



FILED
MCHENRY COUNTY, IL
NOV 28 2000

DEPARTMENT OF PLANNING AND DEVELOPMENT

McHENRY COUNTY GOVERNMENT CENTER - ANNEX BUILDING
2200 NORTH SEMINARY AVENUE
WOODSTOCK, IL 60098
815/334-4560 FAX # 815/337-3720

Katherine
COUNTY CLERK

C. Schultz

MCHENRY COUNTY HISTORIC PRESERVATION COMMISSION

MEETING DATES FOR 2001

JANUARY 10, 2000

FEBRUARY 7, 2001

MARCH 7, 2001

APRIL 4, 2001

MEETING MAY 2, 2001 CANCELLED

JUNE 6, 2001

JULY 11, 2001

AUGUST 1, 2001

SEPTEMBER 5, 2001

OCTOBER 3, 2001

NOVEMBER 7, 2001

DECEMBER 5, 2001

Meetings of the McHenry County Historic Preservation Commission are held at 7:00 p.m. in the Department of Planning and Development Conference Room of Annex Building "A" of the McHenry County Government Center, 2200 North Seminary Avenue, Woodstock, Illinois, unless otherwise noticed.

HISTORIC PRESERVATION COMMISSION MINUTES

JANUARY 10, 2001

ROLL CALL

Members Present: Chairman David Gervais, Gail Drabant, Tony Howard, Jennifer Iftner, Carrie Koster-Horan, Gloria Mack and James Pearson

Members Absent: Denise Collins and Michael Walkup

Staff Present: SuzAnne Ehardt and Nina Campione

APPROVAL OF MINUTES

A motion was made by Tony Howard, seconded by Gail Drabant to approve the minutes of December 6, 2000. All aye. Motion carried.

Report by Chairman David Gervais

- David addressed the Commission regarding his goals for the following year. He feels that the Commission does not have enough motivation and has not received the recognition it deserves. Mr. Gervais proposed that the Commission hold a brainstorming session in the near future to discuss their mission statement, goals and purpose of the Commission.
- A change in the format of the meeting was suggested. Written reports from the commissioners should be sent or faxed to Secretary Michael Walkup. Michael will send all reports and agenda to staff 9 days prior to the next scheduled meeting. If a commissioner would like to discuss a specific item they should contact the secretary and he will place it on the agenda. If discussion of a new item that is not on the agenda is requested a motion would be made at the meeting to place it on the agenda. If there is no report the secretary should still be notified by the sub-committee.
- Motions should be made according to Robert's Rules. David would entertain a motion and ask if there is a second for the motion. It would then be in discussion phase. The minutes would then reflect if the motion carried or failed. If the motion pertains to money a roll call vote would be taken.
- The Commission structure was reviewed with some modification of sub-committees and addition of task forces. There was discussion among the Commission regarding their assignments. Jennifer Iftner voiced concerns about being assigned to the Communications and Scrapbook Committee. It was agreed that she would stay on the Committee concentrating on the scrapbook. James Pearson asked to be taken off the Educational Committee and Gail Drabant stated that she would be a consultant for the Web Site Task Force.
- The following reflects the agreed upon changes:

STANDING COMMITTEES

MUNICIPAL LIAISON

Gloria Mack (Chair), Denise Collins

AWARDS

Gail Drabant (Chair with authority to delegate task forces) Carrie Koster-Horan

HISTORICAL SITES

Michael Walkup (Chair), Carrie Koster-Horan, James Pearson
(Auxiliary members, Jim Keefe and Al Kramka)

COMMUNICATIONS AND SCRAPBOOK

Gloria Mack (Chair), Jennifer Iftner, Tony Howard

ENDANGERED SITES

Carrie Koster-Horan (Chair), Jennifer Iftner, Denise Collins

EDUCATIONAL COMMITTEE

Jennifer Iftner (Chair), Gloria Mack

TASK FORCES

WEB SITE

Denise Collins (Chair), Jennifer Iftner, Gail Drabant

LANDMARK PHOTOGRAPH DISPLAY

James Pearson (Chair), Gail Drabant

SCENIC ROAD

Gloria Mack (Chair), Carrie Koster-Horan, Gail Drabant

David Gervais entertained a motion to approve the Committees and the Committee appointments as presented and amended.

A motion was made by Gloria Mack, seconded by Jennifer Iftner to approve the Committees and Committee appointments as presented and amended. All aye. Motion carried.

- Gloria Mack read her report for the Joint Council Historic Groups and Natural Features (see report).
- Gail Drabant commented that Ann Swallow no longer works in the Springfield office. A new contact name, phone number and address will be needed.
- James Pearson questioned the status of grants for the photography display.
- David Gervais reminded the Commission that annual reports are due by February 7, 2001.
- David Gervais suggested that the Commission hold a quarterly seminar that would involve the public.

David Gervais entertained a motion to hold an annual brain storming session.

A motion was made by Jennifer Iftner, second by Gail Drabant to hold an annual planning retreat. All aye. Motion carried.

A motion was made by James Pearson to hold an annual planning retreat on February 7, 2001 after the regularly scheduled meeting, seconded by Gail Drabant. All aye. Motion carried.

David Gervais entertained a motion that the Secretary would be responsible for gathering all written reports from the Chairpersons, be the contact person for the agenda and make sure the agenda items are submitted to staff 9 days prior to the next scheduled meeting.

A motion was made by Gail Drabant, seconded by Jennifer Iftner that the Secretary would be responsible for gathering all written reports from the Chairpersons and be the contact person for the agenda and make sure the minutes are submitted to staff 9 days before the next scheduled meeting.

- Gail Drabant commented that Amy Duncan is longer an ex-officio. Gail stated that it is written in the Historic Preservation Ordinance that the Conservation District must have a representative at each meeting. They have been contacted and a representative will be attending meetings in the future.
- A draft of the minutes will be sent to David Gervais for final review before submission to Secretary Michael Walkup.

The meeting was continued to the Awards Sub-Committee at 8:20 p.m.

**HISTORIC PRESERVATION COMMISSION
MINUTES**

FEBRUARY 7, 2001

I. Call to Order:

Chairman Gervais called the meeting to order at 7:00 p.m.

II. Roll Call:

Present: Chairman David Gervais, Denise Collins, Gail Drabant, Jennifer Iftner, Carrie Koster-Horan, Gloria Mack, James Pearson and Michael Walkup

Absent: Tony Howard

Advisor: Nancy Fike, McHenry County Historical Society

Staff: Maryanne Wanaski and Nina Campione

III. Approval of Minutes

A motion was made by Gloria Mack, seconded by James Pearson to approve the minutes of January 10, 2001 as presented. Voice vote. Motion carried.

- Michael Walkup noted McHenry County Historic Preservation Ordinance by-laws state a Chairman cannot be appointed until County Board approval. Michael Walkup made a motion, seconded by Gloria Mack to approve David Gervais as interim Chairman until verification of approval by County Board. Voice vote. Motion carried.

