



McHenry County Historic Preservation Commission
c/o McHenry County Dept. of Planning & Development
2200 North Seminary - Woodstock, IL 60098
815 - 334 - 4560

The McHenry County Historic Preservation Commission meetings for 2012 will be held on the first Wednesday of the month at 6:30 p.m. at the McHenry County Government Center – Administration Building, 667 Ware Rd., Room 207 Woodstock, Illinois unless otherwise noticed. Following are the meeting dates for 2012:

January 4, 2012
February 1, 2012
March 7, 2012
April 4, 2012
May 2, 2012
June 6, 2012
July 11, 2012
August 1, 2012
September 5, 2012
October 3, 2012
November 7, 2012
December 5, 2012

McHenry County
Historic Preservation Commission Agenda
Wednesday, 4TH of January, 2012
6:30 p.m.

CALL TO ORDER
ROLL CALL

INTRODUCTION of GUEST(S): William Holderfield

APPROVAL OF MINUTES: 2nd of November, 2011; 7th of December 2011; and the Rural Intensive Survey meeting summary for the 18th of November, 2011.

CHAIRPERSON's REPORT: Nick Chirikos

INFORMATION ITEMS / COMMITTEE REPORTS:

1. SURVEY: Chair: Bruce Randall
Special Projects: *Rural Intensive Survey (see also Action Items)*
2. MUNICIPAL LIAISONS: Co-chairs: Gloria Mack, Dave Gervais
Special Projects: *Joint Council, Programs Coordination, Municipal Relations*
3. BUILDINGS and FACADES: Chair: Nick Chirikos
Special Projects: *Old House Support Group; Resources List*
4. EDUCATION: Chair: **[Open]**
Special Projects: *Historic Resources Guide, Resource Library, Discussion Forums*
5. PUBLIC RELATIONS: Co-chairs: Trisha Doornbosch, Laurie Selpien; Nick Chirikos
Special Projects: *Victory Gardens, Tourism Relations, Awards Programs; Website*
6. SPECIAL PROGRAMS: Co-chairs: Trisha Doornbosch
Special Projects: *Scenic Roads, Heritage Groves*
7. BUDGET: Chair: Steve Greeley
Special Projects: *Grants*

REPORT FROM MCCD: Gail Brown

REPORT / PLANNING STAFF: Budget statement update; **Annual Report** preparations; other notices

- BUSINESS–ACTION ITEMS:
- **Election of Officers**
 - **Decision/Recommendation** regarding candidates-for-Commissioner to fill the unexpired term of Denise Collins.
 - **Decision/Recommendation** regarding candidates-for-Commissioner to fill the expired terms of Patricia Doornbosch and David Gervais
 - **Review of Landmark photo-pictures** of Chunn's burying ground; Trout Valley stone gate; and Barber burying ground for plaques
 - **Expenditure, if any, for completion and installation** of the Landmark photo-pictures in the Administration Building hall
 - **Expenditure, if any, for Rural Intensive Survey** equipment & supplies; and/or miscellaneous Commission office supplies
 - **Rural Intensive Survey**: Setting potential dates
 - **Victory Gardens** Plan for 2012

ADJOURNMENT

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
January 4, 2011**

Roll Call

Commissioners Present: Nick Chirikos, Gloria Mack, Steve Greeley, Laurie Selpien, Trisha Doornbosch, and Lynn M. Gray

Commissioners Absent: MCCD Liaison Gail Brown, David Gervais and Bruce Randall

Staff: Sean Foley and Audrey Martin

Guest: William Holderfield

Call to Order

Mr. Chirikos called the meeting to order at 6:35 p.m.

Introduction of Guests

Mr. Chirikos introduced William Holderfield, who applied for the vacancy left by Denise Collins. Mr. Holderfield is from Fox River Grove and is working at Oakton Community College as a research analyst and an adjunct American history teacher. He stated he is finishing his PHD at Loyola University in American history. He is hoping to do his dissertation on the northwest suburbs and their development.

Mr. Chirikos asked if the meeting time would be an issue since he is coming from Des Plaines. Mr. Holderfield stated it would not be a problem for him. He has done research for the Mount Prospect Historical Society on the early inhabitants of the suburb. He is very interested in American 20th century history and the northwest suburbs of Chicago.

Approval of Minutes

Motion by Ms. Mack, seconded by Ms. Selpien approve the minutes of the November 2, 2011 Historic Preservation Commission meeting. All members present voting aye. Motion carried.

Motion by Mr. Greeley, seconded by Ms. Gray to approve the minutes of the December 7, 2011 Historic Preservation Commission meeting. All members present voting aye. Motion carried.

Standing Committee Reports

Survey

No report.

Chairperson Report

Mr. Chirikos submitted his report in writing and it is attached to these minutes. He stated the last year was productive with the rural intensive survey project being started, the victory garden and the addition of 2 new scenic roads, Fleming and Greenwood. He thanked everyone for their time and all of their hard work.

Municipal Liaison

Ms. Mack submitted her report in writing and it is attached. She reported that she will be chairing the committee that would accomplish acquiring 501C3 status for the pending Peterson Farm Foundation. She received an e-mail from Nancy Fike regarding the Joint Council meeting site for the spring meeting, which has not been decided yet. The Fish Hatchery Visitors Center in Spring Grove will be the site of the fall meeting.

Building and Facades

No report.

Old House Resources

No report.

Education

No report.

Public Relations

Victory Garden

Ms. Selpien reported she sent an e-mail to Donna Kurtz, County Board Member, regarding having students, that would be willing to volunteer in the garden. Ms. Selpien would like the students to see work on the project from the beginning to the end so they can view the progression.

Special Programs

Web Site

No report.

Heritage Groves

No report.

Mr. Chirikos asked the Commissioners if they had any thoughts on doing committee assignments at the meeting next month. He asked anyone had any comments on the present structure.

After discussion, Mr. Chirikos made the following Committee assignments:

- Survey - Mr. Randall and Mrs. Gray
- Municipal Liaisons - Mr. Gervais and Ms. Mack
- Building and Facades - Mr. Chirikos and Mr. Holderfield

- Education - Mr. Chirikos - Historic Resources Guide; Ms. Doornbosch: Resource Library; Mr. Holderfield: Discussion Forums
- Public Relations - Mr. Chirikos, Ms. Selpien
- Special Programs - Ms. Selpien: Victory Gardens; Ms. Doornbosch and Mrs. Gray: Scenic Roads/Heritage Groves.
- Budget/Grants - Mr. Greeley

Mr. Foley pointed out that the By-Laws state the standing committees of the Commission are Survey and Landmark Committee and Communications and Public Relations Committee. They are currently listed on the agenda as Survey Committee, Public Relations Committee.

Scenic Roads

No report.

Budget

Grants

Mr. Greeley informed the Commission that the Illinois Historic Preservation Agency did not select the Commission for a grant to do the rural survey.

Report from MCCD

No report.

Report from Staff

Mr. Foley presented the budget for the year. Mr. Chirikos stated he wants to focus more on the budget this year. He would like the Commission to spend most of the money.

The annual report is due to the County Board. Mr. Chirikos said he would like a brief synopsis of what everyone did the past year. He will put it together and send it to Mr. Foley so it can be forwarded to the Board.

Preservation Month for Local History will be held in May. Ms. Mack would like the Commission to brainstorm ideas for the Commission and bring those ideas to the next meeting. This will be placed on the February agenda.

New Business

Election of Officers

Ms. Doornbosch nominated Mr. Chirikos for Chairman. Ms. Selpien seconded the nomination. There were no other nominations. All members present voting aye. Motion carried.

Ms. Mack nominated Mr. Greeley for Vice Chairman. Ms. Doornbosch seconded the nomination. There were no other nominations. All members present voting aye. Motion carried.

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
SUMMARY OF SPECIAL MEETING
RURAL INTENSIVE SURVEY COMMITTEE
20 January, 2012**

Note: This meeting was not properly publicly noticed and there was less than a majority of a quorum; therefore the meeting was informational and informal. No business items were discussed at the present meeting other than to propose the next meeting date. The next date will be confirmed at the next full Commission meeting.

Commissioners Present:

Bruce Randall, Lynn Gray

McHenry County Conservation District Liaison Present: Gail Brown

Staff Present: Sean Foley

Call to Order: Bruce Randall began the meeting at approximately 1:10 p.m.

Workshop Activities

Bruce Randall explained what sites he had checked on the survey lists. Yellow line-items are those sites that do not have photos in the 1872 Plat Book. He will be sending the spreadsheet to Mrs. Gray, but not to everyone at this point. She mentioned that an 1862 Plat Map could also be checked. Gail noted that photographs of the rural areas probably weren't available on the 1862 Plat, but everyone felt it would be a good idea to check the 1862 Plat for what information it might yield. Ms. Gray indicated she has been to the County Office of Assessments to match Tax Parcel Numbers (PINs) with the survey sites.

Ms. Brown briefly explained about uploading Excel spreadsheet files into MS Access. She has Access "forms" from the previous survey. Mrs. Gray asked about possibly getting a scanner to scan photos. Ms. Brown will take a set of the 1986 photos and scan them in as a test and bring the results to a future meeting.

Conversation turned to specific sites or questions about them. It was noted that a small diner (Goodsell store) in the southeast corner of Section 8 had been a house originally.

(CONTINUED)

Mrs. Gray inquired about the whether the Charles Covell house and James Burgett house still exist. Ms. Brown noted that the Covell house does not, but that the Burgett house is there. Ms. Brown also explained that the lots at the top (north) of Sections 1 and 2 and several lots in Sections 5 and 6 were “woodlots” that were used for gathering firewood to heat homes.

A small house on Route 173 was added to the front yard of the Gratton house. Additions over the years are prevalent, and houses may span more than one period/style.

George Barber, originally from DeKalb, was a noted architect of the Queen Anne style, and he has designed many houses in McHenry County.

In regard to the original 1986 survey, Ms. Brown explained that the whole county had been surveyed in that year, which, again, was a “windshield survey” by car. All the numbers on the back of the photographs taken then are unique to a specific site. These numbers do not repeat. More than one structure is typically found on a site. During previous follow-up surveys, the modern structures were not photographed. The group should decide whether or not to photograph such structures for this survey. As a justification for doing so, Mrs. Gray noted that additions may have been made to a given structure.

Mr. Randall would like to take a few sections and go through the entire survey process (rather than the whole township by each step). In this way the process will be better understood and problems will be avoided. Bruce and Lynn will concentrate on Sections 1, 2, 3, 4, and 9, 10, 11, & 12, including the adjoining sections on the south side of Route 173.

Ms. Brown said that electronic camera photos should be in JPEG format with a minimum of 1Mb size and that the camera needs a zoom lens. She volunteered to scan in the 1986 photographs. The next proposed meeting is 17 February, 2012 at 1:30 p.m.

Adjournment: The meeting concluded at approximately 2:05 p.m.

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
February 1, 2012**

Roll Call

Commissioners Present: Nick Chirikos, Gloria Mack, Steve Greeley, Laurie Selpien, Trisha Doornbosch, MCCD Liaison Gail Brown, Bruce Randall and William Holderfield
(membership pending approval)

Commissioners Absent: David Gervais and Lynn M. Gray

Staff: Sean Foley and Audrey Martin

Call to Order

Mr. Chirikos called the meeting to order at 6:35 p.m.

Approval of Minutes

Motion by Mr. Greeley, seconded by Ms. Selpien to approve the minutes of the January 4, 2012 Historic Preservation Commission meeting. All members present voting aye. Motion carried.

Chairman's Report

Mr. Chirikos submitted his report in writing. He stated that the Village of Fox River Grove has held meetings regarding creating a TIF district in the area along Route 14. The Bettendorf Castle owners have been given the approval to conduct tours.

Standing Committee Reports

Survey

Mr. Randall mentioned that there is a computer station set up in the Community Development Department for uploading survey information into Access. Ms. Gray, Ms. Brown, Mr. Foley and Mr. Randall met on January 20th to work on the survey. They chose the northeast corner of the township to start and they will be scanning old pictures from the original survey. The pictures can be made larger and Ms. Brown is able to scan 21 at a time. The spreadsheet will be uploaded into Access and printed out as field sheets. The next meeting is scheduled for February 17 at 1:30 p.m. in the Administration Building, Room 207. The Commission thanked Mr. Foley for setting up the computer.

