

EMERGENCY TELEPHONE SYSTEM BOARD MEETING August 21, 2008

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order August 21, 2008 at 9:02 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Art Weber, Chairman, Sgt. Dick Johns Vice Chairman, Chief Ken Rydberg, DC Dennis Harris, Director Barry Valentine, Captain Dave Shepherd, Sgt. Rich Solarz, Mark Kuhlman, Jim Molnar, John Shay, and Mike Vest.

MEMBERS ABSENT: Chief Jim Saletta

STAFF IN ATTENDANCE: Tiki Carlson, Coordinator, Wileen Peterson, Robin Gibbs, Admin Specialists, Ryan Cypher, Technology Specialist.

VISITORS: Deb Palmsiano, CLPD; Brian Knop, MCSO; Mary Christiansen, ALFPD; Joe Robberson, Lou Vernagallo, Seecom; Denise Wills, HUPD; John Burns, City of Woodstock.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Barry Valentine, second by Mark Kuhlman, to accept the July 17, 2008, minutes as presented. All members present voted AYE. Motion passed.

CORRESPONDENCE: A letter was received from Huntley Fire Protection District thanking the ETSB Staff for their assistance with Huntley Fire's router changes.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of July 31, 2008, was \$3,604,845.28 in the General Account.

MOTION: by Barry Valentine, second by Captain Shepherd, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harris, Johns, Kuhlman, Molnar, Rydberg, , Shay, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by John Shay, to approve the 290001 expenditures in the amount of \$131,318.83, 290100 expenditures in the amount of \$66,025.30 for the month of August. A roll call vote was taken. Members voting AYE: Harris, Johns, Kuhlman, Molnar, Rydberg, , Shay, Valentine, Vest, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: The ETSB FY08-09 Budget was presented to the Law and Justice Committee of the McHenry County Board for review.

TECHNICAL: Art, Jim, and Ryan attended the National Apco Conference in Kansas City, MO. Their primary focus was to review CAD and RMS vendors. They also met with Net Motion representatives, and will be hosting a demo in September.

PERSONNEL: Chief Rydberg informed the board he would like to have the employee evaluations to him by the end of September for review.

TRAINING: Wileen advised the dates for EMD class has been scheduled for October 16, 23, 30, and November 6 and 13. Please get names of TC's needing training to the ETSB office.

Sgt. Johns presented preliminary pricing to the board for new EMD, FIRE, and POLICE dispatch books. The quote from Priority Dispatch was over \$500,000 for all new training and materials. Powerphone provided a cost of \$10,588 for 26 sets of books. He and Wileen met with Cindy Amore to go over EMD continuing education requirements. The time is 32 hours over a 4 year period. They will be preparing, submitting, and implementing their con-ed plan. There was additional discussion of APCO Institute's online / CD courses.

PSAP: The new PC's will be arriving over the next few weeks, and will be installed at the PSAP's soon.

GRANT WRITING: No Report

DISCUSSION/INFORMATION:

1. Cary Police Department will be naming Sgt. Geoff Cooker as their ETSB representative.

MOTION: by DC Harris, second by Jim Molnar, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 9:25 AM

**The next meeting is Thursday September 18, 2008
9:00 AM at the Woodstock Police Department**

Coordinator's Report for August 21, 2008

HTE APPLICATIONS-

- ❖ Reminder: MDB error on CQH's from the 10-27 - SGPS has been made aware of it, and is working with the state to make the necessary changes. Please remember that your officers CAN run Criminal History Inquiries from the LEADS tab located at the bottom of the MDB screen.
- ❖ Upgrades with the AS/400 applications (CRIMES, FIRES, JAILS) will be taking place Tuesday October 28th. Agencies will be advised of any potential outages.

- ❖ There have been some strange errors coming up on the client side of Field Reporting when officers are attempting to send reports. Crystal Lake has also had issues with reports with lengthy narratives not making it to the server. HTE is aware of the problems and is checking into it.
- ❖ Martin James from SGPS will be here September 18th and 19th to bring the dedicated Qrep server on line.

PSAP/911-

- EMD Training will be October 16, 23, 30 and November 6, 13. Please make sure to contact the 911 office with names of TC's needing to be registered.
- New CAD Dispatch computers are going through the quote process with Central Purchasing. We should have pricing back soon, and at that time we will order sample monitors for review and agency selection.