IV. Financial Report/Disbursements

- No report.
- David Gervais requested a monthly report from staff be placed on the agenda as an action item regarding status of budget and monthly expenditures.

V. Matters From The Public

- It was noted that Nancy Fike from the McHenry County Historical Society was in attendance.

VI. Items from Commissioners

- Gloria Mack made a motion, seconded by Michael Walkup to add the Scenic Road Application and suggested placing a tribute to Tony Howard on the February agenda. Voice vote. Motion carried.
- James Pearson submitted the attached notes regarding the Landmark Photography Display. This subject will be listed as an action item on the March agenda.
- Gail Drabant made a motion, seconded by Jennifer Iftner to add the Preservations Awards to the February agenda. Voice vote. Motion carried.

A. Action Items

1. Old business

- a. Old business was continued to a later date.

2. New business

a. Long range planning session

- There was discussion regarding the Scenic Road Preservation nomination form. Gloria Mack made a motion, seconded by Carrie Koster-Horan that the Commission accept the nomination for Scenic Road Preservation Form and Street Program as presented. Voice vote. Motion carried.
- Gloria Mack amended her motion, seconded by Michael Walkup to approve the form as submitted as a rough draft of the Scenic Roads Nomination Form and Street Program and approve going forward with the Scenic Road and Street Program. Voice vote. Motion carried.
- Gloria recommended that along with a Commission member a local citizen be involved with the Scenic Road Program for more input.
- Jennifer Iftner questioned the funding of this program. Gloria commented that the Highway Department is looking into a grant that could be of help to the Commission.
- Gloria Mack made a motion, seconded by Gail Drabant that a tribute for Tony Howard could be incorporated at a future meeting. Voice vote. Motion carried.
- Gloria Mack amended her motion, seconded by Michael Walkup to have a tribute for Tony Howard at the April meeting. Voice vote. Motion carried.
- Gail Drabant made a motion, seconded by Jennifer Iftner to hold the Preservation Awards meeting on November 7, 2001 at 7:00 p.m. in lieu of the regularly meeting. Voice vote. Motion carried.
- Gail Drabant amended her motion, seconded by Jennifer Iftner to hold the Preservation Awards meeting on November 7, 2001 at 7:30 p.m. in lieu of the regularly scheduled meeting. Voice vote. Motion carried.
- David Gervais suggested that all committee heads and task force heads hold a meeting to discuss their committee assignments.
- David Gervais questioned the status of the written annual reports. Maryanne Wanaski stated that only two reports had been submitted. Her concerns are that these reports must be submitted to the County Board and Springfield by February regarding the Historic Preservation Commission accomplishments for the past year. All commissioners are requested to hand in reports.
- David Gervais requested that the Commissioners fill out a questionnaire regarding what course they would like to take during the following year. Discussion followed. Listed below are some suggestions.

LIKES

Awards, plaqueing, joint council meetings were mentioned as some ideas most liked. Camaraderie amongst the Commissioners was mentioned the most.

DISLIKES

Some of the Commissioners dislikes are the new formality of the meetings, low participation at award ceremony's, complicated information that is distributed to the public and lack of public awareness. Lack of equal workload, no follow through, no discussion of committee reports at the meetings were also mentioned.

RECOMMENDATIONS

The Commission would like to see increased interest of public, a Fall tour of historic sites, more publicity, a focus on public education and more plaqueing of historic homes and buildings, historic pictures in government center, better communication between commission members. It was suggested that the next vacancy be filled by an architect, more interaction with the Historical Society, identifying endangered sites, additional in-house education, a yearly goal and follow through and joint historic projects were also suggested.

- Gail Drabant commented that the Preservation Ordinance states that a Conservation District liaison be present at all meetings. There has been no representative present for months.
- Maryanne Wanaski suggested putting an ad in the newspaper to promote public awareness. Nancy Fike suggested community newsletters would also be helpful for advertisement.
- Nancy Fike suggested joining other types of groups that have an interest in County Development.
- David Gervais commented that Gail Drabant concentrate on Historic Preservation Awards. David suggested that Gail make a recommendation of members the Awards Road task force at the next meeting.
- David asked the Commission what recommendations they would have to increase more plaqueing. Michael Walkup suggested plaqueing cemeteries. David suggested that Michael start a task force to investigate the plaqueing of cemeteries.
- Nancy Fike suggested a joint meeting the Historical Society Committee/Historic Site Committee. A suggestion was made to make the applications more user friendly.
- Lack of attendance was noted at Joint Council meetings. Discussion followed as to how improve on the attendance of these meetings. A list of all members of the Joint Council members will be obtained and everyone will be notified as to when the meetings will be held.

A motion was made by David Gervais, seconded by Michael to adjourn. Voice vote. Motion carried. Meeting adjourned at 9:05 p.m.

**HISTORIC PRESERVATION COMMISSION
MINUTES**

MARCH 7, 2001

I. Call to order

David Gervais called the meeting to order at 7:02 p.m.

II. Roll Call

Present: David Gervais, Denise Collins, Gail Drabant, Carrie Koster-Horan, Gloria Mack and James Pearson

Absent: Michael Walkup, Jennifer Iftner and Tony Howard

III. Approval of Minutes

A motion was made by James Pearson, seconded by Carrie Koster-Horan to approve the minutes of February 7, 2001 as amended. Voice vote; motion carried.

IV. Financial Report/Disbursements

Maryanne Wanaski presented the disbursement of the Commission's budget. See attached sheet.

V. Matters from the Public

- None

VI. Items from Commissioners

- Denise Collins reported that she is working on designing a Web-site. She hopes to have more information at the next scheduled meeting.
- Gail Drabant stated that a committee should be formed for the Awards Task Force. David Gervais, Denise Collins and Gloria Mack volunteered. A motion was made by Gail Drabant, seconded by Gloria Mack to add action item "d" to the agenda. Voice vote; motion carried. Gail commented that the Commission has been officially requested by the Historical Society to provide slides for the presentation of the Historical Sites Map on Saturday, March 10, 2001. It was suggested that all Commissioners attend.
- Carrie Koster-Horan stated that she will speak with Jennifer Iftner before the next meeting to discuss the Endangered Sites Sub-Committee. A request was made to continue the March 7th meeting to March 19, 2001 at 7:30 p.m. at the Woodstock Library on Church Street.
- James Pearson spoke with Clara Vogel regarding the Greenwood School. At this time the Village of Greenwood prefers will handle their own projects.
- Gloria Mack submitted her report (see attached report).

- David Gervais made the suggestion that when Commissioners submit their reports to Michael Walkup they should send a duplicate to his office. (Note:

Please send in your reports two weeks prior to the meeting, also if you are not submitting a report please send a fax or note stating so.)