Municipal Liaison

Ms. Mack submitted her report in writing and it is attached. She reported that the spring Joint Council meeting will be held on March 28th at the Woodstock Courthouse. Pam Losey has requested a copy of the nomination form to nominate the Windridge Cemetery Chapel, which serves as the business office.

Shirley Beene, from Trout Valley received approval from the Village to nominate the Hertz Farm swimming pool.

Building and Facades

Mr. Chirikos gave Mr. Holderfield a brief introduction on writing reports for each meeting to be submitted with the minutes.

Regarding the Fox River Grove TIF district, Mr. Chirikos would like to investigate whether the TIF approach may be threatening to the integrity of some of the buildings. He would like the Commission to express their position and offer the Village any help.

Old House Resources

No Report

Education

No Report

Public Relations

Web Site

Mr. Chirikos noted the website needs to be updated. He has pictures of a witness tree that he would like to post and information on the rural intensive survey.

He attended the MCDOT meeting today which focused on the Fleming Road project. The Intersection of Route 120 and Fleming Road is going to be improved with left turn lanes and possibly a traffic light.

Mr. Chirikos will present the annual report at the February 7th County Board meeting.

The annual report should be sent to Springfield, Illinois. It was noted that Ms. Doornbosch, Mr. Chirikos, Ms. Mack are the only Commissioners that have submitted reports. Ms. Brown suggested Mr. Chirikos e-mail Ms. O'Connor in Springfield to see what she is looking for in terms of the report.

Special Programs

Victory Garden

Ms. Selpien stated she was contacted by the Lake in the Hills Food Pantry. Larsen Farm, on Pyott Road, is planning a victory garden and they have asked her to help. She is going to meet with someone from the food pantry and other volunteers on Monday and she will report back next month.

Scenic Roads

No report

Budget

No report

Report from MCCD

Ms. Brown submitted a document to Mr. Randall which describes building types and how they were classified architecturally for the rural intensive survey. These standards are accepted by the Illinois Historic Preservation Agency. A copy is attached to the minutes. The Festival of the Sugar Maples is going to be held the first two weekends in March at the Coral Woods Conservation Area in Marengo.

Report from Staff

Mr. Foley stated Mr. Chirikos is on the County Board agenda for February 7th to present the annual report, and the computer is set up for the rural intensive survey. If anyone needs the password, they should contact him.

Old Business

Expenditure for completion and installation of the landmark photos

The pictures have been sent to Erie Landmark. Mr. Foley will request proofs and when completed, the framing will have to be done.

Expenditure for the Rural Intensive Survey Equipment and Supplies

The Commission had discussed purchasing a small scanner; however it should not be needed since Gail will be doing the scanning. Binders with tabs may have to be purchased in the future.

New Business

Local History Month

Ms. Doornbosch submitted a written list of contest ideas for local history month. She thought if the Commission could get middle and high school students involved, they could get more publicity. The Commission discussed the time frame for getting any of these contests out to the public.

Ms. Mack reminded the Commission that agriculture is the theme this year. Mr. Chirikos would like the Commission to act on these suggestions at the next meeting. Mr. Foley will add this as an agenda item for the next meeting.

Mr. Chirikos stated a witness tree in the Bull Valley has been documented and photographed in the Boone Creek Fen Nature Area. He included the original documentation from the 1837 plat map and wanted the Commission to discuss having the site landmarked.

Mr. Chirikos noted that Mr. Holderfield will need a copy of the HPC binder which includes the Plan, the Ordinance and other helpful information. Ms. Brown then went and got a binder and gave it to Mr. Holderfield. A name badge will also be ordered for Mr. Holderfield and Mrs. Gray.

Mr. Foley pointed out the County Code is being posted online and some of the printed versions of the Ordinance may not be correct. He has been reviewing, and correcting that. He will have a corrected copy for the Commissioners at the next meeting.

Adjournment

Motion by Ms. Mack, seconded by Mr. Randall to adjourn. All members present voting aye.
Motion carried. The meeting adjourned at 8:12 p.m.

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
SUMMARY OF SPECIAL MEETING
RURAL INTENSIVE SURVEY COMMITTEE
17 February, 2012**

Commissioners Present:

Bruce Randall, Gloria Mack, and Laurie Selpien.

McHenry County Conservation District Liaison Present: Gail Brown.

Staff Present: Sean Foley.

Call to Order: Mr. Randall began the meeting at approximately 1:30 p.m.

Committee Activities

The meeting summary for 20 January, 2012 was approved by consensus with a few minor corrections. (Note: There was no *majority-of-a-quorum* for the January meeting.)

Committee Activities

Ms. Brown returned the first set of 53 photos taken during the 1986 survey after scanning them in — for use with the field sheets during the current survey. Ms. Mack and Ms. Selpien re-filed these photos.

Ms. Mack and Ms. Selpien will divide the work of plotting the witness tree locations from those theme maps onto copies of the 1872 Plat maps. Ms. Brown will email the instructions to the McHenry County Conservation District Witness Tree interactive mapping program, which is available online (go to: www.arcgis.com and search “MCCD”).

Mr. Randall noted that he and Mrs. Lynn have been entering data into Excel spreadsheets, including site addresses and parcel numbers (keyed to the 1986 Survey site numbers). He also noted that some editing/verification is needed for certain “bridge lots,” where the owner may have, say, two parcels, but only one parcel really had a house or buildings on it.

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Mr. Randall and Mrs. Gray will continue to concentrate on Sections 1, 2, 3, 4, and 9, 10, 11, & 12, including the adjoining sections on the south side of Route 173 and will take these sections through the entire survey process (rather than the whole township by each step). In this way, the process will be better understood earlier and problems will be avoided.

Ms. Brown will be arranging a time where she can conduct field training with Ms. Mack and Mrs. Brown in the doing the actual survey. The notification letters may need to be updated by staff and sent to all three surveyors and a copy sent to Mr Randall as well.

Ms. Brown and Mr. Randall also did some work at the computer workstation. Ms. Brown uploaded an Access 2003 format database (converted from an older Access 2000 format one from an earlier rural survey). The database was uploaded to the workstation computer (C:drive), with copies to flash-drives that will be kept by Mr. Randall and Ms. Brown. They also imported into the newly-created database the Excel spreadsheets that Mr. Randall and Mrs. Gray had completed thus far. Also uploaded was the previous rural survey report, as well as the 1986 survey photos scanned up to this point. Ms. Brown will scan more photos, as appropriate.

The next meeting is set for Friday, 16 March, 2012 at 1:30 p.m.

Adjournment: The meeting concluded at approximately 2:35 p.m.

**MCHEMRY COUNTY
HISTORIC PRESERVATION COMMISSION
March 7, 2012**

Roll Call

Commissioners Present: Ms. Gloria Mack, Ms. Trisha Doornbosch, Mr. Nick Chirikos, Ms. Laurie Selpien, Mr. Dave Gervais, Mr. Steve Greeley, and Mr. William Holderfield

Commissioners Absent: Ms. Lynn M. Gray, Mr. Randall and Ms. Brown, MCC Liaison

Staff: Sean Foley and Audrey Martin

Call to Order

Mr. Chirikos called the meeting to order at 6:32 p.m.

Approval of Minutes

Motion by Mr. Greeley, seconded by Ms. Selpien to approve the minutes of the February 1, 2012 Historic Preservation Commission meeting. All members present voting aye. Motion carried.

Chairman's Report

Mr. Chirikos stated he received several annual reports to look at for examples for the annual report. He spoke with Catherine O'Connor and she informed Mr. Chirikos that she would prefer a PDF version of the report e-mailed to her. It should be brief and concise. She also submitted an annual report check list which is included in the minutes.

The spring Joint Council meeting will be held on March 28th at 7:00 p.m. at the old Woodstock Courthouse on the square.

Standing Committee Reports

Survey

No report. Ms. Mack noted she was at the last rural intensive survey meeting and said her and Ms. Selpien were assigned to mark the witness trees for the survey. They are only marking the trees that are close to the roads so they will not be trespassing on private property.

Municipal Liaison

Ms. Mack mentioned the Joint Council meeting that Mr. Chirikos referred to. The speaker will be Nancy Baker, the Planner for the City of Woodstock. She submitted the meeting information flyer to Ms. Martin for mailing.

Ms. Mack stated she met with the McHenry Landmark Commission on February 7 to being the process for establishing a foundation for the Petersen Farm. They decided on naming the foundation Friends of Colby/Petersen Farmstead NPF.

Ms. Mack attached an article from the November 2011 *Smithsonian Magazine*. The article mentions Lucius Barber, who is buried in Barber Cemetery, one of the Historic Preservations Committee landmarked sites.

Mr. Gervais stated he met with the Mayor of Cary and the Mayor requested information regarding the intergovernmental agreement. This would be for the Cary Cemetery. Mr. Gervais told the Mayor the Commission wants to recognize historic sites in the Village. The application is required to go through the City Council and the Commission cannot consider the application until it is first approved by the Village.

Mr. Gervais said he was speaking to the Mayor of Trout Valley and they spoke about the possible land marking of the Trout Valley Pool. Ms. Mack said she spoke with Shirley Beene who told her the mayor was in favor the nomination.

Building and Facades

Mr. Holderfield reported he has been reviewing the trade resources list and is looking to put together a bibliography and expanding it with books and articles.. The Village of Barrington did a survey of their Village and there are some descriptions of their historic districts available. Mr. Holderfield is hoping to create a similar list.

Old House Resources

No Report.

Education

Mr. Holderfield stated he is keeping track of what is taking place in the Village of Fox River Grove in regards to downtown and the Bettendorf Castle. He reported that the Village is suggesting making changes to the Ordinance which may affect the castle. As far as downtown Fox River Grove, the purpose behind the TIF District is to redevelop that area. He would like to help save those historic sites. Mr. Holderfield has interest in an application for an historic district but he was not sure if he could do that as a Commissioner. Mr. Gervais said the Mayor of Fox River Grove is trying to get TIF district together and it is and it is not going to help save the historic sites in Fox River Grove, but Mr. Holderfield needs to be careful if doing it as a Commissioner.

Mr. Holderfield said the intention of the application would be to bring recognition to those buildings being importance to the history of Fox River Grove and to preserve an understanding of what those buildings represent.

Mr. Gervais noted Mr. Holderfield cannot do that through the Commission. His opinion would be that he does this independently.

Public Relations

Web Site

Mr. Chirikos stated the website not been updated.

Special Programs

Ms. Doornbosch spoke about the Commission's photo contest for Historic Preservation Month. She created a draft of the rules for the contest and it is included in the minutes. Hopefully the entries can be put on display in the Administration Building. She suggested a budget of \$150, \$75 for first prize, \$50 for second prize and \$25 for third prize.

Ms. Doornbosch will draft a press release and submit it to advertise the contest.

Motion by Ms. Doornbosch, seconded by Ms. Mack to go forward with the Historic Preservation photo contest, and budget a prize amount of \$150.

Mr. Gervais suggested rephrasing the motion without the dollar amount with the understanding that the financial portion will be an agenda item next month.

Amended motion by Ms. Doornbosch, seconded by Mr. Gervais to approve the McHenry County Historic Preservation's photo contest for May 2012. All members present voting aye. Motion carried.

Special Programs

Victory Garden

Ms. Selpien stated she is working with the Lake in the Hills Food Pantry. They want her to design a garden for maximum production. The recipients of the food pantry will be working in the garden. Ms. Selpien added the design was approved by the Food Pantry Board, but was told that the beds had to be moved 8 feet from the building. It has been approved to do 24 raised beds, and it will be handicapped accessible.

Mr. Foley suggested writing a memo to be forwarded to the Planning and Development Committee and Facilities Management to inform them that the Historic Preservation Commission will not be planting the garden at the administration building.

Scenic Roads

No report

Budget

A total of \$13.00 was spent for name badges for Mrs. Gray and Mr. Holderfield. A copy of the bill will be available at the next meeting.

Report from MCCD

No report

Report from Staff

Mr. Foley stated he received a bill from the National Trust for Historic Preservation Forum. A free one-year membership was given with the grant we received for the Historic Resources Guide, but now they are billing the Commission \$115.00. Mr. Foley will cancel the membership.

Mr. Foley distributed the Historic Preservation Ordinance and a copy of the By-Laws to the Commissioners.

