



CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT



Document Distribution and Destruction Affidavit:

RFP 21-03 Engineering Services to Prepare Scope of Work and Cost Estimates for Completion of
Subdivision Infrastructure

By submitting this form, Bidder hereby agrees that all documents distributed to it and all information within the documents are confidential information (the "Confidential Information") and will be kept secure from public distribution, viewing and/or copying, and that all Confidential Information will be maintained in confidence and not disclosed to any other person or entity or utilized directly or indirectly, except as necessary to prepare a proposal and during the execution of a contract for McHenry County RFP number 21-03. Bidder shall use the utmost degree of care to prevent disclosure of the Confidential Information. Only those parties (manufacturers, etc.) deemed necessary for completion of the bidding and contract processes will have any of the Confidential Information distributed to them, and then only what is absolutely necessary. Upon completion of the contract execution process, Bidder agrees to return all documents containing any Confidential Information to McHenry County. Failure to comply with these terms may result in disqualification of bid, exclusion from any future bids, and/or legal action on the part of McHenry County, including, but limited to, injunctive relief and recovery of any and all actual damages caused by the disclosure

Date: _____

Bidder Name: _____

Address: _____

Telephone: _____

Email address: _____

By (printed name): _____

Signature: _____

Title: _____