

County of McHenry Request for Proposal

RFP # 14-38

Provide and Deliver Prisoner Transport Shuttle Bus

August 1, 2014

This Request for Sealed Proposal (RFP) is for the purpose of, contracting with a qualified firm to provide Deliver Prisoner Transport Shuttle Bus to the McHenry County Correctional Facility located at 2200 N. Seminary Avenue, Woodstock, Illinois 60098 as a service to the County of McHenry as outlined within this document. All requirements are as per specifications enclosed herein.

GENERAL REQUIREMENT: This is a Request for Sealed Proposal (see attached). Proposal will be opened and evaluated in private and proposal information will be kept confidential until an award is made. **One (1) original and one (1) copy of the complete proposal are to be submitted.**

SUBMISSION LOCATION:

Mailing Address:

Purchasing Department
McHenry County Administration Building
2200 N. Seminary Avenue Room 200
Woodstock IL 60098

Drop Off In Person:

Purchasing Department
McHenry County Administration Building
667 Ware Road Room 200
Woodstock IL 60098
Phone: (815) 334-4818
Fax: (815) 334-4680

CONTACT PERSON:

Mr. Donald A. Gray, CPPB
Director of Purchasing

SUBMISSION DATE AND TIME:

2:00 PM, (CST) May 27, 2014

Proposals received after the submittal time will be rejected and returned unopened to the sender. (See below for schedule of events).

SCHEDULE OF EVENTS

May 7, 2014-----	RFP Available
May 14, 2014----- --	Vendors Questions Submitted via fax to 815-334-4680 by 4:00 P.M.(CST)
May 20, 2014-----	Vendors Questions Answered via fax and Posted on Website by 4:00 P.M.(CST)
May 27, 2014-----	RFP due in Purchasing at 2:00 P.M.(CST)
May 27, 2014 – August 27, 2014-----	Evaluation, Committee recommendation, Award of Contract and Notification to Successful Vendor

GENERAL INFORMATION

REQUEST FOR PROPOSALS

DEFINITION

Request for Proposals (RFP) is a method of procurement permitting discussions with responsible vendor and revisions to proposals prior to award of a contract. Proposals will be opened and evaluated in private. **Award** will be based on the criteria set forth herein.

RECEIPT and HANDLING of PROPOSALS

Proposals shall be opened in private by the Evaluation Committee to avoid disclosure of contents to competing vendors.

EVALUATION of PROPOSAL

The proposals submitted by vendors shall be evaluated solely in accordance with the criteria set forth in the RFP.

DISCUSSION of PROPOSAL

The Evaluation Committee may conduct discussions with any offeror who submits an acceptable or potentially acceptable proposal. Vendors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. During the course of such discussions, the Evaluation Committee shall not disclose any information derived from one proposal to any other vendor.

NEGOTIATIONS

The County of McHenry reserves the right to negotiate specifications, terms, and conditions, which may be necessary or appropriate to the accomplishment of the purpose of this RFP. The County may require the RFP and the offeror's proposal be incorporated in full or in part as Contract Documents. This implies that this RFP and all responses, supplemental information, and other submissions provided by the vendor during discussions or negotiations may be held by the County of McHenry as contractually binding on the successful Vendor.

NOTICE of UNACCEPTABLE PROPOSAL

When the Evaluation Committee determines a vendor's proposal to be unacceptable, such vendor shall not be afforded an additional opportunity to supplement its proposal.

TERMS AND CONDITIONS

AUTHORITY

This Request for Proposals is issued pursuant to applicable provisions of the **McHenry County Purchasing Ordinance**, approved December 1, 2006. This ordinance is incorporated by reference into this RFP as if it were contained herein. If you desire a copy of this ordinance, contact the Director of Purchasing.

RESERVED RIGHTS

The County of McHenry reserves the right at any time and for any reason to cancel this Request for Proposal, to reject any or all proposals, or to accept an alternate proposal. The County reserves the right to waive any immaterial defect in any proposal. ***Unless otherwise specified by the offeror, the County has no less than one hundred and twenty (120) days to accept.*** The County may seek clarification from a vendor at any

time and failure to respond promptly is cause for rejection. The County may require submission of best and final offers.

INCURRED COSTS

The County of McHenry will not be liable in any way for any costs incurred by respondents in replying to this RFP.

AWARD

Award shall be made by the McHenry County Board to the most responsive and responsible vendor whose proposal is determined to be the most advantageous to the County, taking into consideration price and the evaluation criteria set forth herein below.

CRITERIA for SELECTION

The following criteria and point system shall be used by the selection team to determine the firm or individual(s) most qualified and best suited to perform the work:

1. Qualifications and experience for the specific scope of services as set forth herein (50pts).
2. Compliance with requirements of this RFP (40 pts).
3. Cost Proposal based on the contract description (5 pts)
4. References provided (5 points)

Total 100 points

NON-DISCRIMINATION

Vendor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith. Including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), 775 ILCS 5/1-102, which is incorporated herein by reference, and constituting of a written EEO Policy and a workforce profile that demonstrates its EEO practices. Furthermore, the Vendor shall comply the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended. The Vendor must have a written sexual harassment policy, which meets Illinois State Statutes, 775 ILCS, 15/3.