- David Gervais stated that Michael Walkup would like to set up a meeting regarding the Historical Sites Task Force. It will be scheduled directly after the next meeting. Carrie Koster-Horan and Michael Walkup will be in attendance.
- David Gervais thanked the Commission for submitting their annual reports. On March 6th, David Gervais was appointed by the County Board as Chairman.
- It was noted that the Commission will be short one member in April. Discussion followed:
- David Gervais would like to change the agenda. The staff report will be presented before action items on future agendas.
- Maryanne Wanaski reminded the Commission that they are in compliance with the Open Meetings Act because at the beginning of the year the dates of the meetings are posted and submitted to newspapers.
- Maryanne stated that items used by the Survey Committee will be stored in the file cabinet in the Department of Planning and Development's conference room.
- The Education Committee consists of Jennifer Iftner, Gloria Mack and Denise Collins. They have scheduled to meet on March 26, 2001.

VII. Business Items/Changes, Additions, Deletions

A. Action Items

1. Old Business

None

2. New Business

a. Scenic Road Application

Gloria Mack submitted a rough draft of the application for the Scenic Road Program. She stated that she will be meeting with the Highway Department for further discussion.

b. Action Item

A motion was made by Gloria Mack, seconded by Denise Collins to have the Commission go to Executive Session to discuss personnel.

A roll call vote was taken.

David Gervais – Aye
Michael Walkup – Absent
Gail Drabant – Aye

Dennis Collins – Aye
Tony Howard – Absent
Jennifer Iftner – Absent
Carrie Koster-Horan – Aye
Gloria Mack – Aye
James Pearson – Aye

Motion carried.

A motion was made by Gloria Mack, seconded by Denise Collins to go out of Executive Session.

A roll call vote was taken.

David Gervais – Aye
Michael Walkup – Absent
Gail Drabant – Aye
Dennis Collins – Aye
Tony Howard – Absent
Jennifer Iftner – Absent
Carrie Koster-Horan – Aye
Gloria Mack – Aye
James Pearson – Aye

All aye. Motion carried. Executive Session Closed.

- c. Landmark Photograph Display
James Pearson presented the Commission with pictures of various landmarks that have been plaqued. Discussion followed regarding the size, collages, and color. Gail Drabant suggested that any new pictures should be taken before the bud out.
- d. Awards Ceremony Task Force
Gail Drabant made a motion, seconded by Denise Collins to appoint David Gervais and Denise Collins as members for the Awards Ceremony Task force.
Voice vote; motion carried. Denise Collins and David Gervais were appointed.

XIII. Staff Report

- Maryanne Wanaski stated that she spoke with Katherine O'Conner the new CLG Manager regarding the submission date of the annual report. It was agreed that the date would be changed from January to February. A motion

**HISTORIC PRESERVATION COMMISSION
EXECUTIVE MINUTES**

MARCH 7, 2001

A motion was made by Gloria Mack, seconded by Denise Collins to have the Commission go to Executive Session.

A roll call vote was taken.

David Gervais – Aye
Michael Walkup – Absent
Gail Drabant – Aye
Dennis Collins – Aye
Tony Howard – Absent
Jennifer Iftner – Absent
Carrie Koster-Horan – Aye
Gloria Mack – Aye

All aye. Motion carried.

The Commission discussed that they would like to honor Tony Howard for his participation in the McHenry County Historic Preservation Commission. His last meeting will be in April. A motion was made by Gloria Mack, seconded by Gail Drabant to present Tony with a gift of two engraved glass mugs along with a variety of different beverages. A reservation will be made at the Village Squire Resturant in McHenry for the next regular meeting on April 4, 2000 at 7:00 p.m.

A roll call vote was taken.

David Gervais – Aye
Michael Walkup – Absent
Gail Drabant – Aye
Dennis Collins – Aye
Tony Howard – Absent
Jennifer Iftner – Absent
Carrie Koster-Horan – Aye
Gloria Mack – Aye

All aye. Motion carried.

A motion was made by Gloria Mack, seconded by Denise Collins to go out of Executive Session.

A roll call vote was taken enter regular session.

David Gervais – Aye
Michael Walkup – Absent
Gail Drabant – Aye
Dennis Collins – Aye
Tony Howard – Absent
Jennifer Iftner – Absent
Carrie Koster-Horan – Aye
Gloria Mack – Aye

All aye. Motion carried.

was made by Gail Drabant, seconded by James Pearson to accept the Annual Report as presented. Voice vote; motion carried.

IX. Committee Information Items

- A. Municipal liaison**
Gloria (chair), Denise. No written report.
- B. Awards**
Gail (chair). No written report.
- C. Historic sites**
Michael (chair), Carrie, Jim. No written report.
- D. Communications and scrapbook**
Gloria (chair), Jennifer, Tony. No written report.
- E. Endangered sites committee**
Carrie (chair), Jennifer, Denise. No written report.
- F. Education**
Jennifer (chair), Gloria, Denise. No written report.

X. Task force information items

- A. Website**
Denise (chair), Jennifer, Gail
- B. Landmark photograph display**
Jim (chair), Tony, Gail
- C. Scenic road**
Gloria (chair), Carrie, Gail
Gloria Mack submitted a prototype Scenic Road brochure (see attached).

A motion was made by Gail Drabant, seconded by Gloria Mack to continue the meeting to Saturday, March 19, 2001. Voice vote; motion carried. Meeting ended at 8:40 p.m.

NOTICE

The *location* for the regularly scheduled
April 4, 2000 7:00 P.M.
McHenry County
Historic Preservation Commission meeting
has been changed to the

**Village Squire Restaurant
4512 West Elm Street (Rte. 120)
McHenry, Illinois**

HISTORIC PRESERVATION COMMISSION MINUTES

APRIL 4, 2001

I. **Call To Order**

David Gervais called the meeting to order at 7:15 p.m.

II. **Roll Call**

Present: David Gervais, Denise Collins, Gail Drabant, Tony Howard, Jennifer Iftner, Carrie Koster-Horan, Gloria Mack and Michael Walkup
Guests: Mr. Collins and Mrs. Walkup

III. **Approval of Minutes**

A motion was made by Gloria Mack, seconded by Denise Collins to approve the minutes of March 7, 2001. Voice vote; motion carried.

IV. **Financial Report/Disbursements**

No report

V. **Matters from the Public**

None

VI. **Items from Commissioners**

A. **Municipal Liaison**

Gloria (chair), Denise (see report)

B. **Awards**

- Gail (chair), (see report)
- A motion was made by Gail Drabant, seconded by Gloria Mack that a letter be drafted by David Gervais and sent to Jeff Jolitz supporting the opposition of the western bypass in Algonquin. Voice vote; motion carried.
- A motion was made by Gail Drabant, seconded by Gloria Mack that a Commission member attend the tour of the Underground Railroad Homes in McHenry County on Saturday, June 16, 2001.
- Gail Drabant amended her motion to read that 3 members from the Commission enroll for the Underground Railroad Tour in McHenry County at a cost of \$45.00 per person taken from the Commission's budget.

