



COUNTY OF McHENRY
 Procurement & Special Services
 2200 N. Seminary Ave., Woodstock IL 60098
 E-Mail: purchasing@mchenrycountyil.gov

New/Update Vendor Information Form

*This is a fillable PDF form. **ALL FIELDS ARE REQUIRED.** Enter all information, save it to your device, or print. W-9 must be included to complete the vendor onboarding process*

1. INFORMATION TYPE: New Change/Update	2. FEDERAL I.D. # OR SOCIAL SECURITY #:	3. DATE:
4. BUSINESS NAME & ADDRESS:	5. REMIT ADDRESS FOR PAYMENTS (if different than Item 4):	
6. STATUS OF OWNERSHIP (Please select at least one): <small>Illinois Public Act 102-0265 was approved in August 2021 requiring us to collect Status of Ownership information. <i>This information is collected for reporting purposes only and not vendor selections. Please check any of the following that apply to the ownership of your firm.</i></small> Prefer not to disclose Not Applicable Minority-Owned Women-Owned Veteran-Owned Small Business		8. ARE YOU REGISTERED AT SAM.GOV? <small>If you are registered, please provide your EUI Number.</small> Yes, my UEI Number is:
7. HOW ARE YOU CERTIFYING? <small>This refers to whether your organization has obtained official certification from your home state as a Minority, Women, Veteran-owned, or Small Business. If you have certificates from your state, please attach them & select "Certificates Attached". If not, select "Self-Certifying".</small> Certificates Attached Self-Certifying		No or Not Applicable
9. PRIMARY CONTACT PERSON (Bids/Quotes/Purchase Orders): Name: Official Capacity: Telephone #: E-Mail:	10. PERSONS AUTHORIZED TO SIGN Bids/Offers/Contracts: Name: Official Capacity: Name: Official Capacity:	

PLEASE PRINT THIS FORM, SIGN IT, AND SEND IT BACK WITH CERTIFICATES OF OWNERSHIP (unless self-certifying).

11. I hereby certify that the information supplied herein is true and correct.

Print or Type Name and Title

Signature



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Commodity and Service List

Please select all appropriate categories. Please do not select all.