SECURITY

The Vendor represents and warrants to the County of McHenry that neither it nor any of its principals, shareholders, members, partners or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Vendor further represents and warrants to the County of McHenry that the Vendor and its principals, shareholders, members, partners, or affiliates, as applicable, are not directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as Specially Designated National and Blocked Person. The Vendor hereby agrees to defend, indemnify and hold harmless the County of McHenry, the Corporate Authorities, and all County of McHenry elected or appointed officials, officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representation and warranties.

PREVAILING WAGE

The State of Illinois requires that all wages paid by the Contractor and each subcontractor shall be in compliance with The Prevailing Wage Act (820 ILCS 130), as amended. This requires payment of the general prevailing rate for each craft or type of worker, including payment of the general prevailing rate for legal holiday and overtime work. The Illinois Department of Labor publishes the prevailing wage rates on its website at www.state.il.us/agency/idol/rates.htm. The Contractor shall review the wage rates applicable to the work of the contract at regular intervals in order to ensure the timely payment of current wage rates. The Contractor agrees that no additional notice is required. The Contractor shall be responsible to notify each subcontractor of the wage rates set forth in this contract and any revisions thereto. A copy of the prevailing wage rates is posted on the McHenry County website at www.co.mchenry.il.us under BIDS and RFP's. If wage rates change during the course of the project, the new rates will be available in the County of McHenry Purchasing Office. Vendors may access the Illinois Department of Labor website for updates www.state.il.us/agency/idol.

CERTIFIED PAYROLL REQUIREMENTS (Public Act 94-0515)

Effective August 10, 2005 Vendors and Subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the construction project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the Vendor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number, and social security number. Any Vendor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

INCREASED PENALTIES for PREVAILING WAGE VIOLATIONS (Public Act 94-0488)

Effective January 1, 2006, penalties for violations of the Prevailing Wage Act will increase from 20% to 50% of the underpaid amounts for second or subsequent violations. An additional penalty of 5% of the underpayment penalty must be paid to workers for each month the wages remain unpaid (up from the current 2% penalty).

For violations that occur after January 1, 2006, the debarment period --during which Vendors are ineligible for public works contracts -increases from 2 years to 4 years if two notices of violation are issued/serious violations occur within a 5-year period. In addition, a new monetary penalty of \$5,000 may be assessed against Vendors who retaliate against employees who report violations or file complaints under the Prevailing Wage Act.

OSHA REQUIREMENTS

The Occupational Safety and Health Act of 1970 (OSHA) "guarantees workers the right to a safe and healthful workplace". Under Section 5(a) (1) of the OSHA Act, the employer must "furnish to each of his employees' employment and a place of employment which are free from recognized hazards that are causing or likely to cause death or serious physical harm to his employees."

There are times when the County must hire entities and individuals (contractors) to perform services. To this end, contractors hired by the County of McHenry must perform their duties in a manner that is compliant with all state and federal health and safety laws and industry guidelines. It is the responsibility of the contractor to ensure that their personnel and subcontractors comply with all state and federal health and safety laws and regulations and industry guidelines, including, but not limited to those set forth by: OSHA and related regulations, the Safety Inspection and Education Act, the Health and Safety Act, the National Institute of Occupational Safety and Health, the National Fire Protection Association, the Centers for Disease Control, American Industrial Hygiene Association, the American Council of Governmental Industrial Hygienists, the Environmental Protection Agency, and the Department of Transportation.

SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT

The successful bidder must be in compliance with State of Illinois HB-1855 (Public Act 095-0635), which amends the Prevailing Wage Act. Before an employer commences work on a public works project, the employer shall have in place a written program, which meets or exceeds the program requirements in this Act, to be filed with the public body engaged in the construction of the public works and made available to the general public, for the prevention of substance abuse among its employees. The testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.

PROCUREMENT OF GREEN PRODUCTS AND TECHNOLOGIES

As approved by the McHenry County Board in April 2008, it is in the interest of public health, safety and welfare and the conservation of energy and natural resources to use and promote environmentally responsible products. The County should strive to influence private purchases through the example of using government specifications and standards that are green or environmentally friendly when making its purchases.

Whenever available and cost-justified, the County should purchase those materials including the purchase of recycled products containing post-consumer materials rather than residual materials resulting from the processing or manufacturing from another product. To the extent practicable, all products standards shall emphasize functional or performance criteria, which do not discriminate against the use of, recycled materials.

McHenry County should cooperate to the greatest extent feasible with other governments and organizations to develop a comprehensive, consistent, and effective procurement effort intended to stimulate the market for recycled products, reusable products, products designed to be recycled, and other environmentally responsible products.

McHenry County shall continue to participate in and shall encourage other public jurisdictions to participate with the County in the purchase of products containing recycled content. Participation in such cooperative systems shall be aimed at obtaining maximum practical recycled content in County purchases, to obtain best available price for products with recycled content, to facilitate or encourage lower prices industry-wide and to encourage development of industries and markets dealing with recycled content products.

PROCUREMENT OF PRODUCTS THAT ARE ENERGY STAR QUALIFIED

McHenry County shall select, where life cycle and cost-effective, ENERGY STAR and other energy efficient products, when acquiring energy-using products. This information will be required by the bidder in their bid submittal.

PURCHASE EXTENSION

This contract shall be offered for purchases to be made by other counties and governmental units within the State of Illinois as authorized by the Government Joint Purchasing Act. All purchases and payments made under this authority shall be made directly by the governmental unit to the Vendor. The County of McHenry shall not be responsible in any way for such purchase orders or payments. All terms and conditions of this contract shall apply to all orders placed by another governmental unit.

