

EMERGENCY TELEPHONE SYSTEM BOARD MEETING March 16, 2006

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order March 16, 2006, at 9:08 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Chief Ken Rydberg, Chief Jim Saletta, D.C. Dennis Harris, Captain Dave Shepherd, Sgt. Dick Johns, Sgt. Jim Molnar, Sgt. Rich Solarz, and John Shay.

MEMBERS ABSENT: Chief Andy Oparyk, Sgt. Bob Harper, and Director Barry Valentine.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Admin Specialist, Robin Gibbs, Admin Specialist.

VISITORS: Mary Christiansen, ALPFD; Pat McCarthy and Brian Knop, MCSO; Denise Wills, Huntley PD; Deb Palmsiano, Crystal Lake Police Department; Bill Burton, Motorola.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Sgt. Johns, second by Captain Shepherd, to accept the February 16, 2006, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: NONE.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of February 28, 2006, was \$2,350,250.53 in the General Account.

MOTION: by John Shay, second by Deputy Chief Harris, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Rydberg, Saletta, Solarz, Shepherd, Shay, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills. There will be additional discussion regarding the Verizon Wireless bill. This has been left out of this portion to be voted on separately.

MOTION: by John Shay, second by Chief Saletta, to approve the 290001 expenditures in the amount of \$48,254.82 and 290100 expenditures in the amount of \$250,493.33, and 290100 JAILS PROJECT in the amount of \$5,692.12 for the month of February. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Rydberg, Saletta, Solarz, Shepherd, Shay, and Weber. Members voting NAY: none. Motion passed.

Tiki advised the board there has been ongoing issues with Verizon billing. It has been requested since last July that all of our cards be made unlimited access. She has been working on this for months now, and they still don't seem to have it straight. It is Tiki's recommendation that we only pay the monthly service fee, and not the overages.

MOTION: by John Shay, second by Captain Shepherd, to approve payment to Verizon Wireless in the amount of \$34,280.48. This will cover February and March monthly charges. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Rydberg, Saletta, Solarz, Shepherd, Shay, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: No report

TECHNICAL: The AS/400 and related hardware is up for IMB maintenance support renewal in May. HTEVAR has provided a quote to bring the system on line for 24 X 7 on site support for 1, 2, or 3 years. After discussion,

MOTION: by Sgt. Molnar, second by John Shay, to enter a 3 year contract with HTEVAR for IBM maintenance support in the amount of \$20,465.00. A roll call vote was taken. Members voting AYE: Harris, Johns, Molnar, Rydberg, Saletta, Solarz, Shepherd, Shay, and Weber. Members voting NAY: none. Motion passed.

PERSONNEL: No report

TRAINING: Wileen held a CRIMES training session for the telecommunicators. It was beneficial for them to see the flow of data, and how the data they enter affects the process. She has also created a "cheat sheet" for the DCC call notification process for the TC's to follow.

PSAP: No report

GRANT WRITING: No report

DISCUSSION:

Chief Saletta inquired if it was possible to do a report on call handing times for Huntley and Algonquin Fire Departments. He will speak to Tiki in detail after the meeting.

INFORMATION ITEMS:

MCSO will be installing Mobile Crash Reporting on three machines for testing purposes. They are still working with Bob McCallum and the vendor to work out issues.

MOTION: by Captain Shepherd, second by D.C. Harris, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 9:47 AM

**The next meeting is Thursday April 20, 2006
9:00 AM at Woodstock Police Department**

Coordinator's Report for March 16, 2006

HTE APPLICATIONS-

- HTE will be sending a person out April 10, 11, and 12th to finalize the configuration on the FR Server, train on Mobile Flash, and facilitate a 2 day workshop for the FR agency administrators. The dates for the FR Administrators will be April 11 & 12. HTE will be providing agency specific builds for Field Reporting. I have the build for the Sheriff that will be tested this week. The other agencies will be called to bring a laptop in to have loaded BEFORE training, so they can work with it and test certain functions
- Wileen is holding dispatcher related CRIMES training workshops. This is to help the dispatchers understand how the data they input affects the flow of the record. She will be having another workshop for records clerks to help them identify "problem areas" and allow for networking and "sharing of secrets and shortcuts".
- The MCSO AS/400 has been installed, and is still in the process of being configured to provide immediate back up in the event of a system failure on our AS/400. There have been 2 techs on site for approximately 6 full days working on the "particulars".
- Two more fire departments, Cary and Fox River Grove, have been set up with QREP WEB to get times and numbers for their calls. Richmond and Wonder Lake have expressed interest in moving forward with it as well.
- ❖ If anyone is having issues with any applications, please contact the office and we will assist you best we can. Many laptop issues have been within the hardware itself, which is not something we currently provide support on.
- ❖ Robin has been working with various police and fire departments and inputting location related information into CAD.
- ❖ Brian Knop, from the Sheriff's Department, is working with MCR in getting a laptop set up for testing.

PSAP/911-

- ✚ MCSO and Woodstock are the only PSAP's left to move forward with Plant Vesta 9-1-1. As of today, we do not have any go live dates. McHenry City went live last month, and so far things are going well. Marengo has been having minor issues with their phone switch resetting, but Plant is looking into it.
- ✚ An email was sent out earlier this week asking for TC's to be made aware they need to notify the 9-1-1 office when calls are received from Mission Control, Plant, Motorola, and the 9-1-1 Resolution Center. Please let us know if you have any questions regarding this request.

NETWORK / VERIZON-

CORRESPONDENCE-

- Requests for Aircards.

MISCELLANEOUS INFORMATION –