A roll call vote was taken.

Michael Walkup – Aye
Gloria Mack – Aye
Carrie Koster-Horan – Aye
Jennifer Iftner – Aye
Tony Howard – Aye
Gail Drabant – Aye
Denise Collins – Aye
David Gervais – Aye

Motion carried.

A motion was made by Gail Drabant, seconded by Jennifer Iftner to accept written reports at the time of scheduled meetings. Voice vote; motion carried.

- Michael Walkup voiced concerns over the preservation of the Dole Mansion. A motion was made by Michael Walkup, seconded by Jennifer Iftner to send a letter of support from the Commission to the Crystal Lake Park District for the preservation of the Dole Mansion.

A roll call vote was taken.

Michael Walkup – Aye
Gloria Mack – Aye
Carrie Koster-Horan – Aye
Jennifer Iftner – Aye
Tony Howard – Aye
Gail Drabant – Aye
Denise Collins – Aye
David Gervais – Nay

Motion carried.

- It was stated that Michael Walkup will draft a letter, signed by Michael and approved by David Gervais to the Crystal Lake Park District.

E. Endangered sites committee

Carrie (chair), Jennifer, Denise, (see attached report)

A motion was made by Tony Howard, seconded by Gloria Mack to table the rest of the agenda until the next scheduled meeting. Voice vote; motion carried at 7:45 p.m.



DEPARTMENT OF PLANNING AND DEVELOPMENT

McHENRY COUNTY GOVERNMENT CENTER - ANNEX BUILDING
2200 NORTH SEMINARY AVENUE
WOODSTOCK, IL 60098
815/334-4560 FAX # 815/337-3720

FILED
McHENRY COUNTY, IL
NOV 28 2000

Katherine
COUNTY CLERK

C. Schultz

MCHENRY COUNTY HISTORIC PRESERVATION COMMISSION

MEETING DATES FOR 2001

JANUARY 10, 2000

FEBRUARY 7, 2001

MARCH 7, 2001

APRIL 4, 2001

MEETING MAY 2, 2001 CANCELLED

JUNE 6, 2001

JULY 11, 2001

AUGUST 1, 2001

SEPTEMBER 5, 2001

OCTOBER 3, 2001

NOVEMBER 7, 2001

DECEMBER 5, 2001

Meetings of the McHenry County Historic Preservation Commission are held at 7:00 p.m. in the Department of Planning and Development Conference Room of Annex Building "A" of the McHenry County Government Center, 2200 North Seminary Avenue, Woodstock, Illinois, unless otherwise noticed.

HISTORIC PRESERVATION COMMISSION MINUTES

JUNE 6, 2001

I. CALL TO ORDER

Chairman David Gervais called the meeting to order at 7:00 p.m.

II. ROLL CALL and INTRODUCTION of GUESTS

Present: David Gervais, Denise Collins, Gail Drabant, Jennifer Iftner, Carrie Koster-Horan, Gloria Mack and Michael Walkup. It was noted that Michael Walkup arrived at 7:14 p.m.

Guests: Paul W. Ostrander – Huntley Park District, Jerry W. Nepermann – Huntley Park District and Charles Yerke – President, Huntley Park District

A. QUESTION and ANSWER PERIOD RELATED TO DEICKE FARM APPLICATION

A motion made by Gail Drabant, seconded by Gloria Mack to suspend Roberts Rules. All aye. Motion carried.

Guests from the Huntley Park District introduced themselves to the Commission. David Gervais acknowledged receipt of the packet the Park District presented to the Historic Commission in regards to the Deicke Sun Valley Farm, located at 12201 West Main Street, Huntley, Illinois.

Gloria Mack questioned the newer addition to the barn. The newest addition on the east end of the barn will be removed. Mr. Yerke, President of the Huntley Park District said that lumber would be saved from the addition and will be reused. It is speculated that the main barn was built in the early 1840's. The second addition was added around the late 1870's. The newest addition was added in the early 1900's.

Gail Drabant commented that an official application must be completed and submitted before evaluation of the property can be made. Gail asked if all buildings on this site were to be considered for landmarking.

Mr. H. Stowell was the original owner of the property. It was noted that the National Registry prefers using the original owner's name for landmarking. Mr. Edwin F. Deicke purchased the property at a later date. He purchased 5 (five) additional farms which bore the name of "Sun Valley Farms". Mrs. Edwin Deicke sold land from the farm to the Huntley Park District which is being now used as a learning center. Approximately in the early 1850's a house was built around the original log cabin. The basement shows that original construction of ceilings were logs. It is

rumored that slaves were hidden in the small concealed rooms on the second floor during the time of the Underground Railroad. Gloria Urch, Founder of the Underground Railroad Museum and Ethnic Emporium, could not confirm that the house was ever used for that purpose but did comment that it was possible.

Carrie Koster-Horan voiced concerns regarding the name of farm. Park representatives explained that it has always been called the Sun Valley Farm among local residents.

Jennifer Iftner commented that landmarking of the whole farm is a good idea, but the barn should be considered first.

Denise Collins suggested that landscaping be kept as original as possible. Park District representatives agreed and commented that there are many old photographs showing the stone fireplace, peddler pine trees, the original fence along with vegetation which is still located on the property.

Michael Walkup questioned if the original house was going to be kept. He was assured that it was. Michael stated that he would prefer to use the Stowell/Deicke name.

Maryanne Wanaski suggested that this restoration project be documented from start to finish. A time-line was suggested so the restoration would stay in the same period.

David Gervais would like to see the name "Deicke" included in this project. David had concerns about the restoration of this property. He would like to see it restored not rebuilt. The Commission did a lengthy review of Rick Bott's proposal to rebuild the barn. It was suggested that a committee be formed to tour the property and offer any suggestions for restoration. He also suggested a time frame be followed so a theme could be developed.

There was a question regarding the restoration of the siding. Rotted beams and boards could be replaced but everything else should just be repaired. It was agreed upon by the Commission that restoration is important, not rebuilding.

The Survey Committee which will consist of Michael Walkup and Carrie Koster-Horan will meet at the farm on June 18th at 5:00 p.m. to offer any suggestions and recommendations.

III. APPROVAL OF MINUTES

A motion was made by Gloria Mack, seconded by Jennifer Iftner to reinstate Roberts Rules for approval of the minutes of April 4, 2001. All aye. Motion carried.

A motion was made by Gloria Mack, seconded by Jennifer Iftner to approve the minutes of April 4, 2001. All aye. Motion carried.

A motion was made by Jennifer Iftner, seconded by Gloria Mack to suspend Roberts Rules for the duration of the meeting. All aye. Motion carried.