PROTEST PROCEDURES

Any Bidder who believes contractual terms or specifications are unnecessarily restrictive or limit competition may submit a protest, in writing, to the Director of Purchasing. To be considered, the protest must be received by McHenry County five (5) days prior to the stated bid opening. Any adversely affected or aggrieved Bidder shall have ten (10) days from the date of the bid opening to file a written protest regarding the intent to award the bid. Protests submitted after that date will not be accepted. Protests must specify the grounds upon which the protest is based (refer to appropriate statute, rule, code, or ordinance which defines the protest process).

ADDENDUM

Should the Vendor require any additional information about this Bid, please fax to Purchasing (815-334-4680) any questions by the deadline as outlined in the schedule of events. ANY AND ALL changes to these specifications are valid only if they are included by Written Addendum to All Bidders. NO interpretation of the meaning of the plans, specifications, or other contract documents will be made orally. If required, all addenda will be faxed to bidder if a Notice of Intent to Bid has been completed and faxed to the Purchasing Office. In addition, all addenda are posted on the County of McHenry's website. Failure of the bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this Bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused by a bidder to improperly submit a bid.

Response to these questions will be made by means of an addendum. Only the Director of Purchasing has the authority to issue an addendum.

Addenda are written instruments issued by the County prior to the date for receipt of proposals, which modify or interpret the Bid by addition, deletions, clarifications or corrections.

Prior to the receipt of bids, addenda will be faxed or delivered to all who are known to have received a Notice to Bid. Each vendor shall ascertain prior to submitting a bid that all addenda issued have been received and, by submission of a bid, such act shall be taken to mean that such vendor has received all addenda and that the vendor is familiar with the terms thereof and understands fully the contents of the addenda.

TAXES

The County of McHenry is exempt from paying Illinois Use Tax, Illinois Retailers Occupation Tax, and Federal Excise Tax.

PAYMENTS

The Vendor shall furnish the County with an itemized invoice. Payment shall be made in accordance with applicable provisions of the "Local Government Prompt Payment Act."

VENDOR RESPONSIBILITIES

The selected Vendor will be required to assume responsibility for all services offered in this proposal. The County will consider the selected Vendor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

Any contract resulting from this RFP may not be assigned, in whole or in part without written consent of the County. If the Vendor attempts to make such an assignment without the written consent of the County, the Vendor shall nevertheless remain legally responsible for all obligations under the Contract.

INTERPRETATION or CORRECTION of REQUEST for PROPOSALS

Vendors shall promptly notify the Director of Purchasing of any ambiguity, inconsistency, or error, which they may discover upon examination of the Requests for Proposals.

Interpretations, corrections, and changes to the Request for Proposals will be made by addendum. Interpretations, corrections, or changes made in any other manner will not be binding.

COMPLIANCE WITH LAWS

The bidder hereto covenants and agrees to comply with all applicable federal, state, and local laws, codes, ordinances, rules and regulations. Failure to comply with the terms of this provision shall constitute a breach of contract and permit the County to terminate this (Request for Sealed Proposal/Bid) in accordance with the termination provisions stated herein.

RECOURSE for UNSATISFACTORY MATERIALS

Payment shall be contingent upon the County's inspection of and satisfaction with completed work. Any defective work or materials, non-conformance to bid specifications, damaged materials, or unsatisfactory installation shall be corrected to the County's satisfaction by the successful bidder at no additional charge.

TERMINATION

Failure to comply with the terms and conditions as herein stated shall be cause for cancellation of the contract. The County will give written notice of unsatisfactory performance and the Vendor will be allowed thirty (30) days to take corrective action and accomplish satisfactory control. If at the end of the thirty days, the County deems the Vendor's performance still unsatisfactory, the contract shall be canceled. The exercise of its right of cancellations shall not limit the County's right to seek any other remedies allowed by law.

The successful bidder will agree that the resulting contract is made subject to available budgetary appropriations and shall not create any obligation on behalf of the County in excess of such appropriations. In the event that no funds or insufficient funds are appropriated and budgeted, this Contract shall terminate without penalty or expense to the County thirty (30) days after written notification of termination from the County.

The successful bidder will agree that pursuant to requirements imposed under Illinois law, the County shall have 120 days after each election of county board members to terminate this Agreement, without cause and without penalty.

REJECTION of BIDS, WAIVER of IRREGULARITIES

McHenry County reserves the right to reject any or all bids, to waive irregularities, and to accept that bid which is considered to be in the best interest of the County. Any such decision shall be considered final.

DELIVERY

Delivery will be considered in making the award and the bidders shall state, in the spaces provided expected delivery after receipt of order. Failure to meet said delivery promises without prior consent of the Director of Purchasing will be considered a breach of faith.

WORKMANSHIP

Items shall be manufactured according to the highest traditions of the industry and shall meet all commercial standards of quality. The County shall be the sole judge of acceptable products. Unacceptable products will be rejected and suitable price adjustments made.

QUALIFICATIONS

Each firm submitting an RFP for this project shall submit detailed information concerning the professional qualifications of the individual(s) assigned to carry out this project. Relevant project experience, logistical capabilities and other relevant support data regarding the firm and assigned personnel must be included.

