

**EMERGENCY TELEPHONE SYSTEM BOARD
MEETING August 21, 2003**

D.C. Weber, Chairman, called the McHenry County Emergency Telephone System Board to order on August 21, 2003, room C140 in the McHenry County Government Center, Woodstock at 9:00 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Weber, D.C. Joe Hallman, Vice-Chairman, Chief Ken Rydberg, Chief Ken Mrozek, Captain Glenn Olson, Sgt. Dick Johns, Commander Phil Dammeir, Officer Bob Harper, Officer Jim Molnar, Director Barry Valentine, Claire Kinter, and John Shay.

MEMBERS ABSENT: Chief Dennis Ahrens

STAFF IN ATTENDANCE: Tiki Carlson, 911 Coordinator and Wileen Peterson, Administrative Specialist

VISITORS: Cliff Hammarstrom, Radicom; Mary Christiansen, ALG-LITH FPD; Kathy Kempe, Crystal Lake PD; Pat McCarthy, MCSO; Stacey Kurtz- Installation Manager, Jim Baker- Product Manager, SunGard HTE; and Steve Kite.

ADDITIONS OR CORRECTIONS TO THE MINUTES: NONE

MOTION: by Commander Dammeir, second by Barry Valentine, to accept the July 2003 ETSB meeting minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE:

Letter from SBC to the SBC User's Group regarding 911 related issues (in packet).

TREASURER REPORT: The Treasurer's report was submitted. Balance as of July 31, 2003, was \$2,659,813.25 in the General Account.

MOTION: by Barry Valentine, second by D.C. Hallman, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Captain Olson, to approve the 290001 expenditures in the amount of \$31,788.05 and 290100 expenditures in the amount of \$4,500 for the month of July. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: The FY03-04 Budget was approved by the Law & Justice Committee on August 18th. It will now be presented to the County Board.

TECHNICAL: Commander Dammeir, D.C. Weber, and Officer Molnar met with representatives from DCC in Franklin, TN. There was discussion from another vendor regarding a law suit against DCC that was clarified, along with a few other issues. There will be a Technical committee meeting scheduled within the next few weeks.

PERSONNEL: Chief Rydberg received copies of the County grade and pay scale. The committee is currently reviewing the information.

TRAINING: Wileen will be getting EMD training dates from Cindy Amore in the next week or so.

PSAP: The committee is looking at revising the SOP's and revising the 911 By-Laws.

NETWORKING: There are a few wireless vendors offering a wireless network solution. The committee will be looking at the different solutions, and coverage for the county. A meeting will be scheduled in the next few weeks as well.

GRANT WRITING: The committee is looking at grants for wireless networks and interoperability.

DISCUSSION:

1. Discussion on Emergency Telephone Notification System and RFP Status
The ENTS is going back to the Technical Committee for further review
2. Presentation & Discussion from SunGard HTE representatives
Jim Baker addressed the board at length regarding the changes coming to the CAD System. He explained the process will be done in two phases. The first phase involves replacing the O/S2 Gateways with a Windows 2000 Server. It is currently expected to be in Beta Testing 1Q of 2004. This phase will also provide a new CAD RMS product and administration tools. We should have the migration to the new servers by the end of 2004. There was additional discussion regarding an interface to PIMS and the possibility of being a Multi-Agency/Multi-Gateway Beta site. The second phase will involve a new dispatch "front end".

EXECUTIVE SESSION: NONE

INFORMATION ITEMS:

1. D.C. Weber has asked Barry Valentine to meet with Bill LeFew regarding the situation with the auditor and central purchasing last month. (see coordinator's report)
2. There was information received about a new law passed requiring Executive Sessions to be recorded. Tiki will look into a recording device to be used by the ETSB.
3. Commander Dammeir asked about the status of the TSP inquiry on the 911 Trunks and CAD lines. Tiki will have that information for the next meeting.

MOTION: by Captain Olson, second by Officer Harper, to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 10:30 AM

**The next meeting is Thursday September 18, 2003
9:00 AM at McHenry County Government Center**



Coordinator's Report for August 21, 2003

CAD-

- ❖ GTG has completed the centerline mapping project and sent it the end of last week. We are currently at a stand still as it is unknown if the GIS Manager for the county is staying. Wileen has been looking into ESRI classes for training purposes. (Training was supposed to be done "in-house".) There was an indication that the Assessment Office is looking at hiring consultants.
- ❖ We had a set back with the ordering of the new AS/400. There was an issue with the County Purchasing Department, the Auditor, and the State's Attorney opinion. As of Tuesday afternoon, the Purchasing Director was waiting on a "final quote" from HTE VAR. Provided the situation is resolved quickly, we are looking at an install date the week of September 22nd. The plan is to do the conversion between the hours of 9:00 PM and 8:00 AM to minimize the disruption in dispatch and the fire departments using RMS or FIRES.
- ❖ PLEASE make sure the HTE CAD computers are shut down at least WEEKLY!! There have been a few issues that have "cleared up" once the pc's have been shut down.

PSAP/911-

- The new 911 cards have been installed at Crystal Lake PD.
- Crystal Lake also experienced a problem with noise on 4 of their 911 trunks. After troubleshooting with Motorola, it was determined to be a problem with the phone line. SBC spent 2 days (around the clock) working on the problem, only to discover the issue went back to the ASC Logging recorder phone block. Earlier that week, Nelson Systems was out to check noise on the 911 call back line, and deferred the problem back to SBC. Due to assumption (on the technician's part) and miscommunication the trunk line problem could have been avoided. At 3:00 AM on Sunday July 27th, SBC tracked the 911 Trunk Line problem to the ASC recorder block. Nelson System was called and reported to CLPD by 7:30 AM

on Sunday morning. I am requesting that the 911 office be notified (voice, email or fax) when Nelson Systems is called so together we can be sure the situation / problem is resolved in a TIMELY manner. I also wish to be notified BEFORE the technician leaves the site *IF* the situation/problem is not resolved.

- We purchased a serial port printer, and Radicom has been able to configure it to work with the HAYES Modems in the fire departments. I also have been in email contact with Bob Hahn regarding a modem that will work with the Centralink 911 equipment as well. The printer was installed at Nunda Fire department and worked, however, the communication on the CLPD side has now failed. Motorola tech support has been working on it. Once the printer is functioning 100% we will look at adding new printers to the stations in need.

WIRELESS-

- ❖ Any calls from cell phones coming in with record not found, the TC's should attempt to "Retry ALI". If record still displays record not found, we will need location of caller and cell company name. Please have the TC's send me a copy of the 911 printout on calls that generate the tower information when they "Retry ALI".

CORRESPONDENCE-

Response from SBC to the User's Group (in packet)

MISCELLANEOUS INFORMATION –

None