IV. FINANCIAL REPORT/DISBURSEMENTS

- No report

V. MATTERS FROM THE PUBLIC

- See minutes IA

VI. ITEMS FROM THE COMMISSIONERS

There was a **two-part** motion made by Gloria Mack, seconded by Gail Drabant:

- a) to remove Denise Collins off the Website Task Force and replace her position with Jennifer Iftner; **and**
- b) **for Denise Collins to chair the Landmark Photograph Display Task Force left vacant with Jim Pearson's resignation.**

All aye. Motion carried.

Gail Drabant requested to be assigned to the Survey Committee. There was a motion by Gloria Mack, seconded by Jennifer Iftner to assign Gail Drabant to the Survey Committee. All aye. Motion carried.

VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS

- Tabled

VIII. REPORT FROM STAFF

- A. Maryanne Wanaski stated that the Commission's balance is the same as it was last reported.
- B. The format of the agenda and minutes were addressed. It was agreed by all Commissioner's that the old format **regarding sending out packets with the Commission's minutes** is preferred. ~~and will be followed during future meetings.~~ **The new agenda format will be kept and minutes will follow that same outline form.**
- C. **Maryanne will register Denise Collins, Mike Walkup and Carrie Koster-Horan for the Underground Railroad Seminar and check with Springfield to see if it qualifies as a CLG requirement.**

IX. STANDING COMMITTEE REPORTS

- A. Municipal liaison: Gloria Mack
- See attached reports
- B. Awards: Gail Drabant
- No report
 - Gail noted that each Commission member should submit at least two (2) nominations for the October meeting. Awards ceremony will be held during the November meeting.
- C. Survey and Landmarking: Michael Walkup
- No report
 - Michael commented that he contacted Nancy Fike regarding meeting with Molly Walsh in June.
 - Michael requested a copy of the McHenry County Rural Historic Survey of Nunda Township.
- D. Communications and scrapbook: Gloria Mack
- See attached reports
- E. Endangered sites: Carrie Koster-Horan
- No report
 - A meeting will be scheduled with Jennifer Iftner, David Gervais and Denise Collins to meet Monday, June 25th at 6:00p.m.
- F. Education: Jennifer Iftner
- No report

X. TASK FORCE INFORMATION ITEMS

- A. Website: Denise Collins
- No report
- B. Landmark Photograph Display: Denise Collins
- No report
- C. Scenic Road: Gloria Mack
- See attached report

XI. ADJOURNMENT

A motion was made by Gloria Mack, seconded by Gail Drabant at 9:14p.m. to continue this meeting to June 18th at 5:00p.m. All aye. Motion carried.

ROLL CALL

HISTORIC PRESERVATION COMMISSION

DATE – July 11, 2001

7:07 pm

MEMBERS	PRESENT	ABSENT
David Gervais (chair)		—
Denise Collins	✓	
Gail Drabant	✓	
Jennifer Iftner		—
Carrie Koster-Horan	✓	
Gloria Mack (vice-chair)	✓	
Michael Walkup (secretary)	✓	
STAFF		
Maryanne Wanaski	✓	
Nina Campione		—
ADVISORS		
Carol Lockwood		—
Nancy Fike		—
GUESTS	REPRESENTING AND ADDRESS	



FILED
MCHENRY COUNTY, IL
NOV 28 2000

DEPARTMENT OF PLANNING AND DEVELOPMENT

McHENRY COUNTY GOVERNMENT CENTER - ANNEX BUILDING
2200 NORTH SEMINARY AVENUE
WOODSTOCK, IL 60098
815/334-4560 FAX # 815/337-3720

Katherine
COUNTY CLERK

C. Schutty

MCHENRY COUNTY HISTORIC PRESERVATION COMMISSION

MEETING DATES FOR 2001

JANUARY 10, 2000

FEBRUARY 7, 2001

MARCH 7, 2001

APRIL 4, 2001

MEETING MAY 2, 2001 CANCELLED

JUNE 6, 2001

JULY 11, 2001

← **Minutes Missing**

AUGUST 1, 2001

SEPTEMBER 5, 2001

OCTOBER 3, 2001

NOVEMBER 7, 2001

DECEMBER 5, 2001

Meetings of the McHenry County Historic Preservation Commission are held at 7:00 p.m. in the Department of Planning and Development Conference Room of Annex Building "A" of the McHenry County Government Center, 2200 North Seminary Avenue, Woodstock, Illinois, unless otherwise noticed.

**HISTORIC PRESERVATION COMMISSION
MINUTES**

AUGUST 1, 2001

I. CALL TO ORDER

II. ROLL CALL

Present: Gloria Mack – Vice Chair, Denise Collins, Gail Drabant, Jennifer Iftner, Carrie Koster-Horan and Michael Walkup

Absent: David Gervais – Chairman

Staff: Maryanne Wanaski and Nina Campione

Guests: Members of the McHenry County Historical Society: Carol Nordbrok, Grace Moline, Greg Arnold, Henry Nell, Karen Thennes, Shelly Trost, Lori Wilhelm and Genevieve Hughes

III. APPROVAL OF MINUTES

A motion was made by Michael Walkup, seconded by Gail Drabant to approve the minutes of July 11, 2001. Voice vote; motion carried.

A motion was made by Denise Collins, seconded by Jennifer Iftner to suspend Roberts Rules. Voice vote; motion carried.

IV. FINANCIAL REPORT/DISBURSEMENTS

No report

V. MATTERS FROM THE PUBLIC

- Introductions of the members of McHenry County Historic Preservation Commission and the Historical Society were made.
- There was discussion among members from both groups regarding their projects and what could be done to avoid duplication. Michael Walkup suggested that a written list of each groups work program would be helpful if submitted each year.
- Gail Drabant commented that the media has difficulty distinguishing the Preservation Commission and the Historical Society. Grace Moline stated that since the groups have similar names the press needs to be educated in order to help properly identify each group.
- Maryanne Wanaski proposed that the term "landmark" not be used by the Historical Society. It was noted that the general public does not know the difference between the terms "plaqueing" and "landmarking." It was agreed that terminology must be addressed.
- Michael Walkup stated that a more detailed information packet could be provided to explain the differences of each organization. This might motivate property owners to landmark their property with ordinance protection.
- Grace Moline suggested that a tour be organized. A cemetery tour and/or an endangered sites tour were some of the ideas suggested as a joint project.

- It was agreed that the Preservation Commission and the Historical Society meet semi-annually. February of 2002 in Annex Building A of the McHenry County Government Center was scheduled for the first joint meeting.
- The meeting concluded with agreement on the following six (6) action items:
 1. Packet information handed out by the Historical Society will include identification and clarification of both group's roles regarding historic preservation along with advantages of landmarking with ordinance protection.
 2. The Historical Society will notify HPC of new applicants
 3. The Historical Society will add the word "Honorary" to their plaques.
 4. Both groups will work towards educating the press.
 5. Work on joint projects will begin in 2002. Possible suggestions include: bus tour of existing landmarks, cemetery tour in Fall of 2002. HPC will investigate potential grant funding.
 6. Endangered Sites slated as a joint project.