Each firm submitting a proposal for this project must provide at least three (3) references where projects of a similar nature have been successfully completed and implemented. These references should provide the name and address of the entity where the project was completed as well as a contact person.

INSURANCE

General The successful bidder shall maintain for the duration of the contract and any extensions thereof, at bidder's expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Illinois that are acceptable to the County, which generally requires that the company(ies) be assigned a Best's Rating of A or higher with a Best's financial size category of Class XIV or higher, in the following types and amounts:

- a) Commercial General Liability in a broad form, to include, but not limited to, coverage for the following where exposure exists: Bodily Injury and Property Damage, Premises/Operations, Independent Vendors, Products/Completed Operations, Personal Injury and Contractual Liability; limits of liability not less than:

\$500,000 per occurrence and \$1,000,000 in the aggregate;

- b) Business Auto Liability to include, but not be limited to, coverage for the following where exposure exists: Owned Vehicles, Hired and Non-Owned Vehicles and Employee Non-Ownership; limits of liability not less than:

\$300,000 per occurrence combined single limit for:
Bodily Injury Liability and Property Damage Liability;

- c) Workers' Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$100,000 for each incident.
- d) Professional Liability Insurance with \$1,000,000 per occurrence and \$1,000,000 in aggregate.

EVIDENCE of INSURANCE

The successful bidder agrees that with respect to the above-required insurance that:

- (a) The County of McHenry shall be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of the contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies;
- (b) The contractual liability arising out of the contract shall be acknowledged on the Certificate of Insurance by the insurance company;
- (c) The County of McHenry shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change and said notification requirement shall be stated on the Certificate of Insurance;
- (d) Subcontractors, if any, comply with the same insurance requirements. In addition to being named as an additional insured on the Certificate of Insurance, each liability policy shall contain an endorsement naming the County of McHenry as an additional insured. A copy of the endorsement shall be provided to McHenry County along with the Certificate of Insurance; and
- (e) have McHenry County named as an additional insured and the address for certificate holder must read exactly as:

County of McHenry, **a body politic**
2200 N. Seminary Avenue
Woodstock, IL 60098

- (f) Insurance Notices and Certificates of Insurance shall be provided to:

McHenry County, Purchasing Department
2200 N. Seminary Avenue, Room 200
Woodstock, Illinois 60098

The County shall be provided with Certificates of Insurance evidencing the above required insurance prior to the commencement of this Agreement and thereafter with the

certificated evidencing renewals or changes to said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies.

The County shall be named as additional insured on all liability policies, and the parties acknowledge that any insurance maintained by the County shall apply in excess of, and not contribute to, insurance provided by successful bidder.

The contractual liability arising out of the Agreement shall be acknowledged on the Certificate of Insurance by the insurance company. The County shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change, and said notification requirements shall be stated on the Certificate of Insurance.

Acceptance or approval of insurance shall in no way modify or change the indemnity or hold harmless clauses in this agreement, which shall continue in full force and effect.

HOLD HARMLESS CLAUSE

The Vendor agrees to indemnify, save harmless and defend the County of McHenry, their agents, servants, and employees, and each of them against and hold them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the work covered by this contract. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the willful and wanton conduct of the County of McHenry, their agents, servants, or employees or any other person indemnified hereunder.

CHOICE OF LAW AND VENUE

The bidder agrees that this bid has been executed and delivered in Illinois and that their relationship and any and all disputes, controversies or claims arising under this bid or any resulting contract shall be governed by the laws of the State of Illinois, without regard to conflicts of laws principles. The bidder further agrees that the exclusive venue for all such disputes shall be the Circuit Court of the 22nd Judicial Circuit of McHenry County, Illinois, and the bidder hereby consent to the personal jurisdiction thereof.

EVALUATION

Evaluation of proposals will be done by the Director of Purchasing and associated County staff. Proposals will be evaluated on experience in doing projects of a similar nature and adherence to specifications.

DIRECTIONS FOR SUBMISSION

Qualified individuals or firms are to submit one (1) original and one (1) copy of the completed proposal along with any support documentation to:

Mr. Donald A. Gray, CPPB
Director of Purchasing
McHenry County Administration Building
2200 N. Seminary Avenue, Room 200
Woodstock, Illinois 60098

All data and documentation submitted as part of this RFP shall become the property of McHenry County, Illinois. After award of this contract, all responses, documents, and materials contained in the RFP shall be considered public information and will be made available for inspection in accordance with the Illinois Freedom of Information Act.

All proposals must be received by **2:00 p.m. (CST) on May 27, 2014**. Absolutely no proposal will be accepted after the time specified. Late proposals shall be rejected and returned unopened to the sender. The County of McHenry does not prescribe the method by which proposals are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of reason, in the transmission of proposals.

BID ENVELOPES ARE TO BE CLEARLY MARKED WITH THE RFP TITLE, TIME & DATE OF OPENING.

SUBMITTAL

Submit one (1) bid, multiple bids will not be accepted.

PRICING

Price offered shall be firm for at least 120 days after the latest time specified for submission of proposals and thereafter until written notice is received from bidder.

FREIGHT

Freight is all inclusive unless otherwise stated.

FUEL SURCHARGE

The County of McHenry does NOT accept any fuel surcharges.

THE FOLLOWING PAGES ARE MANDATORY.

