

## **EMERGENCY TELEPHONE SYSTEM BOARD MEETING February 19, 2004**

D.C. Weber, Chairman, called the McHenry County Emergency Telephone System Board to order February 19, 2004, room C140 in the McHenry County Government Center, Woodstock at 9:00 A.M., for a regular meeting.

**MEMBERS IN ATTENDANCE:** D.C. Weber, D.C. Joe Hallman, Vice-Chairman, Chief Dennis Ahrens, Chief Ken Rydberg, Captain Glenn Olson, Commander Phil Dammeir, Sgt. Bob Harper, Sgt. Dick Johns, Officer Jim Molnar, Director Barry Valentine, Claire Kinter, and John Shay.

**MEMBERS ABSENT:** Chief Ken Mrozek

**STAFF IN ATTENDANCE:** Tiki Carlson, 911 Coordinator and Wileen Peterson, Administrative Specialist

**VISITORS:** Cliff Hammarstrom, Radicom; John Rosati, Ma-Comm; Kathy Kempe, CLPD; Mary Christiansen, Keith Svendsen, ALFPD; Cindy Amore, NIMC; Bill Boehm, Tim Wong, Verizon; and Kent Gustafson, WNVN.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** None

**MOTION:** by John Shay, second by Commander Dammeir, to accept the January 2004 minutes as presented. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** None

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of January 31, 2004, was \$2,854,657.12 in the General Account.

**MOTION:** by Barry Valentine, second by D.C. Hallman, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

**BILLS:** Board members reviewed the bills.

**MOTION:** by Barry Valentine, second by Deputy Chief Hallman, to approve the 290001 expenditures in the amount of \$63,144.04 for the month of January. A roll call vote was taken. All members present voted AYE. Motion passed.

### **COMMITTEE REPORTS:**

**FINANCIAL:** Barry advised the board he would be working with the Treasurer's Office to explore interest bearing options for 9-1-1 funds.

**TECHNICAL:** None

**PERSONNEL:** None

**TRAINING:** EMD Training will be all five Thursday's in April. Please let Wileen know if you have TC's that need to be registered. Cindy Amore informed board members the EMD Rules have been assigned to a specific person at IDPH and she expects to be getting more information in the months to come.

DCC Training will be April 22 and 23. Each session will be approximately 2 hours. These will be a "train the trainer" type sessions. Specific times will be sent out when they are scheduled.

**PSAP:** A committee meeting will be called in the future to discuss policies and procedures regarding the DCC product.

More research needs to be done to determine what large screen mapping monitor will work best for our system. D.C. Weber advised this will be turned over to the technical committee.

**NETWORKING:** There had been discussion about leasing a T-1 or going with a DSL type internet solution. DLS (company in Lake in the Hills) offered a great price of \$375 per month for the line, hardware, and 5 IP addresses. This is by far the best pricing around, as previous inquires were coming back with over \$500 a month.

**MOTION:** by Sgt. Harper, second by Captain Olson, to enter into contract with DLS for T-1 Internet service at \$375 per month. A roll call vote was taken. All members present voted AYE. Motion passed.

The need for Internet Protection/Monitoring was brought up. The topic is being tabled until the next board meeting.

**GRANT WRITING:** None

**DISCUSSION:** Per the by-laws new officers need to be elected. D.C. Weber asked for nominations for Chairman-

**MOTION:** by Captain Olson, second by D.C. Hallman, to nominate D.C. Weber for Chairman. With there being no other nominations, **motion** by Commander Dammeir, second by D.C. Hallman to close nominations. A roll call vote was taken. All members present voted AYE. Motion passed.

D.C. Weber asked for nominations for Vice-Chairman

**MOTION:** by Captain Olson, second by Officer Molnar, to nominate D.C. Hallman for Vice-Chairman. With there being no other nominations, **motion** by Sgt. Harper, second by Commander Dammeir to close nominations. A roll call vote was taken. All members present voted AYE. Motion passed.

D.C. Weber asked for nominations for secretary

**MOTION:** by Barry Valentine, second by Commander Dammeir, to nominate Sgt. Johns for Secretary. With there being no other nominations, **motion** by Captain Olson, second by Chief Rydberg to close nominations. A roll call vote was taken. All members present voted AYE. Motion passed.

The Annual Conferences are coming up, and the 911 office needs to know who is interested in attending so reservations can be made.

Algonquin Fire has submitted a request to purchase licenses for the Anti Virus Software. Being that it was previous approved to allow agencies to purchase licenses through the ETSB the request will be processed.

**EXECUTIVE SESSION:**

**MOTION:** by D.C. Hallman, second by Sgt. Harper, to move into executive session to discuss personnel at 9:38 AM. All members present voted AYE. Motion passed.

**MOTION:** by Chief Rydberg, second by Commander Dammeir, to move out of executive session at 10:10AM. All members present voted AYE. Motion passed.

There was discussion regarding the service to the ETSB by Keith Svendsen from the ALFPD. The board does not see the need for Keith to attend the HTE conference, as his involvement was primarily hardware and the conference is geared more towards software. D.C. Weber will speak to Keith and Chief Guetchow.

**INFORMATION ITEMS:**

**MOTION:** by Sgt. Harper, second by Chief Rydberg to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 10:20 AM

**The next meeting is Thursday March 18, 2004  
9:00 AM McHenry County Government Center**

**Coordinator's Report for February 19, 2004**

**CAD-**

- ❖ Harvard's CAD system went down a two more times this past month. SBC finally did a complete switch of the T-1 circuit and the problem seems to be rectified.
- ❖ The Gateway 9.01 upgrade was completed on Tuesday (2/17/04). Other than a minor problem with the 911 interface and the Alarm numbers it went pretty smooth. Thank you to all for your patience and cooperation during the down times.
- ❖ The Algonquin Gateway experienced problems the weekend of February 6th. It was determined that an invalid LEADS format was used. I will be double checking LEADS screen dates to see if that was the problem.

**PSAP/911-**

- Harvard PD had to man their KNOX BOX on Tuesday February 10th. SBC located a bad D5 card in the HA Central office. Their down time was about an hour.
- EMD Training starts April 1, and will be every Thursday in April. Please contact Wileen to register your TC's for this class. Please remember that ALL of your TC's need to be IL State EMD Certified.

**WIRELESS 911-**

None

**CORRESPONDENCE-**

None

**MISCELLANEOUS INFORMATION –**

Mapping Hours: 1/10/04-1/22/04 35 Hours      1/24/04-2/4/04 39 Hours

Emergency Telephone Notification System-

Training dates have been set. End User Training is currently scheduled for April 22-23. Please plan on a two hour training session for end users. You will be notified of specifics as they are made available.

**Verizon Wireless Network-**

The network is ready to go, and we're waiting on HTE to do their part of the install next week.

**HTE Mobile Data Browser-**

Installation and Admin training has been scheduled for February 24-27

Laptop Installation and Training is scheduled for March 30, 31, and April 1st. You will be notified as to specific times when they are available.