, and he has been in conversation with Marengo Township, and they are working out access to the property.

C. Joint Council draft rules/bylaws - discussion (Stelford/Gervais/Mack/Begalka/McConnell).

Ms. Stelford reported that Mr. Begalka will be presenting the proposed bylaws at the March 2016 Joint Council meeting.

D. Recordation of Landmark Ordinances - status update (Gray).

It was the consensus of the Commission to take this item off the agenda because it has already been addressed.

E. Southwest cemeteries book – results of request for permission to print a copy (Foley), and possible expenditure related thereto.

Mr. Moore stated that Mr. Foley had sent an e-mail to Ann Wells, but has not received a response.

F. IHPA Rural Survey grant contract Final Report status and further action(s), if any.

Mr. Phillips noted there were e-mails sent out with the survey attached to it.

Ms. Brown said she e-mailed Ms. Prchal, and copied the Commission, inquiring about a column on the spreadsheet for the previous survey number and/or the PIN. Ms. Prchal responded by saying once they receive the response from IHPA, they will respond.

She noted the Commission has asked for a paper form which was not received, as well as the survey and PIN issue mentioned.

i. UIUC**ii. IHPA****G. Landmark Visits****i. Woodstock & North Streets Brick Pavement in Huntley**

Mr. McConnell reported that the Huntley Department of Public Works completed the restoration of the pothole in front of 10711 Woodstock Street on September 17.

H. Building demolition review for some MCCD structures (Brown)

Ms. Brown said she met with Ms. Stelford and Ms. Gray and went through the Klimas house, which is in very bad shape as well as the barn. They next visited the Agrevo barn which is sound and secure. They also visited the Alden Barn with Mr. Greeley. Ms. Gray showed pictures to the Commissioners of the properties.

Motion by Steve Greeley, seconded by Ms. Gray that the Commission is in agreement with the demolition of the Klimas farmstead (located in Glacial Park) and the demolition of the barn complex located on Route 173 in Alden (Rich parcel), but are recommending that the Agrevo barn and silo (in Glacial Park) be removed from the demolition list for now and re-visit the Agrevo barn and silo when requested by MCCD in future years.

VII. CHAIRPERSON'S REPORT

Mr. Phipps stated next month is his last month on the Commission. He reminded the Commission to start thinking about the next Chairperson.

VIII. COMMITTEE REPORTS**A. Survey and Landmark**

Mr. McConnell stated he met with three board members of Pistakee Yacht Club. They are interested in land marking the building, and getting off the property tax by donating property to the conservation district.

He said there are two buildings on the property, the yacht club house and a rental house. Mr. McConnell said his thought is to subdivide the property, keep the rental house for income for the yacht club, and have the Conservation District own the other building.

Ms. Brown said she would present the information to the Conservation District.

B. Communication & Public Relations

Previously discussed.

C. Municipal Liaisons

Previously discussed.

D. Special Programs

Ms. Selpien reported the garden has produced 2400 pounds of food. They have been spraying the fruit trees on the property, and they had over 1000 pounds of apples that have been harvested. They are distributing the fruit all over the County.

E. Budget

Mr. Moore advised the Commission that money may have to be moved from one line item to another line item which would require County Board approval.

F. MCCD Liaison Report

Previously discussed.

G. Staff Report**IX. ANNOUNCEMENTS**

There was a discussion on starting the Commission meetings at 7:00 p.m.

Ms. Mack made a motion, but it was withdrawn. This topic will be placed on the November agenda under new business.

X. ADJOURNMENT

Motion by Mr. McConnell seconded by Ms. Gray to adjourn. All voting members voted aye, motion carried.

The meeting adjourned at 8:30 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • NOVEMBER 4, 2015

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Mr. Phillips called the meeting to order at 6:33 p.m.

Commission Members Present: Laurie Selpien, Gloria Mack, Gail Brown, (MCCD Liaison) Steve Greeley, David Gervais, Jim McConnell, Lynn Gray, Shawn Phillips and Susan Stelford

Commission Members Absent: Eric Hunt

Also present: Sean Foley, Planning and Development Staff

II. APPROVAL OF DRAFT MINUTES

Historic Preservation - Public Meeting - Oct 7, 2015 6:30 PM

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Lynn Gray
SECONDER:	Gloria Mack
AYES:	Phillips, McConnell, Greeley, Gervais, Gray, Mack, Selpien, Stelford
ABSENT:	Hunt

1. Minute Attachments

RESULT:	PRESENTED
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2. October 7, 2015

Motion by Mr. Greeley, seconded by Ms. Selpien to approve the minutes of October 7, 2015

It was noted that Ms. Brown was not in the roll call.