SPECIFICATIONS

Scope

It is the intention of this specification to describe a vehicle of substantial and durable construction in all respects. Particular attention is given to features, which will provide the safest possible vehicle for transporting people.

Purpose

The purpose of these specifications is to describe a medium-sized shuttle bus that will be used to transport passengers in rural and urban areas. The bus will be constructed as a unibody matrix of steel and fiberglass reinforced plastics and resin hardened composite that offers a light weight and non corrosive body panels. The bus body is to be mounted on a Chevrolet Express 4500 series chassis. All vehicle suppliers must conform to this technical specification. Metal exterior skinned buses will not be accepted.

General

This specification is written around specific needs of this agency. With the intent to standardize certain components, therefore, in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will be considered providing the vendor provides documentation clearly describing any variations to the bid specifications. Such request must meet or exceed the specifications called for in this bid document. The determination of procuring agency regarding any such request as far as accepting or denying said request will be final.

Materials

All materials used in conversion of the bus shall conform in all respects to American Society of Testing Materials, Society of Automotive Engineers or similar association standards.

Capacity:

Vehicle must be able to accommodate the following loads.

- 20 passengers
- 2 guard seats
- Driver

It is the intent of the county to purchase equipment that meets the following specifications and requirements.

Proposers must answer all questions. Any unanswered will be considered non responsive and subject to rejection. Any questions answered "NO", must contain a detailed description addressing variances and support documentation to support reason why alternative should be considered as an equal.

DIMENSIONS:

Overall exterior length	310" maximum
Overall Exterior width (ex. mirrors)	96" maximum
Overall height (excludes roof hatch)	121" maximum
Interior head room	75" minimum
Interior width (seat level)	92" minimum
Aisle width	15" minimum
Ground to first step	11.5" maximum

Does your proposal comply: Yes ___ No ___

CHASSIS EQUIPMENT AS FOLLOWS:

Model year/make:	2014 Chevrolet Express 4500 cutaway chassis
Wheelbase:	190" maximum
G.V.W.R.:	14,200# minimum
Engine:	6.0L V8 gas engine
Transmission:	6 speed automatic w/overdrive
Axle ratings:	Front 4,600# min, 3.73 ratio Rear 9,600# min
Suspension	Coil springs front/leaf rear
Steering:	Power
Brakes:	Power disc, antilock
Shocks:	Heavy duty front and rear
Batteries:	Dual 770 CCA each
Alternator:	Dual OEM 145 amp alternators
Bumper front:	OEM front chrome
Bumper rear:	Formed steel black powder coated
Horns:	Dual note
Tires:	6=LT225/70R 19.5G radials
Fuel capacity:	57 gallons minimum
Radiator:	Heavy duty largest capacity available
Gages:	Oil pressure, fuel, Amp meter, temperature, Tachometer, hour meter
Drive shaft guards:	Two (2)
Wipers:	Intermittent
Air bag:	Drivers side
Steering features:	Tilt wheel/cruise control
Misc.	Block heater

Does your proposal comply: Yes ___ No ___

VEHICLE BODY

Body, General Construction

The body structure shall be built as an integral unit. All joints and corners where stress concentration may occur shall be adequately reinforced to carry required loads and withstand road shock. The bus body shall be certified by an independent testing agency to meet the requirements of Federal Motor Vehicle Safety Standard Number 220 (School Bus Rollover Protection) and FMVSS 221. Certification of compliance with these tests shall be provided with the submission of this bid. Failure to submit this data will render your proposal non-responsive.

Does your proposal comply: Yes ___ No ___

Body Frame Structure

Multi point rubber isolators shall be used to mount body to the cab chassis. All structural fabrication shall use 1010/1020 low carbon hot rolled steel. All exposed steel shall be treated with an anti-corrosive protective material. Bus shall have a fully integrated jig welded steel structure with wall structure welded to floor and roof welded to walls.

STEEL FLOOR

The steel sub frame parts shall be welded together in a welding fixture.

The steel sub frame is painted after sub assembly to provide protection from rust and corrosion.

Does your proposal comply: Yes ___ No ___

SIDEWALLS

The sidewall structure shall consist of a fully integrated jig welded steel cage and fiberglass laminated together to form a one piece seamless wall constructed.

Does your proposal comply: Yes ___ No ___

ROOF

The roof structure shall consist of a jig welded steel cage and fiberglass laminated together to form a one piece seamless roof.

Does your proposal comply: Yes ___ No ___

Body Panels

Roof and front and rear caps shall be fiberglass properly attached to side walls forming a unibody design without exposed fasteners or protruding fasteners.

Body panels (side walls) shall consist of a matrix of fiberglass reinforced plastic. Exterior surfaces shall be a minimum of .020" thickness of high gloss gelcoat to prevent moisture penetration and corrosion. The side walls shall consist of 1" expanded polystyrene and the roof 1 ½" expanded polystyrene insulation. Steel sections shall be integrated into the roof and sidewalls to provide additional structural integrity and to provide sound attachment surfaces for various features or options and provide a fully integrated steel roll cage.

Lower skirt panels may be metal or fiberglass type.

Does your proposal comply: Yes ___ No ___

INTERIOR:

Walls and head liner are to be of ABS or FRP bright white or grey material. All interior trim pads are to be gray vinyl.