VI. ITEMS FROM COMMISSIONERS

- A motion was made by Carrie Koster-Horan, seconded by Jennifer Iftner to go into executive session. Voice vote; motion carried.
- A motion was made by Michael Walkup, seconded by Gail Drabant to suspend the executive session and return to the regular scheduled meeting. Voice vote; motion carried.

VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS

A. Action Items

- None

B. New Business

- William and Suzanne Nolan have submitted an application to landmark their property, located at 21604 Pleasant Grove Road. It was originally known as the Riley Cheese & Batter Factory. The submittal is attached to these minutes for the Commission's review.

VIII. STAFF REPORTS

A. Review of applications for vacancies

- Maryanne Wanaski stated that the three (3) applications for vacancies on the Commission roster will be submitted to the Planning and Development Committee and to the Chairman of the County Board on August 17th. Appoints should be made prior to the Commission's next meeting.

IX. STANDING COMMITTEE REPORTS

A. Municipal Liaison

Gloria Mack – (chair), Denise Collins (see reports)

B. Awards

Gail Drabant (chair), (see report)

C. Survey and Landmarking

Michael Walkup (chair), Carrie Koster-Horan and Gail Drabant

- Gail Drabant commented that she would like the Commission to entertain the idea of submitting an application for another CLG grant in order to survey the remaining townships.
- Michael Walkup reported that he received a call from Diane Kinning regarding the Dole Mansion hearing. That hearing has been continued to September.

D. COMMUNICATIONS AND SCRAPBOOK

Gloria Mack (chair), Jennifer Iftner

- No report

E. ENDANGERED SITES COMMITTEE

Carrie Koster-Horan, Jennifer Iftner and Denise Collins

- No report

F. EDUCATION

Jennifer Iftner (chair), Gloria Mack and Denise Collins

- No report

X. TASK FORCE INFORMATION ITEMS

A. Website

Jennifer Iftner (chair)

- No report
- Maryanne Wanaski reported that Information Technology is creating a website for the Planning Department. She suggested that the Sub-Committee chairman call Cindy Gomez (815-334-4560) for information concerning linking HPC to that website. Discussion followed regarding what information and nomination forms to include.

B. Landmark Photograph Display

Denise Collins (chair), Michael Walkup and Gail Drabant

- No report

C. Scenic Road

Gloria Mack (chair), Carrie Koster-Horan and Gail Drabant

- No report

XI. ADJOURNMENT

A motion was made by Jennifer Iftner, seconded by Carrie Koster-Horan to adjourn. Voice vote; motion carried. Meeting adjourned at 8:55 p.m.

HISTORIC PRESERVATION COMMISSION MINUTES

SEPTEMBER 5, 2001

I. CALL TO ORDER

The meeting was called to order by David Gervais at 7:03 p.m.

II. ROLL CALL

Present: David Gervais – Chair, Gloria Mack – Vice Chair, Gail Drabant, Kevin Hough, Carrie Koster-Horan, David Stack and Michael Walkup

Absent: Denise Collins and Jennifer Iftner

Staff: Maryanne Wanaski and Nina Campione

Guest: Todd Laughlin

III. APPROVAL OF MINUTES

A motion was made by Gail Drabant, seconded by Gloria Mack to accept the minutes as amended. All aye. Abstained: David Gervais. Motion carried. (See revised minutes; attached.)

In addition, Ms. Drabant also made corrections to the August 1, 2001 Public Hearing Meeting for the Stowell-Deicke (Sun Valley) Farmstead. A motion was made by Michael Walkup, seconded by Carrie Koster-Horan to approve the public hearing minutes as amended. All aye. Abstained: David Gervais. Motion carried. (See revised Public Hearing minutes; attached.)

IV. FINANCIAL REPORT/DISBURSEMENTS

- No report

V. MATTERS FROM THE PUBLIC

Mr. Todd Laughlin introduced himself as a new resident of McHenry County. He expressed an interest in working with the Preservation Commission.

VI. ITEMS FROM COMMISSIONERS

- Mr. Kevin Hough and Mr. David Stack were introduced as newly appointed members of the McHenry County Historic Preservation Commission. Chairman Gervais encouraged these new members to join any standing Sub-Committee(s).
- Gail Drabant requested that "Rural Intensive Survey" be added to the agenda as an Action Item under New Business.
- Michael Walkup stated that he had sent a letter to the editor of the Northwest Herald in hopes of helping distinguish the difference between the Historic Preservation Commission and the McHenry County Historical Society. Mr. Walkup also requested that discussion regarding the Dole Mansion be added as an Action Item under New Business.

VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS

A. Action Items

1. Old Business

Roll call vote:

Gail Drabant – abstain
Kevin Hough – abstain
Carrie Koster-Horan – abstain
Gloria Mack – aye
David Stack – abstain
Michael Walkup – aye
David Gervais – nay

Motion carried.

- c. David Gervais asked staff to write a welcome letter to Mary Keith, MCHD Volunteer Coordinator and our new liaison. (See attached letters.)

VIII. STAFF REPORTS

- Maryanne Wanaski stated that Commissioners David Gervais, Michael Walkup and Jennifer Iftner terms expire in November of 2001. Applications for reappointment should be submitted to the P&D Committee in October. Forms will be included with the minutes.
- If the Commission wishes to handout an updated McHenry County Landmark List the Stowell-Deicke Farmstead needs to be added. The revised list should be returned or emailed to the Planning Department to allow staff enough time to make copies to distribute at the Joint Council Meeting.

IX. STANDING COMMITTEE REPORTS

A. Municipal Liaison - Gloria Mack (chair), Denise Collins

- See attached report

B. Awards – Gail Drabant (chair)

- See attached report
- Gail Drabant commented that a special meeting will be scheduled after the Commission's regular October meeting in order to vote for award winners.

C. Survey and Landmarking – Michael Walkup (chair), Carrie Koster-Horan and Gail Drabant

- The Survey and Landmarking Sub-Committee will continue their meeting to Sunday, September 9, 2001 at 11:00. Michael Walkup will contact the Nolan Family.
- The Committee will also survey the 225 East Prairie property in Marengo and submit a report for the Housing Authority. (See attached letter.)
- Gail Drabant commented that she received a call from Nancy Fike and did a site inspection for a house at Hebron and Johnson Roads. The owners invited the Commission to visit their home and offer any suggestions on their renovation. (See Ms. Drabant's attached report.)

**HISTORIC PRESERVATION COMMISSION
MINUTES**

OCTOBER 3, 2001

I. CALL TO ORDER

The meeting was called to order at 7:02 by David Gervais

II. ROLL CALL

Present: David Gervais – Chairman, Denise Collins, Kevin Hough, Jennifer Iftner, Carrie Koster-Horan, Gloria Mack, David Stack and Michael Walkup

Absent: Gail Drabant

Staff: Maryanne Wanaski and Nina Campione

III. APPROVAL OF MINUTES

A motion was made by Michael Walkup, seconded by Gloria Mack to accept the minutes of September 5, 2001. All aye. Abstained: Denise Collins and Jennifer Iftner. Motion carried.

