



## **BID 24-7744**

# **Administration Building RTU Replacement Design**

November 07, 2024

### **Introduction**

The McHenry County Department of Facilities Management is seeking qualified vendors to provide RTU Installation at the Government Center Administration Building.

### **Full Specification Documents (including any Addendum) available at:**

**<https://www.mchenrycountyil.gov/departments/purchasing/rfps-rfqs-bids>**

Should there be a conflict between any instruction or information and the Purchasing Ordinance, the Purchasing Ordinance will take precedence.

### **Documents Checklist Includes (but is not limited to):**

- 23-6759 BID Solicitation Document
  - MANDATORY BID PAGE
  - MANDATORY REFERENCES PAGE
  - MANDATORY CERIFICATION and SIGNATURE PAGE
- MANDATORY W9 FORM
- RTU Replacement Specifications
- RTU Replacement Drawings
- RTU Replacement Exhibits
- Vendor Information Form
- Standard Terms and Conditions
- McHenry County Purchasing Ordinance



**COMMUNICATION:**

Any communication regarding this Bid or Request between the date of issue and date of award is required to go through the Procurement Specialist listed (or the Purchasing Administrative Specialist). Unauthorized contact with other McHenry County staff or officers is strictly forbidden. **ELECTRONIC COMMUNICATIONS REQUIRED.**

**CONTACT INFORMATION:**

Geoffrey Bauernfeind, Procurement Specialist

E-mail: [Submissions@mchenrycountyil.gov](mailto:Submissions@mchenrycountyil.gov); CC E-mail: [gwbauernfeind@mchenrycountyil.gov](mailto:gwbauernfeind@mchenrycountyil.gov)

SCHEDULE OF EVENTS	
November 7, 2024	Bid or Request Available
November 12, 2024	Site Review / Visit <b>By Appointment Only</b> . Please Contact Ron Pfeiffer at: <a href="mailto:rmpfeiffer@mchenrycountyil.gov">rmpfeiffer@mchenrycountyil.gov</a>
November 14, 2024	Vendor Questions submitted no later than 4:00PM (CST) Submit by e-mail: <a href="mailto:Submissions@mchenrycountyil.gov">Submissions@mchenrycountyil.gov</a> ; CC email: <a href="mailto:gwbauernfeind@mchenrycountyil.gov">gwbauernfeind@mchenrycountyil.gov</a>
November 19, 2024	Vendor Questions answered no later than 4:00PM (CST) Posted to the County Website as an Addendum.
November 26, 2024	Submissions due to purchasing no later than 9:00 AM (CST) Submit by e-mail: <a href="mailto:Submissions@mchenrycountyil.gov">Submissions@mchenrycountyil.gov</a> ; CC email: <a href="mailto:gwbauernfeind@mchenrycountyil.gov">gwbauernfeind@mchenrycountyil.gov</a>
November 26, 2024	<b>Bid Opening conducted via <u>TEAMS</u> at 1:00PM CST Details available on bid page. No on-site bid opening</b>

**PLEASE NOTE:** This project is being partially paid using Federal Funds subject to the reporting requirements of the Davis-Bacon Act. **In addition to State of Illinois reporting requirements, the vendor must certify payroll to the US Department of Labor using the form and instruction that can be found at the following links:**

<https://www.dol.gov/agencies/whd/government-contracts/construction/payroll-certification>

<https://www.dol.gov/agencies/whd/forms/wh347>





**MANDATORY PAGE**

**REFERENCES**

Please list a minimum of three (3) up to five (5) references, other than McHenry County, you have done similar work, service, or supplied similar products to within the last twelve (12) months. Email addresses are required. **It is the vendor's responsibility to ensure references respond as required.**

- Entity: \_\_\_\_\_  
Address, City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Email Address: \_\_\_\_\_
  
- Entity: \_\_\_\_\_  
Address, City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Email Address: \_\_\_\_\_
  
- Entity: \_\_\_\_\_  
Address, City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Email Address: \_\_\_\_\_
  
- Entity: \_\_\_\_\_  
Address, City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Email Address: \_\_\_\_\_
  
- Entity: \_\_\_\_\_  
Address, City, State, Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
Email Address: \_\_\_\_\_



**MANDATORY PAGE**

**CERTIFICATIONS AND SIGNATURE PAGE**

- In addition to any Work or Specification Requirements, I acknowledge there to be **Four (4) Mandatory Documents** including: References Page, Certification and Signature Page, W-9 Form, and BID Pricing Page EXCEL in addition to any specifications outlined in the Request Description.  Yes
  
- Submitter certifies it has not been barred from contracting with a unit of State or Local Government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended.  Yes
  
- Vendor certifies it is aware that all contracts for the Construction of Public Works are subject to the **Illinois Prevailing Wage Act** (820 ILCS 130/1-12) and this Bid or Request  Is Subject to, Is  NOT Subject to the Illinois Prevailing Wage Act.  Yes
  
- Vendor certifies it is aware this Bid is subject to **Davis-Bacon and Related Acts** (DBRA).  Yes
  
- Vendor acknowledges this Bid or Request  Is Subject to,  Is NOT Subject to the **Employment of Illinois Workers in Public Works Act** (30 ILCS 570/3) and will comply with the requirements set forth in this Act.  Yes
  
- I acknowledge this Solicitation  Requires,  Does NOT Require a Bid Bond Bid Security, if required, shall be in an amount equal to at least ten percent (10%) of the amount of the Bid except for the Division of Transportation, which should be at least five percent (5%). Bid Security shall be a bond provided by a surety company authorized to do business in the State of Illinois, or a certified check, bank draft, or cashier's check.  Yes
  
- Vendor understands that, in submitting this bid/proposal, it waives all right to plead any misunderstandings regarding the foregoing information presented in the Solicitation Documents, including but not limited to, the McHenry County Purchasing Ordinance, Standard Terms and Conditions, and All Addendums.  Yes

I have carefully examined the Bid or Request, Scope of Work, Specifications, and any other documents accompanying or made a part of this Request. I certify I am duly authorized to submit on behalf of the firm, and the firm is ready, willing, and able to perform if awarded the contract. I further certify, under oath, this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service.

**Individual/Company/Corporation:** \_\_\_\_\_

**Full Business Address:** \_\_\_\_\_

**Printed Name and Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Witness Name, Title, and Signature:** \_\_\_\_\_

*End of Document*