Does your proposal comply: Yes ___ No ___

MIRRORS:

Shall consist of two (2) exterior manually operated mirrors with non-corrosive heads each incorporating a flat 7" x 9" mirror and a 7" x 5" convex spot mirror located in bottom portion of mirror head. Interior shall have a 6" x 16" mirror for viewing passenger area.

Does your proposal comply: Yes ___ No ___

PASSENGER ENTRANCE DOOR:

- A. The entry door shall be fully encompassed by an integrally welded steel door surround and stepwell. The complete door surround will incorporate the step well, and shall be installed in the body as a single unit. Door frame structure shall be made of high quality steel and shall be finished with a high gloss powder coat paint. The door shall have a full clear opening width of at least 32" and a full height of at least eighty inches (80").
- B. The entry door shall be a two-leaf, outward opening type, **electric** operated, and controlled from the driver's seat.
- C. Door panels shall incorporate full view one piece tinted safety glass with anodized aluminum framing.
- D. At the meeting edges of each door leaf, a rubber seal shall be installed so that the edges form a tight overlapping seal when closed.
- E. A 1 ¼" stainless steel grab bar (stanchion) shall be securely fastened to both sides of the interior of the doorway parallel to the steps to assist passengers in entering or exiting the vehicle.
- F. Full view plexi glass style door panels are not acceptable.

- G. All fasteners shall be stainless steel or non corrosive type.
- H. Door shall have an exterior mounted entrance door key switch that is hot all the time.

Does your proposal comply: Yes ___ No ___

FLOOR COVERING:

The floor covering in passenger area and steps shall be transit type black in color minimum 2.2mm thick Gerflor. Floor and steps shall have a 2" white safety nosing on each step edge. Step tread shall be of one-piece flooring. Color of floor is to be black. The floor covering shall be butt jointed and securely cemented to the plywood floor with a waterproof adhesive and seams heat sealed. The floor sub-structure shall be covered with a minimum 5/8" thick plywood.

Does your proposal comply: Yes ___ No ___

WINDOWS:

- A. The windshield is to be a one-piece design. Windshield shall be laminated tinted safety glass.
- B. The driver's window shall be capable of opening. This window shall be tempered or laminated glass.
- C. There shall be solid horizontal windows of approximately 5" H x 30" L mounted in the passenger area high up on the side walls just below the roof line on both sides of the body. Number 4-5 each side. See attached picture showing design required.

Does your proposal comply: Yes ___ No ___

LIGHTING:

INTERIOR: Shall consist of one (1) LED step well light to illuminate entrance area adequately when door is opened and one (1) drivers courtesy light that activates when drivers door is opened or with head light switch. Passenger cabin shall be illuminated by lights (min of 6 each side). These lights shall activate when the entrance door is open or with a separate interior switch located by the driver.

GUARD SEAT LIGHTS: Mounted above each of the aisle facing seats shall be a surface mounted dome light that is LED with both white/red lighting. Light shall have a switch. Preferred make is Soundoff Signal model ECVDMLTAL00.

EXTERIOR: Shall consist of OEM chassis standard front cab light configuration. In addition, body shall have five (5) LED amber clearance lamps on the front and five (5) LED red on the rear in ICC configuration. On the upper rear left and right side corners of the body, there shall be one (1) red light that matches the clearance lamps.

Rear of bus shall have a LED license plate lamp, two (2) 4" round LED tail/stop lamps, two (2) 4" round LED white back up lamps and two (2) 4" round LED amber turn signals. Lamps shall be installed in a manner that is aesthetically pleasing and in combination form. School bus type lamps are not acceptable.

Above the entrance door mounted to the roof shall be a LED light that offers entrance door area lighting.

There shall also be a skirt mounted LED light mounted to the rear of the entrance door.

Vehicle shall have LED high mount center stop lamp as well as LED mid ship marker/turn lights.

On the lower rear corners of back of the bus shall be mounted two super bright LED lights that are controlled by a lighted switch in the driver's area. These lights shall be used as additional back up lights when needed. Lights preferred are Whelen Series 6 model # M6BUW.

ALL exterior lamps, with exception of OEM chassis lighting, shall be LED type. This includes body marker lights, mid ship/turn marker lights, tail/turn/stop/backup lights and license plate light.

Does your proposal comply: Yes __ No __

DRIVERS CONSOLE:

A separate drivers console shall be included for the purpose of accommodating all switches that are installed by body manufacturer. These shall include, but are not limited to, electric door switch, heater switch, air conditioning controls, interior passenger lights switch and lift power switch.

All switches installed by body manufacturer shall be heavy duty rocker style that are back lit for night operation and labeled as to use. Only exception is regarding rear air conditioning switches which shall be those supplied by the air conditioning manufacturer.

Does your proposal comply: Yes __ No __

WIRING:

All wiring shall follow a uniform code of color, and be number and/or function coded to allow with ease the identity of individual wires throughout the vehicle.

There shall be two (2) fuse/relay boxes. One shall be chassis OEM installed and shall not be altered in any way. The other shall be for body and components as installed by body manufacturer. This junction box shall be installed on the interior of vehicle.

An electrical wiring diagram shall be supplied with the vehicle for all body components.