IV. FINANCIAL REPORT/DISBURSEMENTS

- No report
- The Commission inquired about the balance in their budget. To date, there has been minimal expenditures.

V. MATTERS FROM THE PUBLIC

- None

VI. ITEMS FROM COMMISSIONERS

- Gloria Mack stated that she would like to add "The Woodstock City Council" to the agenda under Action Items.
- Michael Walkup stated that he would like to add "Guest Editorial" to the agenda under Action Items.

VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS

A. Action Items

1. Old Business

- Michael Walkup noted that he had not contacted the *Northwest Herald* regarding a guest editorial. He will work on the project of distinguishing the difference between the Historic Preservation Commission and the McHenry County Historical Society and submit it to the *Herald* as soon as time permits.

- Kevin Hough presented the Commission with information from his trip to Springfield for the 2001 Statewide Conference. (See attached report.)
- Mr. Hough questioned the goals of the Commission. He suggested that the Commission host a historic statewide preservation meeting in McHenry County. The Commission voiced interest in this idea.
- A motion was made by Michael Walkup, seconded by Denise Collins to establish a task force to investigate the procedures on how to hold a statewide historic preservation meeting. All aye. Motion carried.
- David Gervais made a recommendation to the Commission that Gloria Mack and Kevin Hough co-chair the task force. All aye. Denise Collins and Dave Stack also volunteered their help. A meeting date will be set.
- A motion was made by Denise Collins, seconded by Carrie Koster-Horan, to transfer Scenic Roads from Task Force Items to Standing Committee Reports. All aye. Motion carried.
- A recommendation was made by David Gervais to add Denise Collins to the Scenic Road Committee. Kevin Hough will replace Ms. Collins on the Municipal Liaison Committee. All aye. Motion carried.

2. New Business

- It was brought to the Commission's attention at last month's Joint Council meeting that the Woodstock City Council was contemplating changing the City's preservation ordinance regarding the issuance of Certificates of Appropriateness. The City is looking into the possibility of allowing the building /planning department the ability to issue Certificates of Appropriateness instead of the Preservation Commission in order to speed up the permitting process.
- A motion was made by Michael Walkup, seconded by Dave Stack that the Commission send a letter to the City of Woodstock opposing any change to the current process of issuing a Certificate of Appropriateness.

Roll call vote:

Denise Collins – aye
Kevin Hough – aye
Jennifer Iftner – aye
Carrie Koster-Horan – aye

Gloria Mack – aye
Dave Stack – aye
Michael Walkup – aye
David Gervais – nay

Motion carried. (Michael Walkup will follow through and send the letter.)

VIII. STAFF REPORT

- Maryanne Wanaski stated that Kevin Hough and Dave Stack need to submit a Statement of Economic Interest to the County Clerk.
- Ms. Wanaski asked the Commission if they were interested in Illinois Historic calendars. *An order will be placed for those interested.*
- A recommendation was made by David Gervais to submit the application from Todd Laughlin to the P&D Committee for approval. All aye. The application will be submitted to the P&D Committee in October/November to fill Jennifer Iftner's vacancy.
- Ms. Wanaski also reminded David Gervais that he must likewise submit his application for re- appointment to another term.

IX. STANDING COMMITTEE REPORTS

- A. **Municipal Liaison – Gloria Mack (chair), Denise Collins**
- See attached report
- B. **Awards – Gail Drabant (chair)**
- See attached report
- C. **Survey and Landmarking – Michael Walkup (chair), Carrie Koster-Horan and Gail Drabant**
- See attached reports
- D. **Communications and Scrapbook – Gloria Mack (chair) and Jennifer Iftner**
- No report
- E. **Endangered Sites Committee – Carrie Koster-Horan (chair), Jennifer Iftner and Denise Collins**
- Jennifer Iftner distributed applications (Endangered Site) to Commissioners.
- F. **Education – Jennifer Iftner (chair), Gloria Mack and Dennis Collins**
- No report

- G. **Joint Council – Gloria Mack (chair)**
 - See attached report

- H. **Rural Intensive Survey – Gail Drabant (chair), Carrie Koster-Horan**
 - See attached report

- X. **TASK FORCE INFORMATION ITEMS**
 - A. **Website**
 - No report
 - Maryanne Wanaski informed the Commission that the Planning Department is in the process of putting information on the County's web page. The Commission needs to assemble any data, (i.e. nomination form, pictures, Scenic Road info, etc.) that would be of value/education to residents.
 - Ken Hough stated that he would put together a small layout and submit it.
 - A recommendation was made by David Gervais to replace Jennifer Iftner with Kevin Hough on the Task Force Website. All aye.

 - B. **Landmark Photograph Display – Denise Collins (chair), Michael Walkup and Gail Drabant**
 - Denise Collins stated that pictures would be taken of landmarked sites in November.

 - C. **Scenic Road – Gloria Mack (chair), Carrie Koster-Horan and Gail Drabant**
 - See attached report

Lastly, the Commission thanked Jennifer Iftner for all her work. Her dedication and commitment is appreciated. She will be missed.

A motion was made by Gloria Mack, seconded by Dave Stack to continue the meeting to October 24, 2001 at 7:00 in the home of Gail Drabant so that the Awards Sub-Committee can present a voting agenda for the Commission on November 7th. All aye. Motion carried. The meeting was continued at 8:40 p.m.

**HISTORIC PRESERVATION COMMISSION MINUTES
NOVEMBER 7, 2001**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by David Gervais.

II. ROLL CALL

- **Present:** David Gervais – Chair, Gail Drabant, Kevin Hough, Carrie Koster-Horan, David Stack and Michael Walkup
- **Absent:** Gloria Mack
- **MCCD Liaison:** Mary Keith
- **Staff:** Maryanne Wanaski and Nina Campione

III. APPROVAL OF MINUTES

A motion was made by David Stack, seconded by Kevin Hough to approve the minutes of October 3, 2001 with corrections. All aye. Motion carried.

IV. FINANCIAL REPORT/DISBURSEMENTS

- Maryanne Wanaski reported to the Commission that there was approximately \$1,200 left in the accrued FY-2000 budget that must be invoiced by the end of November. These funds have been slated for the Photo Display project for the Government Center.
- A motion was made by David Stack, seconded by Gail Drabant to add "Photo Display" to Action Items. All aye. Motion carried.
- Ms. Wanaski stated that there two plaques ordered for the Huntley Park District. The Huntley Park district will be billed for both.
- Ms. Wanaski also informed the Commission that she has submitted a request to Cindy Gomez, P & D Department Administrative Assistant to accrue any monies remaining from the FY-2001 budget. All Commissioners need to submit receipts/invoices for reimbursement as soon as possible. A final budget number will be submitted to the Commission after the 1st of the year.

