

DEATH RECORD REQUEST FORM

To obtain a certified copy of a death record from the McHenry County Clerk's Office, please read the following: Certified copies of death records cost **\$16 for the first copy** and \$8 for each additional copy of the same record done at the same time.

Two ways to obtain a death record:



Mail your request to:
McHenry County Clerk
2200 N. Seminary Avenue
Woodstock, IL 60098

Fill out the form and include:

- A check or money order payable to the McHenry County Clerk
- A photocopy of your photo identification (e.g. driver's license, or State issued identification, etc.)
- A self-addressed stamped envelope

Funeral Homes need to provide: A copy of the Funeral Directors License OR a letter on their letterhead along with a copy of a government issued ID of the person requesting the record.



Visit us in person and pay with cash, check or charge:
667 Ware Road
Suite 107
Woodstock, IL 60098

Call (815) 334-4242 for information.

McHenry County Clerk

DEATH RECORD REQUEST FORM

Number of Copies Requested: _____

Name _____
First Middle Last

Date of death _____
Month / Day / Year

Place of death _____
City or Village (in McHenry County)

I, the undersigned do hereby certify that I am a person, or a duly authorized agent of a person, who has a personal or property right interest in the death certificate and I am legally entitled to the certificate, as specified by law [410 ILCS 535/73 (4)(d)].

Your Name _____
First Last (maiden)

Signature _____

Mailing Address _____
Number Street Unit Number

City State Zip Code

Relationship to Deceased Telephone number

*if requesting the document by mail, please include:

- 1) a check or money order;
- 2) a photocopy of your photo identification;
- 3) a self-addressed stamped envelope



McHenry County Clerk
2200 N. Seminary Avenue
Woodstock, Illinois 60098
(815) 334-4242 / countyclerk@mchenrycountyil.gov
www.mchenrycountyil.gov