Old Business

Action items-Landmark Photo Pictures

Mr. Foley stated the company is billing us for more money than anticipated. There are 3 pictures, and 2 metal plates were ordered, which should have been enough for the pictures. When the proofs were sent, they showed billing for 3 metal sheets plus shipping and handling.

The Commission discussed choosing a different picture for Barber Cemetery. Ms. Doornbosch thought there were better pictures than the one chosen. After reviewing the pictures, Mr. Greeley made a motion, seconded by Mr. Gervais to modify the selected picture to Number One.

The Commission discussed selecting other pictures that may be available which might be better suited.

Motion to withdraw the previous motion by Mr. Greeley and seconded by Mr. Gervais. All members present voting aye. Motion carried. Mr. Chirikos will bring the pictures that he has next month.

Mr. Chirikos directed the discussion back to the engraving plates and why the Commission is being charged more. Mr. Chirikos asked for a copy of the bill and the proofs from Mr. Foley and said he will be the point of contact. He will report back to the Commission next month.

Expenditures for Rural Survey Equipment and Supplies

Mr. Foley stated nothing is needed at this point.

Local History Month

The contest has been previously discussed.

Ms. Mack pointed out there will be a rural intensive survey meeting on Friday, March 16 at 1:30 p.m. in the Administration Building.

Application for One Room Schoolhouse in Cary

The building is presently the Windridge funeral home. Mr. Gervais will provide the Intergovernmental Agreement and deliver it to the Mayor.

Motion by Mr. Gervais, seconded by Mr. Greeley that the application from Pam Losey for the landmark nomination of Windridge Funeral Home be submitted to the Village of Cary for their approval. All members present voting aye. Motion carried.

Mr. Gervais recommended a letter be written on Commission stationary stating the application was brought to the Commission's attention and then forward the letter to the Village of Cary. Mr. Foley offered to write the letter.

Motion by Ms. Mack, seconded by Mr. Gervais giving Mr. Gervais him authority to present the application to the Village of Cary. All members present voting aye. Motion carried.

Adjournment

Motion by Ms. Mack, seconded by Ms. Doornbosch to adjourn. All members present voting aye. Motion carried. The meeting adjourned at 8:27 p.m.

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
SUMMARY OF SPECIAL MEETING
RURAL INTENSIVE SURVEY COMMITTEE
16 March, 2012**

Commissioners Present:

Bruce Randall, Gloria Mack, Laurie Selpien, and Lynn Gray, and Nick Chirikos.

McHenry County Conservation District Liaison Present: Gail Brown.

Staff Present: Sean Foley.

Call to Order: Mr. Randall began the meeting at approximately 1:30 p.m.

Minutes

The meeting summary for 17 February, 2012 was approved by consensus with one minor typographical correction.

Committee Activities

Mrs. Gray showed the progress made in updating Excel spreadsheet to which PINs and Owners' names are being added. She also had added information gathered from the Recorder's office in a new column, and she had added a column to note whether properties had been on the 1862 plat map, of which she has a copy. One illustration on the plat pertained to Hebron Township (the William Tower residence). Ms. Brown said it was a good idea to note if properties were found on the 1862 plat map. Mr. Randall said that two columns should be added to document the existence of Witness Trees: One to reflect the source map; and the other to indicate whether or not their existence has been field-verified. The cultural features list that Ms. Mack and Ms. Brown compiled, which contains cemeteries, cheese factories, churches and schools also needs to be integrated into the spreadsheet. Mr. Chirikos arrived at 1:56.

In regard to site #445 on Route 173, it was explained by Ms. Brown that it was a post-1872 site and is not on that plat map. However, the site does currently exist. Mr. Foley asked what the highlighted, yellow line-items on the spreadsheet represented. Mr. Randall explained that these sites do not have a photograph taken during the 1986 survey.

(CONTINUED)

Additionally, a yes/no column on the spreadsheet indicates whether illustrations were included on the 1872 plat map.

Ms. Brown did some work at the computer workstation with the group. She said the address column should be divided into a number column and a name column. Between now and the next meeting, she will continue to work on the Access database and print-out data sheets for the first field trip.

Between now and the next meeting, Mrs. Gray will continue to enter PINs and property information where available. She asked, if spelling errors were encountered, should they be corrected as we notice them? Mr. Randall said yes. Mr. Randall and Mrs. Gray will continue to concentrate on Sections 1, 2, 3, 4, and 9, 10, 11, & 12, including the adjoining sections on the south side of Route 173, making more detailed entries into the spreadsheet.

Once all the revisions have been added to the spreadsheet, Mr. Randall will email copies back to Ms. Brown, Mrs. Gray, and Mr. Foley for checking.

Ms. Brown brought up a new topic: Commissioners and staff should log the hours that they are devoting to this project. This is very valuable information that can be used for grant applications, since documentation will be available to provide justification of the hours that will be required to complete a future project. The logging should include the date, number of hours spent, and for what function. Mr. Chirikos suggested that a worksheet can be added to the Excel spreadsheet for this purpose. The group agreed by consensus.

On another topic, Ms. Selpien provided a brief report regarding the Victory Garden. The garden will be moved to Lake in the Hills this year, and the garden west of the Administration building will be discontinued. She began dismantling it earlier today. She and Mr. Chirikos will return at a future date to remove the fence poles and the fallow chaff and straw.

The next meeting is scheduled for Friday, 30 March, 2012 at 3:30 p.m.

Adjournment: The meeting concluded at 2:45 p.m.

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
SUMMARY OF SPECIAL MEETING
RURAL INTENSIVE SURVEY COMMITTEE
30 March, 2012**

Commissioners Present:

Bruce Randall, Laurie Selpien, and Lynn Gray.

McHenry County Conservation District Liaison Present: Gail Brown.

Staff Present: Sean Foley.

Call to Order: Mr. Randall began the meeting at approximately 1:35 p.m.

Meeting Summary / Minutes

Review of the meeting summary for 16th of March, 2012 was tabled until a later meeting.

Committee Activities

Mr. Randall and Mrs. Gray continue to update the Excel spreadsheet with PINs and Owners' names, and addresses being added. Separate columns will be used for the street number and street name. Mrs. Gray has also added notes and Recorder's Document Numbers since she has access to this information. Mr. Randall noted that Witness Trees are now being added to the list along with survey structures. He said that these should be verified in the field at the same time that the structures are being verified. Ms. Brown reminded everyone to log the hours they are spending on their respective parts of the project.

Ms. Brown reported that she ran into some conversion problems with importing the data into the Access database. She will need a copy of the updated spreadsheet. Mr. Randall will forward an updated copy to Mrs. Gray, who will forward an updated copy to Ms. Brown. This should be completed by the 3rd of April.

Mrs. Gray related that some of the sites listed during the 1986 were not found on the 1872 Plat Book. Ms. Brown suggested checking the 1892 Plat Book. Mrs. Gray mentioned that she also has access to a copy of the 1908 Plat Book. Mrs. Gray also asked about a property that part of had been turned into a subdivision and one that has been incorporated. Ms.

(CONTINUED)

Brown said there was no need to pursue survey properties that have been subdivided or incorporated.

At 2:15 Dennis Sandquist, Director of Planning and Development, visited the Committee for a short time.

The discussion turned to focus on setting a date for the first field survey. The date chosen was Saturday, 14 April, 2012 at 10 a.m. The first area to concentrate on will be in Sections 1, 2, 3, 4. Mr. Randall will ask if any volunteers would be available for the field survey at the full Historic Preservation Commission on the 4th of April. Mr. Foley will prepare twenty copies of the introduction letter for Commissioners to bring along in the field, and he will send notices to the Hebron Police, County Sheriff as well as to Hebron Township and Village, explaining the purpose and schedule of the field work.

The next meeting is scheduled in the field for Saturday, 14 April, 2012 at 10 a.m. Survey Committee members will meet at Grampy's Antique Shop, located at 1003 Main Street in Hebron. There are no further meetings scheduled in the County Administration Building at this time.

Adjournment: The meeting concluded at 2:23 p.m.

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
April 4, 2012**

Roll Call

Commissioners Present: Ms. Mack, Mr. Chirikos, Mr. Greeley, Mr. Gervais, Ms. Doornbosch, Mr. Randall, Ms. Selpien and Mrs. Gray

Commissioners Absent: Ms. Brown, MCCD Liaison

Staff: Sean Foley and Audrey Martin

Call to Order

Mr. Chirikos called the meeting to order at 6:33 p.m.

Motion by Mr. Gervais, seconded by Mr. Greeley to approve the minutes of the March 7, 2012 Historic Preservation Commission meeting. All members present voting aye. Motion carried.

Chairman's Report

Mr. Chirikos reported that the Commission's photo contest has started for Look at Local History Month. He noted that the Joint Council meeting was very well attended and crowded.

Ms. Gray arrived at 6:39 p.m.

Mr. Chirikos said the Commission has been notified by IHPA that there are funds available for brochures or small projects. The money may help fund the 2nd printing of the Resource Guide.

Mr. Foley distributed copies of pages of the 1998 rural survey that describes architecture styles.

Standing Committee Reports

Survey

Mr. Randall said the Commission members working on the Rural Intensive Survey have met twice since the last Commission meeting and have created around 11 field sheets. Ms. Mack, Ms. Brown and Ms. Gray will be meeting at 10:00 a.m. in Hebron on April 14th. The route has been planned out for Sections 1 through 4. He explained how they are going to be using the architecture styles document that Mr. Foley distributed.

Mr. Randall asked Mr. Foley to write and send out an introductory letter to the appropriate Hebron agencies regarding the survey team that will be driving around the area. Copies will also be given to the Commissioner's doing the field work.

The meeting will have to be posted. Ms. Mack will e-mail the address of the meeting start point to Mr. Foley so it can be properly posted.

Municipal Liaison

Mr. Gervais reported he dropped off a sample of the intergovernmental agreement to the Village of Cary. Ms. Mack suggested contacting the Village to see what the progress is.

Mr. Gervais stated he hoped this would be an agenda item at the Village meeting, but the Mayor wanted to meet personally instead. Mr. Gervais said they were very receptive and got the assurances they wanted.

Ms. Mack reported that the March 28th meeting of the Joint Council at the Woodstock Court House was attended by approximately 60 people. The next meeting will be on Wednesday, September 26th at the former State of Illinois Fish Hatchery in Spring Grove.

Ms. Mack said she hosted a meeting for the McHenry Landmark Commission to discuss the Peterson Farm Foundation. The name will be The Colby Peterson Farm Foundation. Ms. Mack is now able to get a tax ID number and apply with the Secretary of State and the Attorney General.

Building and Facades

Old House support Group

No Report.

Trade Resource List

Mr. Chirikos mentioned he made an announcement at the Joint Council Meeting stating the Trade Resource list is being maintained by the HPC. He hopes the Commission will get some input from some of the Joint Council members.

Education

No Report.

Public Relations

Web Site

Mr. Chirikos stated the website has been updated with the information on the photo contest. The landmark photos have been ordered and we should be receiving them in two weeks. Mr. Foley said he spoke with Mr. Lehmann regarding the display wall. Space on the wall may be running low. The Commission will look at the space after the meeting.

Special Programs

Ms. Doornbosch said the press release for the photo contest went out March 22 and appeared in the Northwest Herald on March 23. She sent an email the Commissioners and others notifying them of the article in the Northwest Herald. Ms. Doornbosch said she also passed the information on to the Joint Council. The deadline for the contest is April 25th. She mentioned she will work with Mr. Foley on the process of putting the photos on display. She has some stands that she can contribute.

Victory Garden

Ms. Selpien noted the victory garden is going to be called, the Victory Garden, but the Rotary Club wants it to be called the Rotary Victory Garden because they are donating \$5,000 every year to keep it running.

There will be 18 4x12 foot cedar beds which are 24 inches tall. Three of the beds will be 24 inches high so it will be handicapped accessible. Fifteen of the beds will be 12 inches high and they will have 10 X 5 foot high trellises. The trellises will be able to be removed in the winter. There will also be an area for pumpkins and gourds. Ms. Selpien visited the site today and the area has been plowed and manure has been spread.

The garden will have historic plants and the Commission discussed having a sign that will note that the garden has been administered in part by the Historic Preservation Commission.

Scenic Roads

No report.

Budget

No report. Mr. Foley noted the grant money that may be available for brochures or small projects from the IHPA which was previously discussed.

Report from MCCD

No report

Report from Staff

Mr. Foley mentioned the cost of the Commission badges need to be voted on.