V. MATTERS FROM THE PUBLIC

- Mary Keith introduced herself as the McHenry County Conservation District Liaison. Her expertise is heartily welcomed.

VI. ITEMS FROM COMMISSIONERS

- Gail Drabant informed the Commission that the Historical Society is sponsoring a photography program. To date, over 200 photographers have submitted photos.

VII. BUSINESS ITEMS/CHANGES, ADDITIONS, DELETIONS

A. Action Items

1. **Old Business**
 - None

2. **New Business**

- The Commission discussed the photo display project. A motion was made by Gail Drabant, seconded by Kevin Hough that David Gervais and Denise Collins enter into an agreement with a company (either the firm that did the Algonquin display or Erie Landmark, Inc.) and request an invoice by November 30, 2001.

Roll call vote:

Gail Drabant – aye
Kevin Hough – aye
Carrie Koster-Horan – aye
David Stack – aye
Michael Walkup – aye
David Gervais – aye

Motion carried.

VIII. **STAFF REPORT**

- Maryanne Wanaski distributed meeting dates for 2002 which include changes from the 1st Wednesday for the months of January and July due to the proximity of New Years and the 4th of July holidays. The calendar will be discussed at the December meeting.
- Ms. Wanaski reminded the Commission that December is the beginning of the County's fiscal year. As such, a new Chairman, Vice-Chairman and Secretary need to be elected at the next meeting.

IX. **STANDING COMMITTEE REPORTS**

- A. **Municipal Liaison – Gloria Mack (chair), Kevin Hough**
 - See attached report.
- B. **Awards – Gail Drabant (chair)**
 - See attached report.
- C. **Survey and Landmarking – Michael Walkup (chair), Carrie Koster-Horan, Gail Drabant, David Stack**
 - See attached report.
 - Ms. Drabant submitted a copy of a booklet "At Home in Huntley" that was given to the Commission at the Huntley plaqueing ceremony.
 - Maryanne Wanaski presented the Commission with a submission for landmarking of the Greenwood School (dated 1994) from Mr. Van Vogel. It will be filed. Mr. Vogel is still interested in landmarking the Greenwood School but it appears that the Village may form its own Preservation Commission.
- D. **Communications and Scrapbook – Gloria Mack (chair)**
 - No report.

- E. Endangered Sites Committee – Carrie Koster-Horan (chair) , Denise Collins**
 - See attached report.
 - A request was made for additional application forms for endangered sites. Maryanne Wanaski will contact Jennifer Iftner for the original art work and order a ream of paper for the forms.
- F. Education – Gloria Mack (chair), Denise Collins**
 - No report.
- G. Joint Council – Gloria Mack (chair)**
 - No report.
- H. Rural Intensive Survey – Gail Drabant (chair), Carrie Koster-Horan, Kevin Hough**
 - See attached report.
 - Maryanne Wanaski submitted a request to Springfield for a CLG grant. The Commission's copy was passed around for review.
 - Questions were asked pertaining to the preservation of farmland and the Kane County program. Mary Keith, MCCD Liaison volunteered to research this issue and report back to the Commission.
- I. Scenic Road – Gloria Mack (chair), Carrie Koster-Horan, Denise Collins, Gail Drabant**
 - No report.
- X. Task Force Information Items**
 - A. Website**
 - Kevin Hough and Maryanne Wanaski will meet and put together a proposal.

XI. Miscellaneous Items

- There was discussion of where the December meeting should be held. This meeting would be a combination of Christmas and a farewell to Jennifer Iftner.

Roll call vote:

Gail Drabant – abstain

Michael Walkup – 1776

Carrie Koster-Horan – abstain

Kevin Hough – Joey T's

David Stack – Joey T's

David Gervais – Joey T's

- The regular meeting was adjourned and the Commission was shown slides of the nominees for preservation awards. Votes were tallied and winners will be presented certificates on Wednesday, November 28th at the Historical Museum in Union, Illinois.

HISTORIC PRESERVATION COMMISSION MINUTES
December 5, 2001
Joey T's on the Fox

I. CALL TO ORDER

The meeting was called to order by David Gervais sometime between the appetizers and entrees.

II. ROLL CALL

- **Present:** David Gervais – Chair, Gail Drabant, Kevin Hough, David Stack, Gloria Mack, Denise Collins
- **Absent:** Michael Walkup, Carrie Koster-Horan, Todd Laughman and Mary Keith
- **Staff:** Maryanne Wanaski
- **Guests:** Ed Collins, Diane Stack, Jennifer Iftner, Corryn Antonizio

III. APPROVAL OF MINUTES

- A motion was made by Gail Drabant, seconded by Denise Collins to approve the minutes of November 7, 2001 with the following correction on page 3, "Awards date should read November 14th instead of November 27th." All aye. Motion carried.

IV. FINANCIAL REPORT/DISBURSEMENTS

- Maryanne Wanaski reported to the Commission that all bills and/or receipts need to be turned into Cindy Gomez, Administrative Assistant, for reimbursement as soon as possible.
- The Commission's remaining monies for the 2000-2001 budget have been accrued.

V. MATTERS FROM THE PUBLIC

- Ed Collins requested a local landmark inventory list for MCCD files. Gail Drabant provided that information.

VI. ITEMS FROM COMMISSIONERS: Election of New Commission Officers

- A motion was made by David Gervais, seconded by Gail Drabant to nominate Gloria Mack, Commission Chairman. All aye. Motion carried.
- A motion was made by Gail Drabant, seconded by Denise Collins to nominate Carrie Koster-Horan, Vice-Chair. All aye. Motion carried.
- A motion was made by Gail Drabant, seconded by Gloria Mack to nominate David Stack, Secretary. All aye. Motion carried.

- A motion was made by Gail Drabant, seconded by Gloria Mack to suspend Robert's Rules. All aye by roll call vote. Motion carried.

VII. STAFF REPORT

- Maryanne Wanaski reminded all Sub-Committee Chairman that write-ups for the Commission's annual report need to be drafted by the January meeting.
- Badges will be ordered for Carrie Koster-Horan, David Stack, Kevin Hough and Todd Laughman.

VIII. STANDING COMMITTEE REPORTS

- The Village of Huntley requested a letter be sent by the Commission regarding the acceptance of Woodstock Street so that the engineering firm can submit a final request for payment. Gail Drabant will attend to this matter.
- See attached report from Gail Drabant.
- See attached list of award winners.
- See attached information (letters/research data) related to award's program.

IX. MISCELLANEOUS ITEMS

- The Commission expressed their sincere thanks to out-going Chairman, David Gervais.

X. ADJOURNMENT

- The "formal/business" portion of the meeting adjourned as dinner was served. Camaraderie continued.