- | | | |
|--|---|---|
| Addressing, Copying, and Duplicating Machine Supplies
Agricultural Equipment, Implements, Accessories | Environmental Protective Equipment (Inside, Outside)
Equipment Maintenance Repairs Automobiles | Mass Transportation - Transit Bus Accessories, Parts |
| Air Conditioning, Heating, Ventilating Equipment, Parts | Equipment Maintenance Repair General Equipment
Fencing | Material Handling, Conveyors, Storage Equipment, Accessories
Metal, Paper, Plastic Stencils and Stenciling Devices |
| Amusement, Decorations, Entertainment, Gifts, Toys | Fertilizers and Soil Conditioners | Moving Services |
| Appliances and Equipment, Household Type | Financial Services | Office Supplies, General |
| Architectural Services, Professional | Fire Protection Equipment and Supplies | Paper For Office and Print Shop Use |
| Audio Visual Consulting Services | First Aid and Safety Equipment and Supplies | Pesticides and Chemicals: Agricultural & Industrial |
| Automobiles, School Buses, SUVs, Vans | Flags, Flag Poles, Banners, Accessories | Plumbing Equipment, Fixtures, Supplies |
| Automotive Accessories Automobiles, Buses, Trailers, Trucks
Badges, Awards, Emblems, Name Tags, Plates, Jewelry
Barrels, Drums, Kegs, Containers | Floor Covering, Floor Covering Installation, Removal Equipment
Floor Maintenance Machines, Parts, Accessories | Police, Prison, Security Access Equipment, Supplies |
| Boats, Motors, Marine Equipment | Foods, Frozen | Power Generation Equipment, Accessories, Supplies |
| Building Construction Services, New | Foods, Bakery Products (Fresh) | Printing and Typesetting Services |
| Building Maintenance, Installation, and Repair Services | Foods, Dairy Products (Fresh) | Public Works and Related Services |
| Cafeteria and Kitchen Equipment, Commercial | Foods, Perishable | Publications, Audiovisual Materials, Books, Textbooks |
| Cafeteria and Restaurant Services | Foods, Staple Grocery, Grocer's Misc. Items | Pumping Equipment, Accessories |
| Chemical Laboratory Equipment and Supplies | Forestry Services | Radio Communication Equipment, Accessories, Supplies
Real Property; Rental or Lease |
| Chemicals and Solvents, Commercial (in bulk) | Forms, Continuous: Computer Paper, Form Labels, Snap-Out Forms
Fuel, Oil, Grease, Lubricants | Rental or Lease of General Equipment |
| Clinical Laboratory Reagents, Tests | Furniture: Health Care, Hospital and/or Doctor's Office | Rental or Lease of Clothing |
| Clothing: Athletic, Casual, Dress, Uniform, Weather, Work Related | Furniture: Laboratory | Rental or Lease Services of Computers |
| Communications and Media Related Services | Furniture: Office | Road and Highway Building Materials |
| Computer Accessories and Supplies | Gases, Containers, Equipment, Laboratory, Medical, Welding
Hand Tools (Powered and Non-Powered), Accessories
Supplies
Hardware and Related Items | Road and Highway Equipment |
| Computer Hardware and Peripherals | Health Related Services | Roadside, Grounds, Recreation, Park Area Services |
| Computer Software Microcomputers, Systems, Including Cloud-Based | Hospital, Surgical, Medical Related Accessories, and Sundry Items
Human Services | Salt (Sodium Chloride) |
| Concrete and Metal Products, Culverts, Piling, Septic Tanks, Accessories | Insurance and Insurance Services | Sampling, Sample Preparation Services |
| Construction Services, General (Incl. Maintenance Repair Services)
Consulting Services | Janitorial Supplies, General | Security, Fire, Safety, and Emergency Services |
| Coolers, Drinking Water (Water Fountains) | Laboratory and Field Equipment and Supplies | Signs, Sign Materials, Sign Making Equipment, Related Supplies
Signs, Sign Materials, Sign Making Equipment, Related Supplies
Sporting Goods, Athletic Equipment, Athletic Facility Equipment
Spraying Equipment |
| Court Reporting Services | Laundry, Dry Cleaning Equipment, Accessories, Supplies, Commercial
Laundry, Dry Cleaning Services | Steam and Hot Water Boilers, Steam Heating Equipment
Tanks |
| Data Processing, Computer, Programming, Software Services
Decals and Stamps | Law Enforcement Services | Telecommunication Equipments, Accessories, Supplies
Television Equipment and Accessories |
| Draperies, Curtains, Upholstery Material | Lawn Maintenance Equipment, Accessories | Testing and Calibration Services |
| Document Shredding Services | Library and Subscription Services | Textiles, Fibers, Household Linens, Piece Goods |
| Drugs and Pharmaceuticals | Lumber, Siding, and Related Products | Tires, Tubes (Incl. Recapped/Retreaded Tires) |
| Educational/Training Services | Machinery and Hardware, Industrial | Transportation Services (Not Otherwise Classified) |
| Electrical Equipment, Components, Parts, Accessories | Management Services | Travel |
| Elevators, Escalators, Moving Walks (Building Type) | Marine, Construction and Related Services, Marine Equipment Maintenance
Markers, Plaques, Traffic Control Devices | Trucks |
| Energy Collecting Equipment, Accessories: Solar, Wind
Engineering and Architectural Equipment, Surveying Equipment, Drawing
Engineering Services, Professional | Mass Transportation - Transit Bus | Venetian Blinds, Awnings, Shades |
| Envelopes, Plain | | Veterinary Equipment, Supplies |
| Environmental and Ecological Services | | Water and Wastewater Treating Chemicals |

OTHER / NOT LISTED - Please Describe Below