Old Business

Action Items

Expenditure in the amount of \$13.00 for Two Official Name Plates for Commissioners

Motion by Mr. Gervais, seconded by Ms. Mack to approve the expenditure of \$13.00 for two Commission badges. On a roll call vote, everyone present voted aye. Motion passed.

Expenditure, if any, for Completion and Installation of the Landmark Photo Pictures

Ms. Mack stated once the pictures arrive, they will go to Michaels and get the framing done. Mr. Chirikos stated we should be receiving the pictures in about 2 weeks.

Expenditure to Fund the Historic Preservation Commission Photo Contest

Ms. Doornbosch would like to purchase tablecloths for the tables that will be displaying the photos. It was decided she would go out and buy what she needs and submit the receipts to the Commission for reimbursement.

Motion by Mr. Gervais, seconded by Ms. Doornbosch for the Commission to spend an amount, not to exceed \$150, for the prize money for the photo contest. On a roll call vote, everyone present voted aye. Motion passed.

Contest Prizes and Equipment to Conduct the Photo Contest

This was previously discussed.

Local History Month Plans for May 2012

Mr. Chirikos mentioned there is not a central place to find out information about Local History Month. Ms. Mack stated that Ms. Laura Frumet is putting together a brochure about things that are happening in the County. Ms. Mack will email Mr. Chirikos with contact information for Ms. Frumet.

Annual Report for Certified Local Government Recertification

Mr. Foley reported The National Park Service sent a form asking about historic properties and landmarks. Mr. Foley filled it out and returned it to them. Mr. Chirikos was under the impression this was the report that needed to be sent out to the State.

It was decided that Mr. Foley will send a copy of the information he sent to the Park Service to the State of Illinois, and copy Mr. Chirikos.

New Business

Ms. Selpien pointed out an article that appeared in the Northwest Herald regarding the vandalization of Mt. Thabor Cemetery. She was very upset and would like to see the judge make the vandals pay, maybe assign an essay to each of them describing the life of the people's graves they wrecked.

Mr. Chirikos suggested the Commissioners comment online on the article on the Herald's website. He said he may write a letter to the editor. They will follow up on what happens.

Adjournment

Motion by Ms. Mack, seconded by Mr. Randall to adjourn. All members present voting aye. Motion carried. The meeting adjourned at 7:58 p.m.

MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
SUMMARY OF FIELD MEETING
RURAL INTENSIVE SURVEY COMMITTEE
14 APRIL 2012

Commissioners Present:

Lynn M. Gray, Gloria Mack

McHenry County Conservation District Liaison Present:

Gail Brown

Call to Order: Gloria Mack, Lynn M. Gray and Gail Brown began the fieldwork meeting at 11:00 am.

Field Activities:

Gloria Mack, Lynn M. Gray and Gail Brown met in front of Grampy's Antique Shop in Hebron and drove to the first site, took photos, made notes to the field sheet and moved on to the next site. We began in Section 1, and completed ___ sites. Lynn M. Gray has the field sheets with all the notes and the digital photos that were taken of the sites. All owners but one of our stops were not present at the time. The one person who was present was at an old school house now used as a home.

The next fieldwork meeting was not scheduled as Lynn would be out of commission with a newborn at the end of April for an undetermined time.

Adjournment:

The meeting ended in front of Grampy's Antique Shop in Hebron at 1:00 PM.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • MAY 2, 2012

P & D Conference Room

Public Meeting

6:30 PM

I. CALL TO ORDER

Mr. Chirikos called the meeting to order at 7:05 p.m.

In attendance: Ms. Mack, Ms. Doornbosch, Mr. Chirikos, Mr. Holderfield, Mr. Greeley, Ms. Selpien and Ms. Randall

Absent: Mr. Gervais, Ms. Gray and MCCD Liaison, Ms. Brown

A. Approval of Minutes

1. Meeting of April 4, 2012

Motion by Mr. Greeley, seconded by Ms. Mack to approve the minutes of the April 4th HPC Meeting. All members present voted aye, motion passed.

B. Introduction of Guests

No guests present

C. Chairperson's Report - Nick Chirikos

Mr. Chirikos reported he attended the County Board meeting yesterday and spoke as a citizen representing the commission about Look at Local History Month. He And told them about Look at Local History Month. He spoke about the various programs and events the Joint Council has scheduled. He received some inquiries regarding the HPC Resource Guide and received a card from Under Sheriff Andrew Zinke police sheriffs police who told Mr. Chirikos they are celebrating their 175th anniversary this year.

Mr. Chirikos did some research on the Mt. Thabor vandalism incident. He walked the cemetery, looked at the damage and then contacted Gene Lowery, the Under Sheriff for the Crystal Lake Police Department. Mr. Lowery told Mr. Chirikos that the case is being reviewed and the juveniles are under the jurisdiction of the Court Services. The Court is going to seek restitution. Mr. Lowery referred Mr. Chirikos to the Crystal lake Union Cemetery Association. He also referred Mr. Chirikos to the States Attorney Victims Witness Coordinator. Mr. Chirikos told Mr. Lowery the Commission is willing to work with the perpetrators with the restitution of the cemetery. He would like the men to be involved in the physical labor of putting the stones back in place.

D. Information Items Committee Reports

i. Rural Intensive Survey

Mr. Randall reported that he went out with Ms. Brown, Ms. Gray Ms. Mack to begin the field survey in Hebron Township. They went to Burgett Road and photographed old farm houses and accessory buildings. They also kept a photo log. A survey sheet was filled out for each site that was photographed. Members went out on April 14th and surveyed four sites. They took pictures and kept a photo log. He said they may. May have to wait until fall because the leaves are starting to come in. They will probably continue the survey in September. They will still work on data sheets during the summer.

ii. Municipal Liasons - Gloria Mack & Dave Gervais

1. Joint Council

The Joint Council members met on April 23 to discuss Nancy Fike's retirement party.

Ms. Mack attended the McHenry Landmark meeting to discuss the Peterson Farm Foundation. The By Laws will need to be changed. Language needs to be added that provides all funds are raised by the foundation be spent to improve the Peterson Farm. Once those are changed, they will file with the Secretary of State.

An awards luncheon is being held on May 15 to honor women of distinction. Ms. Fike and Ms. Kenney are two of the women being honored. Tickets are \$35.

iii. Building & Facades - Nick Chirikos**1. Old House Support Group****2. Resources Llist**

Mr. Holderfield reported that he has been looking at online sources and there is a lot of information, He suggested it the Commission put links on the website, specifically landmarks.org. He also suggested putting additional information regarding any possible tax incentives for preservation to promote rehab and keeping homes historic.

The Commission discussed advertising the resource list to educate the public. Mr. Greeley said he would contact the Northwest Herald about putting something in the paper.

iv. Education**1. Historic Resources Guide**

Mr. Holderfield noted the Village of Fox River Grove and Cary are looking to consolidate libraries and schools. He mentioned if this happens, maybe the Commission could speak to the Village of Cary about helping to open up discussions between us and Fox River Grove regarding historic preservation.

Mr. Holderfield reported the vote regarding the increased sales tax for a special TIF district in Fox River Grove was voted down. They fired their administrator and are looking for someone who has an interest with redevelopment of downtown areas.

2. Resource Library

No report.

v. Public Relations - Trisha Doornbosch, Laurie Selpien, Nick Chirikos**1. Victory Gardens**

Ms. Selpien noted that the back area of the victory garden has been plowed. They have been hauling compost and by tomorrow, the back section should be done. The wood for the raised beds is being cut to size. She submitted pictures showing the progress of the garden.

2. Award Programs

Ms. Doornbosch asked Mr. Foley how many entries the Commission has received regarding the photo contest. He answered there are at least two of them and maybe a third. He will have to check. He has been out of the office. He will send Ms. Doornbosch any additional photographs that he has received.

Ms. Doornbosch provide the display for the pictures and asked the Commission if they had any historic photos, they could bring them to add to the display table. She is hoping the prizes can be awarded at the next Commission meeting.

Regarding the landmark photos, Mr. Chirikos said he made a phone call to Zimmerman Foundries and the plates are finished. They should be shipped within a week.

3. Website

No report.

vi. Speical Programs - Trisha Doornbosch

1. Scenic Roads

No scenic roads are up for nomination at this time

2. Heritage Groves

No report.

vii. Budget - Steve Greeley

A. Grants

No report.

E. Report from MCCD - Gail Brown

No report due to Ms. Brown's absence.

F. Report / Planning Staff - Sean Foley

Mr. Foley checked into the Visa cards that will be given out as prizes. He stated there is a \$4.95 service charge and we did not budget for those, so we need to discussion of money. The Commission decided someone will buy the cards and be reimbursed.

i. IAHPC Membership

Mr. Foley mentioned the Commission's IAHPC membership is up for renewal.

Motion by Ms. Mack, seconded by Ms. Selpien to approve the \$50 annual fee for the membership. On a roll call vote, all members present voted aye . Motion passed.

G. Business - Action Items

1. Local History Month

Mr. Chirikos stated he will be attending some of the functions as a County Board candidate. Ms. Mack said she hopes to attend some of the events also.

H. Adjournment

Motion by Mr. Greeley, seconded by Ms. Mack to adjourn. All members present voted aye. Motion passed. The meeting adjourned at 7:48 pm.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • JUNE 6, 2012

Public Meeting

P & D Conference Room

6:30 PM

667 Ware Rd, Woodstock, IL 60098

I. CALL TO ORDER

PRESENT: Chirikos, Greeley, Randall, Mack, Selpien (6:45 AM), Holderfield, Doornbosch, Doornbosh

ABSENT: Gray, Gervais, Brown

2. HPC Roster

Approval of Minutes

Motion by Ms. Mack, seconded by Mr. Greeley to approve the minutes from May 2. All members present voting aye, motion passed.

3. Introduction of Guests

Presentation of Photo Award Checks

Mr. Peter McCormick was present to accept his check for his first place photo in the photo contest. His wife and daughter were also present. Ms. Margie Bjorkman was present to accept her second place prize.

Mr. Chirikos presented each of them with their checks and photos were taken of them to be posted on the website.

1. Presentation of Photo Award Checks

4. Chairperson's Report - Nick Chirikos

Mr. Chirikos submitted his report in writing and it is attached. He mentioned getting the word out regarding the commission. Ms. Mack mentioned there will be an ice cream social this Sunday at the Powers Walkers House. The event starts at noon and runs to four.

5. Information Items / Committee Reports

Survey - Bruce Randall, Lynn Gray

Mr. Randall stated he did not have anything new. He said he hopes to get everyone together in June.

1. Rural Intensive Survey

Municipal Liasons - Gloria Mack, Dave Gervais

Joint Council

Ms. Gloria submitted her comments in writing and they are attached to these minutes. She reported on Shirley Beene's effort to get the County to landmark the Trout Valley Swimming pool, the Colby/Peterson Farm and the retirement brunch for Nancy Fike.

She noted one of the Commission's landmarks, the John James house on Greenwood Road, is for sale, and the Barber Cemetery is going to be maintained by the Huntley Fire Department since the caretaker, Mr. Winkleman, was killed in a traffic accident a few months ago.

Programs Coordination

No Report.

Municipal Relations

No Report.

Transportation Related Alerts

Ms. Doornbosch stated this topic came to be because of hearing about the possible demolition of some buildings at Route 20 and Harmony Road from Anne Haaker, Deputy State Historic Preservation Officer. The concern is that if the commission does not hear about these things, we may not know until it is too late if something of historic value is demolished. She submitted a report (attached) to Mr. Jeff Young at MCDOT. Ms. Doornbosch read parts of the report to the Commission.

Mr. Young has added Ms. Doornbosch to receive the agendas and meeting minutes of the MCDOT meetings, so she will be able to review those to see if any of these types of projects are on the agenda. She noted another place to find these types of projects is with the local representative. She traded e-mails with Kimberly Murphy, Consultant Studies Unit Head Illinois Department of Transportation.

i. Municipal Liasons - Gloria Mack, Dave Gervais

1. Joint Council
2. Programs Coordination
3. Municipal Relations
4. Transportation Related Alerts - Harmony Rd. Trisha Doornbosch

Building & Facades - Nick Chirikos, William Holderfield**Old House Support Group**

Mr. Chirikos submitted his report in writing and it is attached. He reported on the Haligus School in Grafton Township. She is interested in returning the building to its original configuration.