Also, Mr. Phillips, and David Gervais were also in attendance.

The meeting had closed at 8:30 p.m.

All voting members present voted aye, motion passed to approve the amended minutes.

III. INTRODUCTION OF GUESTS

Kurt Begalka was present on behalf of the McHenry County Historical Society.

IV. PUBLIC COMMENT

None.

V. NEW BUSINESS / ACTION ITEMS

A. Setting the 2016 Meeting Dates and Times.

Motion by Ms. Mack, seconded by Mr. McConnell to approve the 2016 meeting dates as they stand.

All voting members present voted aye. Motion passed.

B. Appointments for expiring Commissioner terms (review and recommendation(s)).

Motion by Ms. Gray, seconded by Ms. Stelford to recommend the approval of Mr. Greeley's appointment to the Historic Preservation Commission for another term.

All voting members voted aye, motion passed.

C. Forum membership in the National Trust for Historic Preservation, and possible expenditure related thereto.

Mr. Greeley mentioned he received an e-mail stating the Commission was not eligible for the grant.

D. HPC participation in the MCCD Conservation Congress (February 6th).

Ms. Brown stated the District drafted a Declaration of Conservation Principals and a letter inviting certain organizations to nominate a delegate from each group. The Congress is being held February 6th at McHenry County College. They are looking to plan for the future and they would like input from all of the different organizations.

Motion by Mr. Gervais, seconded by Ms. Selpien to delegate Ms. Stelford as the official HPC delegate to the MCCD Conservation Congress.

All voting members present voted aye, motion passed.

VI. OLD BUSINESS / ACTION ITEMS**A. Rural Survey grant contract Final Report status and further action(s), if any.**

The Commission reviewed the Report.

There was a discussion regarding getting PIN numbers that were not included in the final report. Mr. Gervais asked to add this as an agenda item for discussion at the next meeting. He will do some research to see if there is a way to get this completed at a low cost or through volunteers.

B. Landmark and Scenic Road Brochures (joint project with the McHenry County Convention & Visitor Bureau): printing, and possible expenditure related thereto (Stelford).

The Commission reviewed the costs of the scenic road brochure and the historic landmark brochure.

Motion by Mr. McConnell, seconded by Mr. Gervais for an expenditure not to exceed \$1200 for the scenic road brochure and the historic landmark brochure.

All voting members voted aye on a voice vote. Motion passed.

There was discussion on posting the brochures on the web site. Ms. Stelford will send the publisher files to Mr. Foley for that purpose.

C. William Coventry House Intergovernmental Agreement and Landmark Application (discussion/update/further action)

Ms. Gray reported that the agreement is on its third amendment. She brought the survey with the legal description for the Commissioners to review.

Mr. Foley relayed that the State's Attorney did not like some of the clauses that Harvard was proposing. They sent it back to Harvard, and a pair of revised paragraphs were added to indemnify the City from liabilities arising from enforcement of the County's landmark designation / Ordinance.

D. Harmony Heritage Grove sign, and possible expenditure related thereto.

Ms. Mack brought over a sample of the sign to the Division of Transportation. Mr. Foley stated that the Division of Transportation suggested the Commission have the sign made by a company called TAPCO because MCDOT would not be able to make the custom sign.

Mr. Foley will contact TAPCO and get an estimate for the heritage grove sign.

Motion by Ms. Gray seconded by Mr. McConnell to approve an expenditure of no more than \$300 for the harmony grove sign.

All voting members voted aye on a roll call vote. Motion passed.

E. Scots Cemetery in Marengo (discussion).

Ms. Gray reported Marengo Township knows they own the property and they have been working with MCCD on an easement to get access to the cemetery via Marengo Ridge.

Ms. Brown reported what they are looking for from the District, is access to the entrance road.

F. Southwest cemeteries book – results of request for permission to print a copy (Foley), and possible expenditure related thereto

Mr. Foley reported he sent an E-mail to Ann Wells. She said she will bring this to their board during November.

VII. CHAIRPERSON'S REPORT

Mr. Phillips stated this was his last meeting. (He is resigning.) He thanked the Commission for the opportunity to serve on the Commission as Chairman. He noted the dedication of the group, and suggested the Commission members keep representing the Commission at the various historic events.

VIII. COMMITTEE REPORTS

A. Survey and Landmark

Ms. Gray said she visited the Holcombville School site, and everything looks in place.

B. Communication & Public Relations

The calendars were previously discussed. Copies will go to the County Board members and the Cities and Villages.

There was a brief discussion on the topic for the next calendar, which will be the landmarks that were not shown in a previous calendar.

