

EMERGENCY TELEPHONE SYSTEM BOARD
MEETING October 28, 2004

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order October, 28 2004, room C140 in the McHenry County Government Center, Woodstock at 9:03 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, D.C. Joe Hallman, Vice-Chairman, Chief Ken Rydberg, Chief Jim Saletta, Captain Glenn Olson, Sgt. Bob Harper, Sgt. Dick Johns, Sgt. Jim Molnar, and Claire Kinter.

MEMBERS ABSENT: Director Barry Valentine and John Shay.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator

VISITORS: Mary Christiansen, ALFPD; Kathy Kempe, Commander Dennis Harris, CLPD; Brian Hitchcock, SEECOM; Maria Storm, Motorola; Bob Ellsworth, ESDA; Cliff Hammarstrom, Radicom; and Jim Zmich, Bill Boehm, Verizon Wireless.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Chief Mrozek, second by D.C. Hallman, to accept the September 2004 minutes as presented. All members present voted AYE. Motion passed.

CORRESPONDENCE: None

TREASURER REPORT: The Treasurer's report was submitted. Balance as of September 30, 2004, was \$3,184,392.67 in the General Account.

MOTION: by D.C. Hallman, second by Captain Olson, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Sgt. Harper, second by Captain Olson, to approve the 290001 expenditures in the amount of \$51,631.12 and 290100 expenditures in the amount of \$26,649.33 for the month of September. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: No Report.

TECHNICAL: After attending vendor demonstrations on the various 9-1-1 systems, the decision was made to retract the approval of an RFP and issue an RFI. This will put the project back a month or so.

Currently, it is believed the only lines needing to be run for a new system are CAT V wires.

There will be a tech committee meeting on Tuesday November 2nd at 10:30 AM to discuss the RFI. An additional meeting will be scheduled for the following week.

PERSONNEL: Chief Rydberg requested to reserve discussion for an executive session.

TRAINING: No Report.

PSAP: There is a request to revisit the maintenance of generators and agency owned UPS's. This will be deferred to the technical committee.

The committee is looking to move forward on long range planning.

GRANT WRITING: No Report.

DISCUSSION:

1. Woodstock coming on line with HTE CAD
Woodstock PD has announced they are ready to come on line with HTE CAD V dispatching. They are looking to be live for the start of 2005.
2. Approval of additional training for Qrep and CAD
With the addition of Woodstock PD to the CAD system, it will be necessary for CAD V training. This will provide a good opportunity to invite all agencies to send through new hires, and be trained by HTE personnel on the CAD V product. There are 8 pc slots and 8 observation slots available. Training will be in 2 sessions, Nov 29 & 30, and Dec 1 & 2. Class will be held in the ESDA meeting room. Time is 8:30 AM to 4:30 PM.

MOTION: by D.C. Weber, second by Claire Kinter, to approve a week of CAD V training in the amount of \$5,400.00 plus trainers expenses. A roll call vote was taken. All members present voted AYE.

Due to the complexity of our operation, it has proven necessary for additional Qrep administrator training to properly manage the system. HTE is providing 2 of the 4 days at no charge.

MOTION: by D.C. Weber, second by D.C. Hallman, to approve additional Qrep Training in the amount of \$2,400.00. A roll call vote was taken. All members present voted AYE.

3. Approve purchase of additional CAD workstations
With the addition of the Woodstock PD going to CAD, and for training and spare machines, it is necessary to purchase 13 additional CAD PC's and printers.

MOTION: by Captain Olson, second by Claire Kinter, to purchase 13 additional machines with a price not to exceed \$24,000. A roll call vote was taken. All members present voted AYE.

4. Discuss and approve Generator and UPS Maintenance
This was discussed under PSAP, and referred to Technical Committee for discussion.

INFORMATION ITEMS:

Cliff advised the board he had Zetron 911 Demo CD's, and that there will be a 800 Mhz rebanding meeting for Nextel.

Bob Ellsworth informed the board that ESDA applied for a HAZMAT Grant. They also are looking to integrate HAZMAT information into the CAD system to facilitate dispatchers and responding units.

Sgt. Molnar advised that they are remodeling their communications center. Radicom will be doing the Radio system, and the ETSB is being made aware so arrangements can be made to relocate the 911 equipment.

D.C. Weber informed the board there is a drive to revisit the CRIMES package. The Sheriff's department is actively looking at the Jails Package. A P2P demo will also be held if there is interest. This is a database sharing solution offered by HTE.

EXECUTIVE SESSION:

MOTION: by Chief Rydberg, second by Sgt. Molnar. to move into executive session to discuss personnel at 9:38 AM. All members present voted AYE. Motion passed.

MOTION: by Chief Rydberg, second by D.C. Hallman, to move out of executive session at 10:21AM. All members present voted AYE. Motion passed.

MOTION: by Chief Rydberg, second by D.C. Hallman, to increase the Mapping Technician's pay by 3% per hour. A roll call vote was taken. All members present voted AYE.

MOTION: by Chief Rydberg, second by Chief Mrozek, to increase Wileen Peterson to a grade 10 with an annual salary of \$42,000. A roll call vote was taken. All members present voted AYE.

MOTION: by Chief Rydberg, second by Claire Kinter, to increase Tiki Carlson to a grade 13 with an annual salary of \$57,921.00. A roll call vote was taken. All members present voted AYE.

MOTION: by Sgt. Johns, second by D.C. Hallman to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 10:25 AM

**The next meeting is Thursday November 18, 2004
9:00 AM McHenry County Government Center**

Coordinator's Report for October 28, 2004

CAD-

- ❖ Qrep Web Admin training took place the week of October 4th. Wileen and I are looking forward to becoming more familiar with this product.
- ❖ The Sheriff's Dept had problem with connectivity to the gateway. Bob McCallum had found an issue with one of the switches and was able to bring them back on line.
- ❖ Bob McCallum worked with the state and now has T-1 redundancy to the state from each gateway.
- ❖ We had a meeting with Verizon Wireless and were given new numbers to contact when we have a problem. This is supposed to eliminate our need to constantly start at the Tech support level.
- ❖ The old computers went to the County Auction. We were told that the computers were sold to a subject that was going to rebuild them for area churches.

PSAP/911-

- ❖ Again this month, there was a several tickets opened with Motorola. The issues were not system stopping, more on the inconvenience level.

WIRELESS 911

- ❖ Several more air cards went on line this month.

CORRESPONDENCE- (In Packet)

None

MISCELLANOUS INFORMATION –

Mapping hours:

- Payroll ending Sept 17th 43 hours
- Payroll ending Oct 1st 41 hours