Mr. Holderfield said he should see if there are any building permits to see if the building has had any additions. Mr. Foley agreed and added he could also contact the school district.

Resource List

Mr. Chirikos stated there have not been any changes to the resource list this past month.

5. Old House Support Group
6. Resources Llist

Education - Nick Chirikos, Trisha Doornbosch, William Holderfield**Historic Resources Guide**

No report.

Discussion Forums

Mr. Holderfield mentioned that the Village of Huntley has discussed creating a TIF district which would include the Huntley town square.

He noted Fox River Grove and Cary have been talking about a possible merger in the future. This may not just be school districts, but the Village itself.

Regarding promoting the Commission, Mr. Holderfield asked the Commission if they have heard of geocaching. There are websites that people enter in GPS data into and others try to figure out different puzzles, and if they find the location there are trinkets of some sort, or just a location itself. He thought the Commission might be able to promote historic sites by doing this.

Mr. Holderfield also thought it would be beneficial to work with McHenry County College. The Commission could contact the History Department and see if they could offer discussions in one of the classes or offer an internship. He will contact someone in the History Department.

Resource Library

No report.

7. Historic Resources Guide
8. Resource Library
9. Discussion Forums

Public Relations - Nick Chirikos**Tourism Relations**

Mr. Chirikos submitted his report in writing and it is attached. He said he is trying to get more information on the Mt. Tabor cemetery desecration. He spoke to the Crystal Lake-Union Cemetery Association's Chairman, Mr. Charles Gumprecht. They spoke about efforts to regarding the reconstruction of the damage at the cemetery.

Mr. Chirikos will go back out to re photograph the damage. The courts are determining what the restitution is going to be. He asked Mr. Gumprecht to contact him when he hears from the Court. Mr. Chirikos would like to offer the Commission's service to help out with the restoration.

Website

Mr. Chirikos added the Commission's address to the website.

10. Tourism Relations
11. Awards Programs
12. Website

ii. Speical Programs - Trisha Doornbosch, Lynn Gray, Laurie Selpien

1. Scenic Roads
2. Heritage Groves
3. Victory Gardens

Special Programs - Trisha Doornbosch, Lynn Gray, Laurie Selpien**Scenic Roads**

No report.

Ms. Doornbosch stated there were 24 entries in the photo contest. She has written e-mails to all of the contestants thanking them for taking the time to enter the contest. The photo display was in the Administration Building for two weeks and the guards stated it was very popular. The pictures will be saved on file in the Planning and Development Department.

Heritage Groves

No report.

Victory Gardens

Ms. Selpien said she finished planting the victory garden tonight. For May there were 174 man hours in getting the two areas done. There were 50 volunteers, however, none of them ever showed.

Ms. Selpien was contacted by the Algonquin Sewer Plant. They want to put in a victory garden, and they would like Ms. Selpien's advice. All of the food they raise will go to the Lake in the Hills Food Pantry. The food that they do not use will be shipped other places. A public open house is being planned. Ms. Selpien will let the Commission know when there is a date for that.

The Ford School is going to be moved the week of June 15th. Ms. Selpien submitted an article regarding this and it is attached to the minutes.

Budget - Steve Greeley

There are no outstanding grants. Mr. Foley reported that the Commission has spent \$200 so far this year.

4. Grants
5. Budget Printout

6. Report from MCCD - Gail Brown

No report due to Ms. Brown's absence.

7. Report / Planning Staff - Sean Foley

1. Open Meetings Act Training
2. New Agenda and Minutes Software

8. Report Planning from Staff

Mr. Foley noted new amendments went into effect in the Open Meetings ACT (OMA) in January, 2012.

Open Meetings Act Training

The State's Attorney has requested any one who serves on a Committee or Commission is required to complete the OMA training online. Once completed, a certificate will be able to be printed out. Committee members should forward that certificate to Mr. Foley.

New Agenda and Minute Software

Mr. Foley explained the County is using new software for minutes and agendas. There are some quirks, but staff and IT are working to resolve them.

Additional Report from the Chairman

Mr. Chirikos stated there is an online version of the County's Yearbook on their website. The Historic Preservation Commission is not included and Mr. Chirikos has e-mailed the County Clerk asking that the Commission be included. The Clerk told Mr. Chirikos that the online version is not capable of being added to. Mr. Foley said Mr. Chirikos should forward that e-mail to Mr. Sandquist and see if he can help getting the Commission added.

9. Business - Action Items**Business - Action Items**

[No action taken regarding reimbursement for photo contest supplies.]

[No action taken regarding expenditures for the installation of the Landmark Photo-Pictures in the Administration Building.]

1. Reimbursement for Photo Contest Supplies
2. Expenditure, if any for the Framing and Installation of the Landmark Photo-Pictures in the Administration Building Hall

Motion: to agree to cancel the July Historic Preservation Commission meeting.

The record should reflect Commission member Ms. Doornbosch Also voted aye.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gloria Mack
SECONDER:	Bruce Randall
AYES:	Chirikos, Greeley, Randall, Mack, Selpien, Holderfield
ABSENT:	Gray, Gervais

3. June 6Th Additional Documents

10. Adjournment

Motion: To adjourn

The record should reflect Commission member Ms. Doornbosch also voted aye.

The meeting adjourned at 7:52 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Greeley
SECONDER:	Gloria Mack
AYES:	Chirikos, Greeley, Randall, Mack, Selpien, Holderfield
ABSENT:	Gray, Brown, Gervais



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • JULY 23, 2012

Public Meeting

P & D Conference Room

7:00 PM

667 Ware Rd, Woodstock, IL 60098

I. CALL TO ORDER

PRESENT: Chirikos, Greeley, Mack, Selpien, Gray, Gervais
ABSENT: Randall, Holderfield, Doornbosch, Brown

Mr. Chirikos called the meeting to order at 7:00 p.m.

2. Approval of Minutes

1. Historic Preservation Commission - Public Meeting - Jun 6, 2012 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gloria Mack
SECONDER:	Laurie Selpien
AYES:	Chirikos, Greeley, Mack, Selpien, Gray, Gervais
ABSENT:	Randall, Holderfield, Doornbosch

3. Introduction of Guests

Mr. Chirikos introduced Ms. Shirley Beene. Ms. Beene submitted the application for the landmarking of the Trout Valley Pool.

Shirley Beene

4. Business - Action Items

Trout Valley Pool Landmarking

All of the Commissioner's have read the application and some have also reviewed Mr. Holderfield's comments. Mr. Chirikos distributed copies of Mr. Holderfield's comments for the members that did not review them.

Mr. Chirikos noted that Mr. Holderfield's comments stated that the narrative in the application focused more on the Hertz family than the historical significance of the pool. Ms. Mack stated that the Commission should discuss whether the pool is worthy of landmarking and she believes it is. The Commission members agreed the pool is unique in that it has existed for 89 years and it was an integral part of the Hertz Estate.

It was noted that the pool had not been scored through the Commission's landmark process. Ms. Mack stated the Survey Committee scores the landmark and writes a letter of recommendation for the Commission's review. The Commission reviewed a blank score sheet and discussed each of the conditions and how applicable they were to the pool. Mr. Foley also read from the Ordinance regarding the criteria for landmarking.

Mr. Chirikos stated he would like the Commission, at sometime in the future, to look at the rating system and align it more closely with the national standards.

Motion by Mr. Gervais, seconded by Mr. Greeley to schedule a public hearing on the Trout Valley Pool landmark for August 13, 2012 at 7:00 p.m.

All members present voted aye. Motion passed.

Ms. Beene stated she wrote a summary in response to Mr. Holderfield's comment that focuses more on the history of the pool and it's significance to the community.

Motion by Mr. Gervais, seconded by Ms. Gray to attach the summary prepared by Ms. Beene as an addendum to the landmark application previously filed.

All members present voted aye, motion passed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dave Gervais
SECONDER:	Gloria Mack
AYES:	Chirikos, Greeley, Mack, Selpien, Gray, Gervais
ABSENT:	Randall, Holderfield, Doornbosch

5. Adjournment

Motion by Mr. Gervais, seconded by Ms. Mack to adjourn. The meeting adjourned at 8:42. p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • AUGUST 1, 2012

Public Meeting

P & D Conference Room

6:30 PM

667 Ware Rd, Woodstock, IL 60098

A. CALL TO ORDER

PRESENT: Chirikos, Greeley, Selpien (6:43 PM), Gray, Holderfield, Doornbosch, Foley
ABSENT: Randall, Mack, Gervais, Brown

2. Approval of Minutes

Historic Preservation Commission - Public Meeting - Jul 23, 2012 7:00 PM

RESULT:	ACCEPTED [5 TO 0]
MOVER:	Steve Greeley
SECONDER:	Lynn Gray
AYES:	Chirikos, Greeley, Selpien, Gray, Holderfield
ABSTAIN:	Doornbosch
ABSENT:	Randall, Mack, Gervais

3. Introduction of Guests

No guests were present.

4. Chairperson's Report - Nick Chirikos

Mr. Chirikos submitted his comments in writing, and they are attached. He reported on the nomination of the Trout Valley pool in the Village of Trout Valley.

There was one dissension by Mr. Holderfield. Mr. Holderfield noted lack of evidentiary support for the pool's historical significance. He noted misuse and misrepresentation of criteria established to determine the pool's historical significance. He noted the information provided is questionable and duplicates prior work of the Commission.

Mr. Chirikos read an additional response from Mr. Holderfield (attached) in response to the Commission's vote. Mr. Chirikos then read a response to Mr. Holderfield, which was included in Mr. Chirikos report.

Mr. Chirikos explained the Commission voted to accept the application on July 23rd. Since that time, Mr. Holderfield made an argument that the application does not merit the landmarking as presented. The Commission cannot go back and change the vote. Mr. Greeley advised that the Commission voted to grant the petitioner a public hearing. There has not been any determination on whether to accept the application and forward it on to the County Board for landmark status. The Ordinance states the hearing must be held once that it is voted on. Mr. Foley stated the certified mailings have gone out to the property owners and the surrounding property owners announcing the public hearing.

Ms. Doornbosch asked Mr. Holderfield to clarify what he felt were the issues with the application. Mr. Holderfield stated there has to be a connection in what the historic significance is. Since it is being

nominated as a structure of a pool, there should be something discussing the significance as a pool. One significance of the pool in the application is it's relationship to Hertz himself, and the Trout Valley Stone Gate entrance does that. He said the structure has to be significant on its own right. He said if someone is connecting a building or site to an historic person, that site or building should be associated with the person and the period of significance for that person.

Also the structure has been nominated as a pool, and it has to have significance as a pool. The narrative in the application speaks of Mr. Hertz and he is not the only person that has significance to Trout Valley or the pool. Mr. Holderfield noted Mr. Hertz is not well known for a pool or anything to do with the pool, it is just on his estate.

The Commission discussed adding an addendum to the application from Ms. Beene, the nominator, that she presented at the last meeting that would indicate why the pool has historic significance. Mr. Holderfield stated he would like something that talks about the pool itself, why it is architecturally significant.

The public hearing is scheduled for August 13th at 7:00 p.m.

Mr. Foley stated the Survey Committee is required to write a report that will be presented at the public hearing.

5. Information Items / Committee Reports

i. Survey - Bruce Randall & Lynn Gray

Rural Intensive Survey

No report.

Mr. Greeley stated the Historic Preservation Agency may have grants available. He will be filling out the grant application once he receives it.

Mr. Foley mentioned possibly acquiring interns to help out with the survey work.

ii. Municipal Liasons - Gloria Mack & Dave Gervais

Ms. Mack was unable to attend the meeting, she did however, submit her report in writing before the meeting, and it is attached to these minutes.

iii. Buildings & Facades - Nick Chirikos & William Holderfield

1. Preservation Trades Resource List

Mr. Chirikos stated he received an addition to the Trade Resource List from Nancy File. He has not been able to update the list for the past few months.

Mr. Holderfield reported that at the Village of Fox River Grove Board Meeting in May, they discussed a resolution regarding an Illinois transportation enhancement program for streetscape improvements called ITEP. ITEP Provides funding for community base projects that expand travel choices and enhance the transportation experience by improving cultural, historic and aesthetic and environmental aspects of transportation infrastructure. He does not know what this means for their historic buildings.

iv. Education - Nick Chirikos, Trisha Doornbosch & William Holderfield

Mr. Holderfield stated he contacted McHenry County College regarding doing a presentation on the Historic Preservation Commission in history classes. The department head told Mr. Holderfield he will check with the other faculty members and get back to him.