C. Municipal Liaisons

Ms. Mack submitted her report in writing. (Attached).

D. Special Programs

Ms. Selpien reported there are still apples and vegetables to harvest.

A total of 5,533 pounds of produce was grown in the garden. She said the Village of Lake in Hills contacted her regarding running programs that go along with the garden. Her report is attached.

E. Budget

Previously discussed.

F. MCCD Liaison Report

Ms. Brown reported that John Kremer, the Director of Operations, wanted to come to the meeting tonight, but he had a conflict. The structure assessment report was presented at MCCD's last board meeting, and he personally had wanted to thank the Commission for the work they have done in evaluating properties.

She mentioned in the conclusion of his report he stated:

It is a fact that the District cannot afford to renovate and operate every building that once was home to a vibrant use, whether be it an old barn, a camp house, or a family's home. All were once alive with laughter, toil, companionship, heartache and prosperity, however the district is forced to look beyond the emotions invoked by the romance of the past to its core mission, and focus its resources on re-creating the nature-based sense of place and the infrastructure to support it.

G. Staff Report

Mr. Foley reported the Planning and Development Department received a demolition permit for some barns and out buildings that happen to be included in our rural survey that was just completed.

The address is 19212 River Road, located in Seneca Township, and documentation will be placed in the survey file.

Mr. Foley submitted (attached) a list of future activities.

IX. ANNOUNCEMENTS

The December meeting will be held at the Public House in Woodstock at 6:30 a.m.

It was noted that the Woodstock Theater has been listed in the National Register of Historic Places.

X. ADJOURNMENT

Motion by Ms. Mack, seconded by Ms. Gray to adjourn. All voting members voted aye, motion passed.

The meeting adjourned at 8:39 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION
MINUTES • DECEMBER 2, 2015

Public Meeting

The Public House

6:30 PM

101 N. Johnson St., Woodstock, IL 60098

I. CALL TO ORDER/ROLL CALL

Mr. Greeley called the meeting to order at 6:48 p.m.

Commissioners Present: David Gervais, Lynn Gray, Steve Greeley, James McConnell, Laurie Selpien, Gail Brown (MCCD ex-officio) and Susan Stelford

Commissioners Absent: Gloria Mack, Eric Hunt

Staff: Sean Foley and Dennis Sandquist

II. APPROVAL OF DRAFT MINUTES

1. Historic Preservation - Public Meeting - Nov 4, 2015 6:30 PM

RESULT:	TABLED [UNANIMOUS]
AYES:	McConnell, Greeley, Gervais, Gray, Selpien, Stelford
ABSENT:	Phillips, Hunt, Mack

2. Minute Attachments

III. INTRODUCTION OF GUESTS

IV. PUBLIC COMMENT

V. NEW BUSINESS / ACTION ITEMS

Reimbursement to Ms. Gray for attendance at Preservation Commissioner Training Camp seminar held November 14th at the City of Geneva City Hall.

Motion by Mr. McConnell, seconded by Mr. Gervais to reimburse Commissioner Gray for the \$70 seminar fee. Discussion: It was noted by Mr. Foley that mileage is also reimbursable.

Amended Motion by Mr. McConnell, seconded by Mr. Gervais to reimburse Commissioner Gray in an amount not to exceed \$125.00, based on actual mileage traveled.

All members present voting aye. Motion carried.

- A. Reimbursement for attendance at Preservation Commissioner Training Camp seminar held November 14th (Gray).***
- B. 2015 Rural Survey Final Report and prospect of having volunteers add missing PIN numbers to the survey documentation (Gervais).***

VI. OLD BUSINESS / ACTION ITEMS

Motion by Ms. Stelford, seconded by Mr. Gervais to table the remainder of the agenda to the January meeting. All members present voting aye. Motion carried.

- A. *William Coventry House Intergovernmental Agreement and Landmark Application (discussion/update/further action).***
- B. *Harmony Heritage Grove sign, and possible expenditure related thereto.***
- C. *Scots Cemetery in Marengo (discussion).***
- D. *Southwest cemeteries book – results of request for permission to print a copy (Foley), and possible expenditure related thereto.***

VII. CHAIRPERSON'S REPORT

VIII. COMMITTEE REPORTS

- A. *Survey and Landmark***
- B. *Communication & Public Relations***
- C. *Municipal Liaisons***
- D. *Special Programs***
- E. *Budget***
- F. *MCCD Liaison Report***
- G. *Staff Report***

IX. ANNOUNCEMENTS

X. ADJOURNMENT

Motion by Mr. McConnell, seconded by Ms. Stelford to adjourn. All members present voting aye. Motion carried. The meeting adjourned at 7:00 p.m.