

EMERGENCY TELEPHONE SYSTEM BOARD MEETING November 16, 2006

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order November 16, 2006, at 9:07 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Sgt. Dick Johns, Vice Chairman, Chief Jim Saletta, Captain Dave Shepherd, D.C. Dennis Harris, Sgt. Bob Harper, Sgt. Rich Solarz, Jim Molnar, and John Shay.

MEMBERS ABSENT: Chief Andy Oparyk, Chief Ken Rydberg and Director Barry Valentine.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

VISITORS: Mary Christiansen, ALPFD; Brian Knop, MCSO; Denise Wills, Huntley PD; Bill Burton, Bob Hahn, Motorola; Deb Palmsiano, CLPD; and Kathy Kempe, SEECOM.

ADDITIONS OR CORRECTIONS TO THE MINUTES:

MOTION: by Sgt. Solarz, second by Sgt. Harper, to accept the October 19, 2006, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: McHenry Fire Department submitted a letter requesting 3 aircards. Cingular sent a letter asking for permission to delay 100% implementation of PH2 Wireless. This will be addressed under PSAP committee.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of October 31, 2006, was \$2,322,882.07 in the General Account.

MOTION: by John Shay, second by Chief Saletta, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills. Tiki informed the members this is our final bond payment to the 98 Bond.

MOTION: by John Shay, second by Sgt. Johns, to approve the 290001 expenditures in the amount of \$235,625.72, and 290100 expenditures in the amount of \$5,371.28, for the month of October. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: None

TECHNICAL: The technical committee met to discuss logging recorders, integrated Orion Mapping for the 9-1-1 dispatch centers, and the need to order a new Endeavor report from AT&T.

Jim Molnar advised the board, as discussed at previous meetings, the ETSB is moving forward with Phase II Wireless which requires a mapping application. Plant CML has a mapping solution that integrates with the 9-1-1 system and can reside on the workstation currently in place. There is an option of a mapping server and software that will be included for SEECOM due to the number of workstations at their PSAP.

MOTION: by Sgt. Molnar, second by Sgt. Harper, to approve the purchase and installation of the Orion Mapping application at the 7 PSAP's, to include the mapping server and software for SEECOM, in the amount, not to exceed \$170,678.00. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, and Weber. Members voting NAY: none. Motion passed.

While researching replacement 9-1-1 logging recorders, the committee found a recorder on the State Contract. The McHenry County Central Purchasing Department has been involved, and will assist in the procurement. As in the past, the board has requested pricing for 24 X 7 technical support, which is included in the provided quote. We've also been quoted an optional 3 years of maintenance (24 X 7) at a price of \$33,066.59 per year. The contract will include the additional 3 years to be paid annually after the initial 2 year warranty period is over.

MOTION: by Sgt. Molnar, second by Sgt. Harper, to approve the purchase of 7 logging recorders on State Contract from Nelson Systems, and to include 24 X 7 maintenance, in the amount of \$167,818.93 and the additional 3 year maintenance option in the amount of \$99,199.77 for a total of \$267,018.70. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, and Weber. Members voting NAY: none. Motion passed.

PERSONNEL: The personnel committee met and discussed the need for the ETSB Office to have someone on staff to handle the technical aspects of the applications, servers, machines, and network. All members reviewed the recommended job description and title of ETSB Technology Specialist, with a starting pay grad of 12 Exempt.

MOTION: by Sgt. Harper, second by Deputy Chief Harris, to approve adding the position of ETSB Technology Specialist to the staff. All members present voted AYE. Motion passed.

TRAINING: EMD class is has been completed. CPR policies have changed, and Wileen has scheduled a recertification class to cover the changes and the AED, and has added time for CRIMES for TC's. Please contact Robin to schedule your dispatchers.

In addition to EMD, there will be additional CRIMES workshops set up in the coming months. If your agency requires additional training, please contact the 9-1-1 office.

PSAP: As mentioned in the correspondence portion of the meeting, Cingular Wireless sent an email to the ETSB asking for an extension of implementing partial Phase 2 wireless in McHenry County.

MOTION: by Sgt. Harper, second by Jim Molnar, to require Cingular to deliver 50% by March 11, 2007, and the additional 50% within the next year. All members present voted AYE. Motion passed.

GRANT WRITING: No report

DISCUSSION:

INFORMATION ITEMS:

MOTION: by Sgt. Harper, second by Deputy Chief Harris, to move into executive session to discuss personnel at 9:45 AM. All members present voted AYE. Motion passed.

MOTION: by Sgt. Harper, second by Sgt. Molnar, to move out of executive session at 10:00 AM. All members present voted AYE. Motion passed.

MOTION: by John Shay, second by Sgt. Johns, to increase the Mapping Technician's, Admin Specialist III, Admin Specialist II, and the 9-1-1 Coordinator's pay by 4.0% per hour effective December 1, 2006. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, Solarz, and Weber. Members voting NAY: none. Motion passed.

MOTION: by Sgt. Harper, second by Captain Shepherd, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 10:05 AM

[The next meeting is Thursday December 21, 2006
11:30 AM at Woodstock Public House on the Square](#)

Coordinator's Report for November 16, 2006

HTE APPLICATIONS-

DMS will be started after Thanksgiving. Our issue at the present moment is determining which server will be utilized for the program. The target date for implementation is January 1st.

Please remind your staff if they are printing out of CRIMES, FIRES, JAILS, or NAVILINE and they do NOT get what they printed, to please let us know right away!! The system was locked up over the weekend due to large print jobs hung up in the system.

REMINDER!! Please make sure all agencies are keeping up with the MS Critical Updates and anti virus signature updates.

PSAP/911-

Harvard experienced an issue with not being able to display abandon calls. It was determined to be a configuration issue, and has been resolved.

ALI Format changes to the 9-1-1 system were done in preparation for PH2 Wireless. All PSAP's were done so all would be set up the same. In the event an agency has a call transferred (MG, HA, and WD) they will get the same information and it will display on their 9-1-1 map.

NETWORK / VERIZON-

Bob McCallum replaced the core router at SEECOM early this week. He has been monitoring the new piece of equipment and said there have been no errors, and the system is running faster. The down time was under 5 minutes.

CORRESPONDENCE-

MISCELLANEOUS INFORMATION –

Callbox testing was done on Monday and Tuesday of this week. Thank you to everyone who participated.