Mr. Holderfield reported the Village of Fox River Grove is considering adding language into their Village Ordinance regarding running businesses out of their homes which is a direct response to the Bentendorf Castle.

v. Public Relations - Nick Chirikos

vi. Special Programs - Trisha Doornbosch, Lynn Gray, Laurie Selpien

Ms. Doornbosch reported that Harmony School is at an impasse because the Illinois Department of Historic Preservation Office said the building does have some architectural details, but their office is skeptical there is not enough left of the school for it to be saved.

The Commission discussed putting a press release together to draw attention to the school. Mr. Greeley stated he would write the release.

Victory Gardens

Ms. Selpien stated there was an Algonquin Board member who came to visit the Victory garden at Pyott Road. She said because of his visit, Algonquin Board members are looking at sites to plant more victory gardens. She noted the idea of the victory garden is really spreading.

There have been over 410 pounds of produce this year from the victory gardens. Ms. Selpien added that an open house is being discussed at the Pyott Road garden.

vii. Budget - Steve Greeley

Grants

Mr. Greeley said the Commission is going approve the public notice for the public hearing, however it is not on the agenda, so it cannot be voted on. Mr. Foley stated the Commission can do it at the public hearing meeting on August 13th.

6. Report from MCCD - Gail Brown

No report.

Ms. Brown has not been able to attend meetings, so Mr. Chirikos said he will contact her and see if she would like to suggest another MCCD representative.

7. Report / Planning Staff - Sean Foley

Mr. Foley reported on the Commission's budget. He stated if the Commission has any monies they would like to spend, it should be spent by November 30, 2012.

8. Business - Action Items

None.

9. Adjournment

Motion by Mr. Greeley, seconded by Ms. Doornbosch to adjourn. All members present voted aye.
The meeting adjourned at 8:11 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • AUGUST 13, 2012

Landmark Designation Hearing

P & D Conference Room

7:00 PM

667 Ware Rd, Woodstock, IL 60098

1. CALL TO ORDER

PRESENT: Chirikos, Greeley, Randall, Mack, Selpien, Gray, Holderfield, Gervais, Doornbosch, Foley
ABSENT:

Mr. Chirikos called the meeting to order at 7:00 p.m.

Motion by Mr. Greeley, seconded by Mr. Gervais to open the public hearing beginning with public comment. All members present voted aye, motion carried. The public meeting was called to order at 7:02 p.m.

2. INTRODUCTION OF COMMISSIONERS PRESENT

Mr. Chirikos introduced the Commissioners present. He then introduced the guest present, Ms. Shirley Beene and staff liaison, Sean Foley.

3. APPLICATION REVIEW

Mr. Chirikos announced that the purpose of the public meeting was to review the nomination of the designation of the Trout Valley Swimming Pool as a Local Landmark, which is located in the Village of Trout Valley, Illinois.

A. Review of Landmark Proposal in General

Original Trout Valley Pool Landmark Application

i. Initial Report and Recommendation

Ms. Gray read the initial report and recommendation to approve the nomination to the Commission.

4. COMMENTS FROM NOMINATOR / MEMBERS OF THE PUBLIC

Ms. Beene stated she did not have much to add to what she has submitted with the application. The pool was built in 1923 and still stands today. It is in great shape and used by the residents of the Village of Trout Valley.

Motion by Mr. Gervais, seconded by Mr. Greeley to close public comment. All members present voting aye, motion passed.

5. RELATIVE CRITERIA READ INTO RECORD

Ms. Doornbosch read a prepared statement which is attached to these minutes.

Mr. Chirikos stated Commissioner reports and all commentary are on the record. He asked if there were any other comments from the Commissioners.

A. Recitation of Ordinance Criteria Achieved in Art.III, Sec. 4

Mr. Chirikos stated that Article III, Sections 4 & 5 of the Preservation Ordinance appears in the record in its entirety.

Historic Preservation Ordinance, Article III Sections 4 & 5

Motion by Mr. Gervais, seconded by Ms. Doornbosch to agree the Trout Valley Pool meets at least one of the criteria of said Section 4 of the Historic Preservation Ordinance. All members present voted aye. Motion passed.

6. QUESTIONS FROM COMMISSIONERS

There were no questions.

7. PUBLIC HEARING CLOSED

Mr. Chirikos declared the public hearing closed.

8. OPEN VOTING MEETING/CALL FOR MOTION

Motion by Ms. Mack, seconded by Ms. Selpien to open the voting meeting. All members present voted aye. Motion passed.

Motion by Mr. Gervais, seconded by Ms. Mack to approve the Trout Valley Pool application for landmark status in McHenry county.

1. Motion: Approve the Trout Valley Swimming Pool Application

Ms. Selpien stated that she would like her previous comments to be acknowledged as a part of this discussion.

Mr. Holderfield stated he also would like his previous comments to be acknowledged as a part of the discussion.

Mr. Gervais stated he thinks the application fits in with some of the things the Commission has done in the past. He spoke about the witness tree in Coral Township, which some may view as just an old oak tree, but it allows future generations to have a much better understanding and idea of what the county was like during its earlier days. Mr. Gervais noted this is similar to the Trout Valley application. It may not exist the way it did, but it is an insight into the past. Mr. Gervais said he is in favor of the nomination.

Mr. Chirikos agreed and added that the Commission's landmarks are for the local community and the County. By the Commission recognizing and preserving these landmarks, we try to bring a focus to the public's attention for the benefit of the education of young people, and he supports the application on that basis.

Ms. Doornbosch stated that despite what she wrote in her communication, she would still like to see the pool preserved, but she has some reservation on the actual application as it stands now.

Mr. Holderfield said he understands Hertz caused the site to be built, and he agrees there are some issues with the application that are going to be part of the record for the pool. While the pool does appear to have some architectural significance, that is not discussed in the application. Also, the Commission's criteria are very similar to the National Register. He read some of the guidelines from the National Register regarding the connection between the historic person to the site for the Commission. After reading, Mr. Holderfield said, based on those guidelines, he does not see that connection.

Mr. Gervais said you can designate structures that no longer exist, and places such as where a battle took place, but trying to apply piecemeal aspects of the Ordinance does not work. Not everything will specifically apply. He stated the overall question is, "is this a historic site in the County?" And he feels that it is.

The Commission continued to discuss the history of the pool and Mr. Hertz's significance to the structure.

Ms. Mack called to question to vote on the approval of the nomination of the Trout Valley Pool.

RESULT:	APPROVED BY VOICE [8 TO 1]
MOVER:	Dave Gervais
SECONDER:	Gloria Mack
AYES:	Chirikos, Greeley, Randall, Mack, Selpien, Gray, Gervais, Doornbosch
NAYS:	Holderfield

9. RESOLUTIONS (COUNTY BOARD)

Resolution for an Intergovernmental Agreement Between the County of McHenry and the Village of Trout Valley for the Purpose of Designating a Local Historic Landmark

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Dave Gervais
SECONDER:	Trisha Doornbosch
AYES:	Chirikos, Greeley, Randall, Mack, Selpien, Gray, Holderfield, Gervais, Doornbosch

10. ORDINANCES (COUNTY BOARD)

Motion by Mr. Greeley, seconded by Ms. Grey To forward to the County Board a Ordinance to designate the Trout Valley Swimming Pool as a local historic landmark pursuant to the McHenry County Historic Preservation Ordinance,

All members present voting aye. Motion passed.

11. ADJOURNMENT

Motion by Ms. Doornbosch, seconded by Ms. Mack to adjourn. All members present voted aye. The meeting adjourned at 8:06 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • SEPTEMBER 5, 2012

Public Meeting

County Board Conference Room

6:30 PM

667 Ware Rd, Administration Building, Woodstock, IL 60098

I. CALL TO ORDER

PRESENT: Chirikos, Greeley, Randall, Mack, Selpien, Holderfield, Gervais, Doornbosch, Brown
ABSENT: Gray

Chair Mr. Chirikos called the meeting to order at 6:40 p.m.

2. Approval of Minutes

1. Historic Preservation Commission - Public Meeting - Aug 1, 2012 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dave Gervais
SECONDER:	Laurie Selpien
AYES:	Chirikos, Greeley, Randall, Mack, Selpien, Holderfield, Gervais, Doornbosch
ABSENT:	Gray

2. Historic Preservation Commission - Landmark Designation Hearing - Aug 13, 2012 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dave Gervais
SECONDER:	Laurie Selpien
AYES:	Chirikos, Greeley, Randall, Mack, Selpien, Holderfield, Gervais, Doornbosch
ABSENT:	Gray

3. Introduction of Guests

There were no guests in attendance.

4. Chairperson's Report

Mr. Chirikos submitted his report in writing and it is attached to these minutes. He mentioned that he is running for County Board and if he is elected, he will be unable to continue on as the Chairman to the Commission. Mr. Chirikos thanked Mr. Foley and Ms. Martin for all of the support services they provide.

The McHenry County Historic Barn Preservation Association is defunct. He stated he would like to bring back the barn tours and thought maybe it would be possible through the Commission.

Nancy Fike is now retired and Kurt Begalka will be taking over for her as advisor to the Commission. Mr. Chirikos would like to invite Mr. Begalka to address the Commission sometime in the near future.

5. Committee Reports

a. Survey

Mr. Randall stated he would like to get started again on the rural survey since the leaves will soon be falling. Hebron Township is where they will begin. The Survey Committee agreed to meet on the following dates: September 21, October 12, and November 16th. All meeting dates are on Friday and will begin at 1:00 p.m.

Ms. Brown mentioned she took pictures of the wall display so she can get framing materials that match. The money has been allocated, but the materials have not been purchased. Ms. Mack and Ms. Brown will be taking care of going out and getting the materials.

b. Municipal Liasons

Ms. Mack submitted her report in writing and it is attached. She reported that the next Joint Council meeting will be held on September 26th at the Spring Grove Fish Hatchery. Nancy Fike's retirement brunch was a success.

Ms. Mack also gave a brief history of the McHenry County Historic Preservation Ordinance since there was some discussion on it at the last meeting.

The ceremony for the Trout Valley pool dedication is scheduled for the weekend of September 22nd. The pool is being kept open until after the ceremony.

c. Buildings & Facades

Mr. Chirikos said he did some research and found the application for ITEP. There is a program within IDOT to preserve and enhance streetscape and historic structures. He printed out the application and passed it on to the Commissioners to review if they were interested.

d. Education

Mr. Holderfield submitted his report in writing and it is attached. He reported on newspaper articles including one about a 19th century mill in Huntley that the Village purchased, barn fires in Crystal Lake and the former sheriff's garage which is located behind the old courthouse. All articles are attached to his report.

He asked what role the Commission has, if any, to provide feedback pertaining to the sheriff's garage. Mr. Gervais stated that the Commission needs to be careful if we do not have an intergovernmental agreement.

Mr. Holderfield stated he e-mailed the McHenry County College History Department again regarding promoting the Commission. He has not received a response. He said he will try other options.

e. Public Relations

No report.

f. Special Programs

Ms. Selpien submitted her report in writing and it is attached. The victory garden has harvested over 1,000 pounds of food as of tonight. She attended the Fox Valley Operators Association's

mini conference where she set up a display of the victory gardens. Several municipalities were interested in starting their own victory garden.

The Algonquin / Lake in the Hills Interfaith Food pantry open house was held August 26th and it was attended by over 100 people. Andrew Warums, Utilities Supervisor for Algonquin Utilities, has volunteered in the garden and he talked with Ms. Selpien about having a contest with other water treatment plants to see who can grow the most food.

Ms. Doornbosch noted that she e-mailed a link to the Commission regarding the roundabout at Route 20 and Harmony Road in Coral Township. The project has been put on hold after more than 300 residents expressed issues regarding the roundabout. This will give the Historical Society more time regarding the preservation of a 1930's schoolhouse on the southwest corner of Route 20 and Harmony Road.

g. Budget

Mr. Greeley noted that the fiscal year is coming up and the Commission needs to spend money. He wanted to discuss spending money for the Trout Valley Pool plaque and the display picture.

Ms. Mack suggested maybe allocating some of the money for a scholarship.

Mr. Greeley passed out a grant application from Illinois Historic Preservation Agency. There will be money available for rural intensive surveys. He noted next month will be the only Commission meeting before the grant is due. He will work on a draft and have it ready for everyone to review at the next meeting.