Does your proposal comply: Yes __ No __

AIR CONDITIONING:

Shall consist of chassis OEM dash air conditioning and body manufacturer installed rear air conditioning. Capacity of rear unit shall be a minimum of 67,000 BTU's with dual engine driven compressor. System shall incorporate 3 fan skirt mounted condenser. Evaporator shall be installed in the rear of vehicle. Front and rear systems shall work independently of each other. Bidder shall submit information on make and type of air conditioning proposed along with wiring/plumbing diagrams with proposal.

Does your proposal comply: Yes __ No __

HEATING:

Shall consist of chassis OEM dash heater/defroster and two (2) rear floor mounted heaters with a minimum of 65,000 BTU's each. Heaters shall be evenly spaced in the passenger compartment. An exterior mounted shut off valve shall be supplied for the rear heater. An inline heater booster pump is also required.

Does your proposal comply: Yes __ No __

STANCHIONS, HAND RAILS and MODESTY PANELS:

Bus shall have a vertical and horizontal stanchion and modesty panels mounted behind the entrance door and driver's seat. There shall also be a right and left entrance hand rail at step area. These hand rails shall be mounted in a manner that allows passengers to grasp throughout the ascent or descent of the vehicle. In other words, they shall follow the incline of the steps. Hand rails and vertical stanchions shall be stainless steel.

All handrails and stanchions shall be attached to steel plates that are fabricated into the headliner and walls.

Does your proposal comply: Yes ___ No ___

SEATS:

DRIVER: Shall be high back recliner with seat and shoulder belt, right armrest and covered in vinyl material.

PASSENGERS: Bus shall be able to accommodate 23 people that include 20 prisoners, 2 guards and driver. Prisoner seats shall be Freedman Seating 2 passenger (individual seats not bench) Citi Seats made of fiberglass and easy to clean.

Two (2) aisle facing guard seats shall be furnished. Seat on the curb side shall be high back style with left and right armrest and seat belt. The seat behind the driver (located in the confinement cell) shall be a mid-high back flip seat with left and right armrest and seat belt. These seats shall be vinyl covered.

Each seat position shall have a seat belt.

See attached floor plan for desired seat layout.

Does your proposal comply: Yes ___ No ___

REVERSE ALARM:

Vehicle is to be equipped with a reverse alarm that activates when the transmission is put in reverse operation.

Does your proposal comply: Yes ___ No ___

Security Package:

The interior of the bus shall have two containment walls. Behind the aisle facing guard seats shall be a partition that consists of a metal framed wall with mesh panels. Framing shall consist of 1 1/2" x 1 1/2" x 1/8" angle steel with 3/4 - 9 expanded metal meshing. Over these panels shall be heavy duty clean Lexan material to serve as protection for the guards and driver. Plexi glass material is not acceptable. Lexan panels shall be installed from a point starting at 12" above the floor and 12" below the ceiling and mounted on the forward side of the partitions.

Behind the driver shall be a solitary containment cell that will be designed and built to the same specifications noted above. This cell shall double as a storage area thus the reason for the flip seat.

Partitions shall be designed with a center hinged door that will swing out as depicted in the attached floor plan. Doors shall incorporate a latch that will accommodate a heavy duty padlock (padlocks supplied by procuring agency). These shall be mounted to the forward side of the front and rear doors. Doors shall also have Lexan shields mounted on the forward sides of the doors.

There shall be no more than ½” gap at any point between the security partitions and the wall or ceiling. The ability to pass items or reach around the partitions is not acceptable.

Any fasteners used shall be tamper proof to the extent practicable.

After fabrication of security walls, all metal shall be properly cleaned, scraped and prepared for application of a quality black painted finish.

Emergency Lighting and Siren:

The exterior of the body shall contain emergency lighting. This shall consist of eight (8) split clear lens lights each containing red/blue LED. Two shall be mounted in the upper corners of the front and rear caps, and two each on the sides of the body mounted as high as possible. See attached picture for type and layout desired as well as product information. These are to be Whelen 900 series lights.

Also required is a Whelen PA/Siren with 100 watt speaker.

Does your proposal comply: Yes ___ No ___

Back up Camera

A rear back up view camera shall be provided. It shall include a 7” dash mounted color screen with a color day/night camera mounted on the upper rear of the bus. System shall be programmed to automatically activate when transmission selector is put in reverse mode.

Does your proposal comply: Yes ___ No ___

Wheel:

Shall be OEM and painted standard OEM color.

Does your proposal comply: Yes ___ No ___

FAST IDLE SYSTEM:

Bus shall have a fast idle system.

Does your proposal comply: Yes ___ No ___

MISCELLANEOUS:

Mud flaps at front and rear wheels.

Does your proposal comply: Yes ___ No ___

Vehicle shall be delivered with the following safety equipment:

1. 5# fire extinguisher
2. First aid kit
3. Reflector triangles

All equipment shall be mounted in vehicle.

Does your proposal comply: Yes ___ No ___

AM/FM radio with 2 front and 2 rear speakers

Does your proposal comply: Yes ___ No ___

Interior Surveillance System

Interior surveillance camera security system that includes 2 cameras with one fixed on each containment cell. Shall include a digital recording system with removable 250 GB hard drive, 4 channel, software and viewing cables, 2 day/night cameras and incident marking button. System desired is manufactured by 247 Security Inc.

Does your proposal comply: Yes ___ No ___

Vehicle color shall be bright white.

Bidder/manufacturer shall certify that vehicle being bid does not exceed the maximum GVWR when loaded per the requirements of the chassis manufacturer.

