

## **EMERGENCY TELEPHONE SYSTEM BOARD MEETING MAY 19, 2005**

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order May 19, 2005, at 9:05 AM at the Woodstock Police Department for a regular meeting.

**MEMBERS IN ATTENDANCE:** D.C. Art Weber, Chairman, D.C. Joe Hallman, Vice-Chairman, Chief Ken Rydberg, Captain Dave Shepherd, Lieutenant Andy Oparyk, Commander Dennis Harris, Sgt. Bob Harper, Sgt. Jim Molnar, and Claire Kinter.

**MEMBERS ABSENT:** Director Barry Valentine, Chief Jim Saletta, Sgt. Dick Johns, and John Shay.

**STAFF IN ATTENDANCE:** Tiki Carlson, 9-1-1 Coordinator and Wileen Peterson, Admin Specialist.

**VISITORS:** Pat McCarthy, MCSO; Mary Christiansen, ALPFD; Doug Sewart, Nicole Anderson, Verizon Wireless; Brian Hitchcock, Mike Nowak, SEECOM; Cindy Amore, NIMC.

D.C. Weber advised the board the two new members to the ETSB, Lt. Andy Oparyk, and Captain Dave Shepherd were approved at the County Board meeting on April 19<sup>th</sup>, and are voting members.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** None

**MOTION:** by Captain Shepherd, second by Lt. Oparyk, to accept the April 21, 2005, minutes. All members present voted AYE. Motion passed.

**MOTION:** by Captain Shepherd, second by D.C. Hallman, to accept the May 6, 2005, minutes. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** None.

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of April 30, 2005 was \$3,306,909.44 in the General Account.

**MOTION:** by Chief Rydberg, second by D.C. Hallman, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Captain Shepherd, second by Chief Rydberg, to approve the 290001 expenditures in the amount of \$134,450.46 and 290100 expenditures in the amount of \$499,965.41 for the month of April. A roll call vote was taken. All members present voted AYE. Motion passed.

### **COMMITTEE REPORTS:**

**FINANCIAL:** None

### **TECHNICAL:**

In preparing for the SEECOM move, and upgrading antiquated hardware on the CAD network, it is necessary to order additional equipment (switches and routers). Cost of the equipment is not to exceed \$6,800.00

**MOTION:** by Sgt. Molnar, second by Lt. Oparyk, to order network hardware. A roll call vote was taken. All members present voted AYE. Motion passed.

Motorola offered a site visit to see the Genevation Keypads that are used with the Plant equipment.

**PERSONNEL:** The pay increases and grade change went through the Law & Justice Committee, Human Resources Committee, and the Finance Committee, and were approved at the County board meeting.

**MOTION:** by Chief Rydberg, second by Claire Kinter, to approve the 2 resolutions as presented. All members present voted AYE. Motion passed.

With the department's level of system maintenance and administration, along with the support to many police and fire agencies, it is necessary to hire a full time clerical and administrative support position. The proposed position is an Administrative Specialist II, with a salary not to exceed \$25,000 annually.

**MOTION:** by Chief Rydberg, second by Captain Shepherd, to approve the Administrative Specialist II position, with a salary not to exceed \$25,000. All members present voted AYE. Motion passed.

**TRAINING:** None

**PSAP:** The UPS at Marengo is beyond repair. The board needs to declare the UPS surplus so it can be disposed of.

**MOTION:** by Sgt. Molnar, second by Chief Rydberg, to declare the UPS surplus, and for Marengo PD to call the ETSB office with the serial number of the unit. All members present voted AYE. Motion passed.

**GRANT WRITING:** None

**DISCUSSION:** None

**INFORMATION ITEMS:**

Sgt. Molnar advised that IWIN is no longer accepting IP's from our system. He may be requesting a block of 10 unrestricted IP's in the future.

**EXECUTIVE SESSION:** None

**MOTION:** by Chief Rydberg, second by Sgt. Molnar, to adjourn. All members present voted AYE. Motion passed.  
Meeting adjourned at 9:38 AM

**The next meeting is Thursday June 16, 2005  
9:00 AM at Woodstock Police Department**

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## **Coordinator's Report for May 19, 2005**

**CAD-**

There have been numerous gateway problems over the past month. HTE is looking into the problems. An upgrade was performed on all 6 gateways last Thursday. This is supposed to help the issues, but we've still encountered some since the "fix".

The new I-5 (formerly known as an AS/400) has been delivered. A local vendor from Union, IL, has been working with HTE-VAR for over a year, and will be setting up the machine on Monday, and doing the installation on Tuesday.

We've met with JAILS administration, and network staff to begin ironing out "who is responsible for what" in regards to the I-5 maintenance and back-up's.

The County Board approved the resolution to pay back the ETSB for the JAILS project.

**PSAP/911-**

Algonquin lost a processor card in the ANI Controller, which resulted in their being down for approximately 5 hours. 9-1-1 calls routed to the appropriate back up, and admin lines were brought in from the back room.

Crystal Lake lost 2 NGLS9 cards in their ANI Controller, the cards that were on site in the spare kit did not have the caller-id function, so the GLS9 cards were put in temporarily until the correct cards were available on the following Monday. The only lines affected by these cards were their city hall lines.

Motorola is moving forward with scheduling hardware deliveries for the new 9-1-1 switches. The delivery date for SEECOM is penciled in for June 15th. That date \*IS\* subject to change per the project manager.

**MDB / VERIZON**

The wireless signal enhancer was installed in the hallway in ESDA. The location allows for the signal to cover a majority of the EOC, and provides full signal strength in the 911 office. We installed 2 laptops last week, and a great deal of time was saved not having to "find" signal.

A fix was applied to the MDB Message Switch on 4/25. There were two back-ups that were conflicting with each other and causing the switch to lock up. The times of the back-ups were changed, and cleared the issue.

**CORRESPONDENCE-** None

**MISCELLANOUS INFORMATION –**

Mapping hours:

44	Total for period ending 04/29/05
25	Total for period ending 05/13/05