The approval of the draft will be an agenda item for next month's meeting.

h. Staff & Liaison Reports

Mr. Foley noted that the Trout Valley Pool landmark nomination will be on the September 18th County Board agenda.

Ms. Brown reported on the Pichen parcel, the old farmstead next to the Hollows on Silver Lake Road. She reported they are going through the master planning process. Down the street, on the same property, there is small post-war house with no historic value. MCCD would like to turn it over to the Fire Department for a practice burn.

There is an oak savannah that sits between the house and the farmstead. Ms. Brown stated that the building detracts from the oak, and she does not see any reason not to demolish the structure.

Since Mr. Pichen has passed away, the family has donated artifacts in case the property becomes a living history farm. All of the artifacts have been inventoried and removed from the site. Mr. Gervais suggested MCCD consider using the barn for the Cary Grove Historical Society since they do not have a permanent location.

6. Action Items

***Consideration of costs association with designation and dedication event
contingent on the passing of the Trout Valley Pool Ordinance by the County Board***

Motion: to approve an amount not to exceed \$500 for the purchase of the plaque for the display wall, bronze plaque to be mounted at the site, along with the framing contingent on passage by the County Board.

RESULT:	APPROVED BY VOICE [UNANIMOUS]
MOVER:	Gloria Mack
SECONDER:	Dave Gervais
AYES:	Chirikos, Greeley, Randall, Mack, Selpien, Holderfield, Gervais, Doornbosch
ABSENT:	Gray

7. Old Business

None.

8. New Business

Discussion of Landmark Nomination guidelines and HPC Ordinance as it relates to nominations (W. Holderfield)

Mr. Holderfield stated because of the issues with the Trout Valley Pool nomination, he would like to consider revisions to the Historic Preservation Ordinance. His proposal is to review the Ordinance, make clarifications, changes, update information and if needed, review some of the Committees. He said the Commission could also consider specifically looking at the landmarks section if they do not want to review the whole Ordinance.

Mr. Gervais said he agrees with Mr. Holderfield on the weighted scale for landmarks, but this is the Ordinance and the Commission is bound to follow it and anything beyond it is a County Board issue. The Commission has to work together to come up with their own procedure and be consistent with the Ordinance. He asked Mr. Holderfield if he wants to do this on his own or form a special committee to work with him.

After discussion, Mr. Holderfield said he would put something together and present it to the Commission for the November meeting. After that, it will be determined if a task force or special committee is needed.

i. HPC Rosters

Mr. Foley explained that he created two different rosters for the Commission to Review.

9. Adjournment

Motion by Mr. Greeley, seconded by Ms. Mack to adjourn. All voting members present voted aye. Motion passed.

The meeting adjourned at 8:32 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • OCTOBER 3, 2012

Public Meeting

P & D Conference Room

6:30 PM

667 Ware Rd, Woodstock, IL 60098

I. CALL TO ORDER

PRESENT: Greeley, Randall, Mack, Gray, Holderfield, Doornbosch, Brown
ABSENT: Chirikos, Selpien, Gervais

2. Approval of Minutes

Sept. 5, Minutes

RESULT:	APPROVED [5 TO 0]
MOVER:	Trisha Doornbosch
SECONDER:	Gloria Mack
AYES:	Greeley, Randall, Mack, Holderfield, Doornbosch
ABSTAIN:	Gray
ABSENT:	Chirikos, Selpien, Gervais

3. Introduction of Guests

There were none present.

4. Chairperson's Report

No report.

5. Committee Reports

a. Survey

Mr. Randall noted that the last rural survey meeting was cancelled. The next meeting is scheduled for October 12th at 1:00 in the Administration Building. Ms. Brown stated that she has received the CD of the pictures that were taken at the last outing. She will get together with Ms. Gray to put the information sheets together and plan the next route.

b. Municipal Liasons

Ms. Mack submitted her report in writing and it is attached. She reported meeting with Pat Wirtz, McHenry Landmark Commission Chairman. They spoke about two amendments to the by-laws regarding the Peterson Farm Foundation. If the amendments are approved, they hope to have the Foundation running by next January.

The Joint Council met at the Spring Grove Fish Hatchery Visitors Center on September 26th. The March 27, 2013 and the September 2013 meeting have been scheduled. The March meeting will be held at the Prairie View MCCC site in Crystal Lake and the September meeting will be held at the Stickney House in Bull Valley,

Status of Trout Valley Landmark Plaque

The Trout Valley Swimming Pool landmark ceremony went very well. Mr. Chirikos, Ms. Mack and Ms. Selpien represented the Commission, and Mr. Sandquist and Mr. Foley represented the Planning and Development Department. The plaque needs to be ordered and Ms. Mack stated it should be compatible for masonry.

Status of Landmark Photo Additions to the Wall Display

Ms. Brown noted the pictures should be hung on the wall as soon as possible. She went with Ms. Mack to buy the frame and they found that it has been discontinued. She did some research and found a frame that will not match, but it will be close. She will work with Gloria to get the pictures framed before the budget deadline.

c. Buildings & Facades

Mr. Holderfield reported that Fox River Grove has hired a new administrator who is very pro development. The McHenry Outdoor Drive In is looking to upgrade their projection system to digital so they can keep operating. He said they are looking for donations and asked the Commission if there is something they can do as far as helping out.

d. Education

Mr. Holderfield stated he has again attempted to contact MCC History Department regarding educational programs that the Commission could provide. He said he still has not received a response. Mr. Greeley suggested going for the grade school level. Mr. Holderfield said he thought college students would probably have a greater interest. He will be looking into other avenues.

e. Public Relations

No report.

f. Special Programs

Ms. Doornbosch reported that she e-mailed Mr. Kurt Begalka, regarding "Save 50 Sites", which is a program from the McHenry County Historical Society to restore, remember or celebrate 50 endangered historical sites to mark its 50th anniversary next year. She mentioned he may want to consider the building on Harmony Road. She also e-mailed the Illinois Historic State Preservation to take another look at the building.

Mr. Greeley mentioned that he spoke with Mr. Begalka and said he sounds like they want the groups to decide on one or more sites that they are proposing.

g. Budget

Mr. Foley mentioned the fiscal year will be ending on November 30th and if money is going to be spent, it should be spent by then.

h. Staff & Liaison Reports

Mr. Foley stated the Director, Mr. Sandquist, mentioned to him to make sure the landmark pictures get on the wall and the Trout Valley plaque is ordered.

Ms. Brown stated the Trail of History will be held the third weekend in October. She encouraged anyone who has not attended, should make an effort to attend.

6. Action Items

Dues Payment Expenditure for Membership in the National Trust for Historic Preservation. \$20, \$30 or Other

The Commission agreed on \$30.00 for the payment to the National Trust for Historic Preservation.

1. Motion: Motion

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gloria Mack
SECONDER:	Bruce Randall
AYES:	Greeley, Randall, Mack, Gray, Holderfield, Doornbosch
ABSENT:	Chirikos, Selpien, Gervais

Review and possible approval of the CLG Grant Application (Steve Greeley)

Mr. Greeley discussed the CLG Grant application that he e-mailed to the Commission. The IHPA does have money available for the survey. The Commission agreed as a whole to submit the application. The Commission's in kind will have to be under \$2000.

Mr. Greeley will include documentation of the work the Commission has done on the survey in addition to their time spent with the application.

7. Old Business

None.

8. New Business

Discussion of Landmark Nomination ratings

Mr. Holderfield distributed the rating system and examples of historic properties and sites that he added in as examples. Mr. Holderfield said he based this off of the National Register and the criteria used by the majority of historical association and preservation organizations. He explained each category may have more than one criteria. He said the Commission can consider all of the criteria in that particular category or just the ones that apply to the site the Commission is reviewing.

The Commission decided to review the document and discuss it at a future meeting. The document will be e-mailed to the Commissioners that are not present. Ms. Gray suggested using one of the Commission's landmarks to go through the evaluation.

Proposed Venue for December Meeting.

Tabled.

9. Adjournment

Motion by Ms. Doornbosch, seconded by Ms. Gray to adjourn. All members present voting aye. Motion passes.

The meeting adjourned at 7:42 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • OCTOBER 12, 2012

Rural Intensive Survey Committee P & D Conference Room

1:00 PM

667 Ware Rd, Woodstock, IL 60098

1. CALL TO ORDER / ATTENDANCE

A. CALL TO ORDER

Bruce Randall Called the meeting to order at 1:09 p.m.

B. ROLL CALL

Commissioners Present: Bruce Randall, Gloria Mack, Steve Greeley, and Lynn Gray.

MCCD Liaison present: Gail Brown.

Staff Liaison present: Sean Foley.

2. SUMMARY OF LAST MEETING(S)

The meeting minutes from the last meeting were not available. Any outstanding Minutes that haven't been approved shall be emailed to the Commission. In the past the Minutes were called: "Summary of Last Meeting(s)." Mr. Randall noted this causes some confusion and should be referred to as "Minutes" in the future. The meeting scheduled for November 21st was CANCELLED, due to a funeral for a member's family

3. GUEST(S) / PUBLIC COMMENT

No guests were in attendance and there was no public comment.

4. RURAL INTENSIVE SURVEY

A. REPORT OF ACTIVITIES / PROGRESS

Ms. Brown said worksheets had been taken into the field, including the sheets from the previous survey, provided they were available. She is keeping a log sheet of the sites visited as well a log of photos taken. Ms. Brown also explained that the 1986 survey had missed some sites. Also in that survey, the focus had been on the principal residential buildings and barns. The out buildings were typically not included, nor were modern structures, which may have some relevance to the history of a site. Some commercial and civic buildings were also represented. Because the 1986 photos were taken from the road, structures were often distant or sometimes obscured by trees. In the current survey the idea is to get close-up pictures and take account of the details. Each structure on a site, such as the house, barns, silos, corn cribs, et cetera should be photograph individually.

In the past, the State Historic Preservation Office required black and white photos from film. Nowadays, however, digital camera photos are acceptable, and they are easier handle, since retakes can be done right away, and the photos are easily transferred to computer documents.

The sites which have been visited (in April by Gail Brown, Gloria Mack, and Lynn Gray) number six in the area around Burgett Road and Lange Road. They are located in Sections 1, 2, 11, and 12. Data sheets have been filled out, the sites have been updated in the spreadsheet, and photos were taken. No witness trees were checked. One site that originally was a school was noted. A brick Italianate residence on the Thelen property had been then-recently demolished. No one was home at any of the sites, except the old school that is now a residence. The 1986 survey had missed some sites

found in the 1872 Plat Book; these have been noted as they've been found but do not have site numbers or photos.

B. CURRENT WORKSHOP ACTIVITIES

Mr. Randall suggested for today's meeting that the next site visits be planned. He asked about the order. When out in the field, Ms. Brown recommended to keep things in order because many sites tend to look the same after awhile.

Ms. Brown had a contact sheet of new photos that Mrs. Gray had taken in April, which had been emailed to the group prior to the meeting. These needed to be identified since the pictures were labeled with the camera file name rather than by site number. The sites without numbers were assigned nearby numbers with letters. Discussed were #3017 (_____? barn); north #3032-A and south #3032-B (trailer); #3032-C (4-square house and gambrel dairy barn); 3032-D (school, garage, shed); 3032-E (barn); and #3032-F (? _____ barn).

Darrell Moore, Principal Planner, entered at approximately 1:57 p.m. and stayed for approximately 15 minutes. He had questions for members about the survey and the Certified Local Government (CLG) grant which recently became available through the State Historic Preservation Office. A meeting has been scheduled at the Planning and Development Committee meeting on Thursday, 18 October to discuss the application and authorize its pursuit.

Ms. Brown outlined the survey process in general, including past surveys as well as the current survey. Mr. Greeley outlined the grant application to be submitted to the State. It was based upon the last survey and adjusted to cover the Hebron Township survey, which is the tenth township to be surveyed. Seven more townships remain. The Commission would like to apply for a 70% grant of \$4,620.00 with a 30% matching County share in the amount of \$1,980.00. The County's share would come from the regular annual budget allocated to the Commission. Monetary expenditures can be made for goods or services required and in-kind expenses can be allowed for such categories as staff time or intern time used.