Bidder shall submit proposed floor plan with proposal.

Bidder shall submit product catalogues on the vehicle being proposed as well as on the air conditioning system and other pertinent equipment.

The submittal shall certify that the vehicle being proposed is built within the guidelines of the chassis manufacturer.

Proposer must be a fully licensed and bonded vehicle dealer in the State of Illinois. A copy of valid license must be included with the proposal.

Does your proposal comply: Yes ___ No ___

Any exceptions or deviations from these RFP specifications must be addressed in writing and submitted with the proposal.

Prices and Payments

All proposal prices shall be complete and include warranty and delivery of the completed vehicle to the County located at 2200 N. Seminary Ave., Woodstock, Illinois 60098.

No License Plates are required with this purchase

Payment shall be made in accordance with these specifications and the Proposal submitted by the vendor. Payment will be made upon delivery of an acceptance of the vehicle.

Full payment will be made when the unit is delivered to the County of McHenry and inspected to verify compliance with procurement specifications, free of damage and properly invoiced.

Delivery:

Vehicles purchased under this contract shall be delivered to County of McHenry facility.

Warranty:

A description of all applicable warranties as well as copies of said warranties shall be submitted with the proposal. These shall include, but may not be limited to chassis, body, air conditioning system etc.

Service:

The ability of the contractor to perform timely service on the vehicle purchased under this RFP is of paramount concern. To assure timely repairs, it is required that the successful proposer have a service and stocking parts facility within 80 miles of the McHenry County jail to support the product being offered. It is also necessary that the proposer have a service facility that offers a minimum of four (4) Saturday hours to perform emergency or routine weekend repairs as well as field service capabilities. This is for body and associated equipment only and does not apply to OEM chassis. Submit with bid proposal information on service location, hours of operation and any other pertinent service related benefits available.

Make/Model/Year of proposed product: _____

THIS PAGE IS MANDATORY.

PROPOSAL FORM

WE, _____, PROPOSE TO PROVIDE THE REQUESTED SERVICES PER THE REQUIREMENTS OF THIS REQUEST FOR PROPOSAL IN ACCORDANCE WITH THE SPECIFICATIONS CONTAINED HEREIN.

PROPOSED COMPLETE DELIVERED PRICE

- (1) Prisoner Transport Shuttle Bus meeting required specifications, delivered to 2200 N. Seminary Avenue, Woodstock, Illinois 60098. Full delivered price.

\$ _____

(Written dollar amount)

Number of days for delivery after receipt of purchase order _____

WE ALSO CERTIFY THAT THIS WRITTEN PROPOSAL IS VALID FOR 120 DAYS FROM THE DAY OF THIS PROPOSAL AND THE ATTACHED INFORMATION IS RECEIVED AND FILED BY THE COUNTY OF MCHENRY.

**Please list below other costs that may be associated with this service or used additional sheets if necessary:

THIS PAGE IS MANDATORY.

REFERENCES

AUTHORIZED NEGOTIATORS:

Name: _____
Phone # _____
Title: _____

Name: _____
Phone # _____
Title: _____

THIS PAGE IS MANDATORY.

List three (3) references that you have done similar work, service or supplied similar products to within the last twelve (12) months (Only correct contact names and phone numbers will be acceptable).

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

THIS PAGE IS MANDATORY.

**RUBBER STAMPED, FAXED, COPIED, OR TYPED SIGNATURE WILL
DISQUALIFY YOUR BID MUST BE AN ORIGINAL SIGNATURE**

CERTIFICATIONS

Vendor certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended. _____ Yes _____ No

Vendor certifies that it is aware that all contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12) _____ Yes _____ No

Under penalties of perjury, I certify that _____ is my correct Federal Taxpayer Identification Number. I am doing business as a (please check one):

- | | |
|---|--|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Real Estate Agent |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Government Entity |
| <input type="checkbox"/> *Partnership | <input type="checkbox"/> Tax Exempt Organization |
| <input type="checkbox"/> **Corporation | <input type="checkbox"/> (IRC 501(a) only) |
| <input type="checkbox"/> Not-for-Profit Corporation | <input type="checkbox"/> Trust or Estate |
| <input type="checkbox"/> Medical and Health Care
Services Provider Corporation | |

*State full names, titles and addresses of all responsible principles and/or partners below;

Name: _____ Title: _____

Address: _____

Name: _____ Title: _____

Address: _____

Name: _____ Title: _____

Address: _____

Name: _____ Title: _____

Address: _____

Name: _____ Title: _____

Address: _____

If needed please submit any additional sheets.

PROPOSER'S CERTIFICATION

I have carefully examined the Request for Proposal, Requirements for Statements of Qualifications, Scope of Services Background, and any other documents accompanying or made a part of this Request for Proposal.

I hereby propose to furnish the goods or services specified in the Request for Proposal. I agree that my proposal will remain firm for a period of up to 120 days in order to allow the County adequate time to evaluate the qualifications submitted.

I verify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service. No officer, employee or agent of the County of McHenry or any other proposer is interested in said proposal and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

**State of Incorporation _____

(Individual - Partnership - Company - Corporation)

(Business Address)

(City, State, and Zip Code)

(By Printed Name and Signature)

(Title)

(Witness Signature)

(Title)

(Telephone No)

(Fax No)

(Date)

End of Document