Mr. Moore also asked about any GIS needs. Ms. Brown noted that the older GIS systems used "flat tables" while the newer GIS systems use relational data bases and are more useful. The Commissioners did not ask for any specific GIS support. The group felt that having Microsoft Access would be beneficial. Ms. Gray said she would check on pricing and may buy a copy for herself.

C. ACTIVITY PLANNING / ASSIGNMENTS

Mr. Randall asked what the next step would be regarding the photos. Ms. Brown said that she would connect the photos to electronic data sheets. Ms. Brown, Mrs. Gray, and Mack will go out on the next round of field work, which will take place on Saturday the 10th of November at 12:30 p.m. The attendees will meet at Grampy's Antiques once again.

The planned route will follow along Button Road (from Burgett Road) to State Line Road and south on Route 47, covering Sections 3, 4, and 5. And they will also follow Seaman Road and Route 173 in Sections 9, 10 & 15. Ms. Brown will prepare data sheets for the area.

5. ITEMS TO FORWARD TO FULL COMMISSION AGENDA(S)

Report will be given by Mr. Randall (Survey) and Mr. Greeley (Grant application).

6. BULLETINS / NEWS

None.

7. NEXT MEETING

Field: Saturday, the 10th of November at 12:30 p.m.

Office: Friday, the 16th of November at 1:00 p.m.

8. ADJOURNMENT

The meeting was adjourned by consensus at 2:28 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
MINUTES • NOVEMBER 7, 2012

Public Meeting

P & D Conference Room

6:30 PM

667 Ware Rd, Woodstock, IL 60098

I. CALL TO ORDER

PRESENT: Chirikos, Greeley, Randall, Mack, Selpien, Holderfield, Gervais, Doornbosch, Brown
ABSENT: Gray

Mr. Chirikos called the meeting to order at 6:33 p.m.

2. Approval of Minutes

Historic Preservation Commission - Public Meeting - Oct 3, 2012 6:30 PM

RESULT:	ACCEPTED [7 TO 0]
AYES:	Greeley, Randall, Mack, Selpien, Holderfield, Gervais, Doornbosch
ABSTAIN:	Chirikos
ABSENT:	Gray

3. Introduction of Guests

Ms. Susan Stelford was in attendance. She stated she was there because she heard there was an opening on the Commission and wanted to sit in and observe a Commission meeting. She is an art historian and teaches art and architecture at Columbian College. She has lived in various cities throughout McHenry County and curated the collection of art that is displayed in the Administration Building.

Mr. Foley reminded the Commission that Mr. Randall's position is coming up for renewal and the deadline is the 15th of November. Mr. Randall indicated that he would not be seeking re appointment to the Commission. Also the Open Meetings Act training still needs to be completed by those Commissioner's that have done that.

4. Chairperson's Report

Mr. Chirikos submitted his report in writing and it is attached. He thanked the Commission members for all of their hard work and dedication. He has been elected to serve on the County Board, so he will be unable to continue on the Commission. He said if there is a way to continue assisting the Commission, he will be there. He can continue to help with the Preservation Trades List if there is no conflict.

5. Committee Reports

a. Motion: Survey - Status of Rural Intensive Survey

Mr. Randall stated the Survey Committee met in October. The Committee planned their route and started to put together the forms for the next filed survey which is scheduled for November 10th.

Ms. Brown stated she sent an e-mail to the Commission with sample photos from both the current and the old survey, and a mock up of one of the survey sheets. She stated the field visit may have to be rescheduled because her and Ms. Mack have conflicts. The next Committee meeting will be held on November 16th.

b. Municipal Liasons

Ms. Mack submitted her report in writing and it is attached. She reported on the Civil War Soldier monument that the Crystal Lake Historical Society will be re-dedicating.

Ms. Mack mentioned the Commission spoke about the possibility of funding a scholarship program. The McHenry County Civil War Round Table is sponsoring a scholarship for McHenry County 12th grade students for \$1000.00. The students are required to write an essay answering a question regarding Abraham Lincoln. Ms. Mack said this is something that cannot be found on the internet.

c. Buildings & Facades

Mr. Holderfield submitted his report in writing and it is attached. He contacted Ms. Cindy, Kotke, the present owner of C You at the Movies, which runs the McHenry Outdoor Theater. He spoke to her about the possibility of landmarking the theater. She does not own the property, the owner has been contacted in the past about preservation, but they either do not respond or if they do, they are not very favorable because they do want to develop the property in the future. Mr. Holderfield asked Ms. Kotke if she would contact the owners personally instead of sending something in the mail. If and when he hears anything, he will inform the Commission. He asked Ms. Kotke if she would contact the owners. If he hears anything back, he will let the Commission know.

Mr. Chirikos asked about Fox River Grove. Mr. Holderfield stated they may be working on the train station, which will be part of the redevelopment.

There is nothing new on the Bettendorf Castle. The last indication was there would be something added in the Village Ordinance in regards to running a business in someone's home that would limit giving tours.

Mr. Chirikos added that the Norge Ski Jump is an important location in the County, and he has been talking to the people who run the ski club about considering landmarking the jump. He has not heard anything definitive from them, but he would like to see the ski jump land marked.

d. Education

Mr. Holderfield mentioned that two Illinois State Historical Markers will be unveiled at 1:00 p.m. on Saturday, October 6. The markers are at the David Haeger Schoolhouse and Cemetery on Meadow Hill Road, and the other is at the Ira C. Goodrich Homestead on Plum Tree Road.

e. Public Relations

Mr. Chirikos noted that the website is in need of updating.

f. Special Programs

Ms. Selpien submitted her report in writing and it is attached. She noted the Victory Gardens are going well and raising over 3,000.00 pounds of food. She noted many people receiving the food did not know what to do with fresh vegetables, so they started a recipe program. They also offered and taught how to make your own herbal salts, butters and vinegars using the fresh herbs that were grown.

Ms. Selpien is working with the Algonquin Water Treatment Facility testing growing food into the winter with a hoop house that is located at the plant.

g. Budget - Grants

Discussion: National Endowment for the Arts Funding Guidelines for "Our Town"

Mr. Greeley said he received an e-mail from Mr. Sandquist regarding National Endowment for the Arts. It is federal funding for arts and cultural activities bringing diverse people together. It has to have a partnership with a governmental entity and a non profit entity. Mr. Sandquist suggested a program that can incorporate farmland preservation, historic preservation and the arts. Mr. Greeley asked the Commission for any input as to what type of project they may want to apply for. The Commissioners will bring ideas back to the next meeting.

Status of CLG Grant Application

The application for the CLG grant through the Historic Preservation Agency was submitted. Ms. Brown helped to include information on what the Commission has been working on, including documents and photographs.

Mr. Greeley will be attending a meeting regarding the round-about on November 13th at Donley's. He will be going to see if the discussion includes surrounding properties and how they would be affected.

h. Staff Report

Mr. Foley passed around the current budget sheet showing what the Commission has spent so far. He is still waiting for an invoice from the Northwest Herald for the legal notice of publication for the Trout Valley swimming pool hearing.

Mr. Foley reported he has been working on scanning the landmark photos. He has been asked to keep track of applications that have gone through but have not made it to landmark status.

i. **MCCD Liason Report**

Ms. Brown stated there were 10,400 people in attendance at the Trail of History. She pointed out she and Ms. Mack were pictured in the paper regarding the "No More Books" Presentation at the Records Office.

Ms. Brown was invited to give a presentation on the Powers Walkers House at the Annual Fall Conference which was hosted by Ushers Ferry Historic Village in Iowa. The presentation was titled "Getting it right: Restoring and Interpreting Historic Structures."

The Harvest Program at the Powers Walker house had almost 300 people attending. There will be an open house in December at the Powers Walker house on December 15, and the McConnell Farmstead in Richmond is having active work days once or twice a month.

6. Old Business

Status of Landmark Photo Display / Administration Building

The materials for the photos have been purchased. There was a discussion regarding the Allendale Bridge photo and how to label it since the bridge no longer exists.

The Commission remembered there was a previous motion for rescinding the landmark. Mr. Foley will check to see when the status landmark was rescinded and the photo could be labeled landmark rescinded, and the date given.

7. New Business

Discussion: Proposed New Landmark Point System

Mr. Holderfield distributed a rating system for the evaluation of nominated landmarks to the Commissioners.

After discussion and review, it was noted that the information is good, but there could be some changes to the form. This will be on the agenda next month as an action item.

December Meeting & Venue

The Commission came up with four restaurants to consider. Mr. Foley told the Commission it should be a place that is willing to give separate checks to avoid confusion. Staff will research and e-mail the Commission as to what each of the restaurants have to offer. The restaurants for consideration are:

Da Baffone in Crystal Lake

The Village Squire in McHenry

Dukes Ale House in Crystal Lake

Giorgio's in Crystal Lake

8. Action Items

Payment of Any Unpaid Bills & Expenses (if any)

This was previously discussed under the Staff Report.

9. Adjournment

Motion by Ms. Doornbosch, seconded by Ms. Mack to adjourn. All voting members present voted aye, motion passed.

The meeting adjourned at 8:18 p.m.

**MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
SUMMARY OF SPECIAL MEETING
RURAL INTENSIVE SURVEY COMMITTEE**

16 November, 2012

(Approved 22 February 2013)

Commissioners Present:

Gloria Mack and Lynn Gray.

McHenry County Conservation District Liaison Present: Gail Brown.

County Liaison Staff Present: Sean Foley.

Call to Order: Mrs. Gray began the meeting at 1:14 p.m. Ms. Brown noted that Mr. Randall is resigning from the Historic Preservation Commission. He is not expected to attend this Committee any longer.

Meeting Summary / Minutes

The following meeting minutes were approved by consensus:

- * 2012 March 16 Rural Survey meeting
- * 2012 March 30 Rural Survey meeting
- * 2012 April 14 Field Survey Report

Committee Activities

Ms. Brown brought in some newly created printouts of the study area. The printouts show the tax parcel boundaries and PIN numbers on an aerial map view. The printouts were made from files that are in a digital format.

In regard to the data sheets and data base files, Ms. Brown reported that the conversion problems of importing the data into the Access database have been resolved. (The basic issue was that Windows 7 treats Access 2007 differently than Windows XP did.) The photos have been added to the current round of data sheets and have been printed. Some have two or more photos; some do not.

(CONTINUED)

Ms. Brown noted that the printed spreadsheet she has are missing PINs and street address numbers. She will need the updated version of the spreadsheet.

Mrs. Gray said she will email the current spreadsheet with the updated tax parcel information obtained so far. The field work that has been done the last time (in April) covers Sections 1, 2, 3, 4, 8, 16 and a small part of Section 9.

The group turned the discussion to identify certain sites from the April field survey and match them up with the photos taken then as well as to locate these on the aerial map printouts. Ms. Mack recounted the route taken started along Burgett Road and then along Lange Road. The school site shown in the 1872 Plat book is still in existence (PIN 03-02-400-002), but it is now a residence. The farmhouse on the east side of Lange Road has the PIN 03-11-200-009 (and should be the J. Alexander site in the 1872 Plat book). This site was missed by the 1986 survey.

Ms. Brown indicated she will be working further on the updating the database with the information provided by Mrs. Gray.

The next field work is scheduled for Saturday, 24 November, 2012 at 10 a.m. Survey Committee members will meet at Grampy's Antique Shop, located at 1003 Main Street in Hebron. There are no further meetings scheduled in the County Administration Building at this time.

Adjournment: The meeting concluded at 2:23 p.m.



MCHENRY COUNTY
HISTORIC PRESERVATION COMMISSION
AGENDA • DECEMBER 5, 2012

Public Meeting

P & D Conference Room

6:30 PM

667 Ware Rd, Woodstock, IL 60098

1. CALL TO ORDER

NOTE: This meeting is being held at La Baffone in Crystal Lake. 111 N. Main St.

2. APPROVAL OF MINUTES

Historic Preservation Commission - Public Meeting - Nov 7, 2012 6:30 PM

3. INTRODUCTION OF GUESTS

4. CHAIRPERSON'S REPORT

5. COMMITTEE REPORTS

Survey - Status of Rural Intensive Survey

Municipal Liasons

Buildings & Facades

Education

Public Relations

Special Programs

Budget - Grants

Staff Report

MCCD Liason Report

6. OLD BUSINESS

7. NEW BUSINESS

8. ACTION ITEMS

Meeting Dates for Next Year

9. ADJOURNMENT

Business was suspended and continued to the January 2013 Meeting. Commissioners held the annual dinner only.